

MINUTES OF SEPTEMBER 28, 2020

REGULAR MEETING

A regular meeting of Council was held September 28, 2020 at 7:00 PM with Mayor Keating presiding. Councillor Bartlett joined the meeting via video technology (Cisco Webex). All other members of Council and Clerk were present.

THE LORD'S PRAYER

APPROVAL OF AGENDA

It was moved by Councillor Campbell and seconded by Councillor Kitchen that '*The Agenda be approved.*' MOTION CARRIED

CONFLICT OF INTEREST DECLARATION

No conflict declared.

APPROVAL OF PREVIOUS MINUTES

It was moved by Councillor Kitchen and seconded by Councillor Campbell that '*The Minutes for the Council Meeting held on September 15th be approved.*' MOTION CARRIED

BILLS FOR THE MONTH OF SEPTEMBER

It was moved by Councillor Campbell and seconded by Councillor Kitchen to '*Pay the bills for the month of September.*' MOTION CARRIED

MANAGER OF WORKS REPORT

No report from Manager of Works this meeting.

DIRECTOR OF PARKS & LEISURE REPORT

No report from Director of Parks & Leisure this meeting. Councillor Campbell noted that the department is waiting for direction from New Brunswick Public Health regarding any planning in relation to Halloween.

PRESENTATION – Susan Linkletter

Scheduled presenter was absent.

NEW BUSINESS

Halloween

Council noted that, based on social media activity, there are many in the community asking what the rules will be regarding Halloween this year, given the COVID-19 global pandemic. While the Town of Woodstock took the step to officially cancel trick-or-treating there, many other municipal councils including the Village of Salisbury's are instead waiting before making any decisions one way or the other, due to the expectation that the Province of New Brunswick will announce guidance documents in the coming week.

Councillor Bartlett made the point that to attempt to go against safety directives from NB Public Health would be folly, unless the Village deemed the Province's direction to be overly lenient and opted for stricter safety measures.

Council decided to wait before making any decision regarding trick-or-treating until the Province releases its expected Halloween measures.

BUSINESS ARISING FROM MINUTES

Erosion

Project partners with Fort Folly Habitat Recovery report that Phase 1 of the Erosion Mitigation Project along the riverbank at and to the west of Highland Park is complete. Constructed is what is known as a "rock toe" that will form the base of the reconstructed slope. Phase 2 work planned for 2021 will involve bringing in fill in order to reconstruct the slope above the rock toe, which will then be seeded, covered in geotextile, and planted with live stakes of willow and dogwood. The current jute matting will be buried as part of that process.

In the meantime, the required WAWA (Watercourse and Wetland Alteration) Permit has received an extension granted by the New Brunswick Department of Environment and Local Government. Going forward, the Village will look for funding to assist with the costs of completing Phase 2 of this project.

HR Services

The draft employee manual is being reviewed by Village department heads. Any requested adjustments will be brought before Council. Barring any changes, the next step will be for Council to adopt the Human Resources policy.

Railway Trestle (Bridge)

Nothing to report.

Municipal Plan & Zoning By-Law Review

With Council ready to re-launch the process of adopting the revised Village of Salisbury Municipal Plan and Zoning By-Law, Southeast Regional Service Commission Planner Lori Bickford joined the meeting to provide a new timeline. The By-laws themselves are unchanged from this past Winter when the process was first attempted with a motion to begin on February 10th and a Public Presentation of the documents held on February 24th. That process was brought to a halt with the onset of COVID-19 restrictions in mid-March, resulting in the cancellation of the Public Hearing originally scheduled for March 26th. Now, despite the earlier steps on February 10th and 24th, since more than six months have passed it is necessary to re-start the process from the point of the recommendations of the Southeast Planning Review and Adjustment Committee (PRAC). Because the PRAC already offered its views on the by-laws, and those views are not changed, it does not have to offer its views again.

The goal is to complete the adoption of the revised By-laws in advance of both a municipal election and the next construction season.

The following motion re-launched the process where written comments will be accepted from the public, also setting the timeline, including dates for a formal Public Presentation and Public Hearing.

It was moved by Councillor Campbell and seconded by Councillor Kitchen that *‘WHEREAS Council has considered repealing By-law No. 42, “The Village of Salisbury Municipal Development Plan” and By-law No. 43, “The Village of Salisbury Zoning By-law” and adopting a revised Municipal Plan and Zoning By-law; AND WHEREAS the appropriate By-laws were prepared to repeal By-law No. 42, “The Municipal Development Plan” and By-law No. 43, “The Zoning By-law” and adopt a revised Municipal Plan By-law No. 50 and Zoning By-law No. 51 and that the proposed By-laws were referred to the Southeast Planning Review and Adjustment Committee for their views and recommendations on April 22, 2020 and no changes have been made to the proposed By-laws; BE IT RESOLVED that the Council of the Village of Salisbury directs that the public notice requirements of the Community Planning Act be fulfilled with respect to the proposed Municipal Plan by setting the regular Council meeting of **Tuesday, October 13th, 2020** at 7:00 PM in the Council Chambers at the Village Office, 56 Douglas Street, Salisbury, N.B. as the date, time and place for the **Public Presentation** of Council’s intent to amend the Municipal Development Plan and sets **Thursday, November 12th, 2020** at 7:00 PM a virtual live streamed meeting as the date, time and place for the **Public Hearing** of consideration of objections to the proposed by-laws.’*
MOTION CARRIED

The advertisement for the Public Presentation will be published online on September 29th on both the Village of Salisbury website (www.salisburynb.ca) and on the Southeast Regional Service Commission website. Lori Bickford added that following the Public Hearing, this timeline would give Council the option to hold first and second readings of the by-laws at the November 23rd Council Meeting and hold third and final reading at the December 14th Council Meeting.

Mayor Keating and Council thanked Lori Bickford for coming to the meeting.

Gas Tax Funding - Horsman Street Reconstruction Project

Project is complete. Wait for final briefing from Manager of Works before removing from Agenda.

CORRESPONDENCE

The following items were discussed by accommodated and remaining correspondence placed on file:

No correspondence to copy for Council.

FIRE DEPARTMENT REPORT

No report this meeting.

RCMP REPORT

No report this meeting.

MAYOR'S REPORT

Clerk – On September 16th, met with Administrator/Clerk.

Staff – On September 25th, met with department heads.

COUNCILLORS' REPORTS

Councillor Campbell

Department of Works & Maintenance – On September 16th, met with Manager of Works.

Department of Parks & Leisure – On September 17th, met with Department of Parks & Leisure.

Councillor Kitchen

Nothing to report at this time.

Councillor Bartlett

Railway Trestle – Councillor Bartlett referred to a letter written to him by a neighbour, complaining about the loud noise created whenever an all-terrain vehicle or motorcycle travels across the span, likening it to repeatedly banging on a drum. Further to this, the author of the letter complained that the riders of the dirt bikes, which are loud without mufflers, have been racing along the trail at dangerously high speeds, refusing to slow down when encountering walkers. Councillor Bartlett suggested erecting reduced-speed signs on the bridge, also requesting that the Manager of Works be asked for his suggestions. Councillor Campbell brought up the importance of residents directly phoning the RCMP over issues such as the reckless dirt bikes, stressing that the police must be involved. Councillor Campbell also emphasized the need to open up the lines of communication with the association of all-terrain vehicle trail users that frequently uses the trail and that made the current deck alterations on the bridge. It is the method used to secure this decking that contributes to much of the noise.

CLERK'S REPORT

Moncton Wildcats – Staff has followed through on Council's previous approval to renew the Village's two Moncton Wildcats season tickets. For the 2020-2021 season, the Village will have seats 18 and 19 in Row 11 of Section 121 of Avenir Centre for all 30 Moncton Wildcats home games during the regular season. Council decided that since capacity for Moncton Wildcats games this season is dramatically reduced to approximately 25 per cent due to COVID-19 safety protocols, these tickets will be in great demand and should, therefore, be as widely available as possible for volunteers and residents of Salisbury to enjoy. With this in mind, there will be limitations as to how often the same person can claim tickets in order to ensure fairness. For fans who make use of these tickets, face-coverings must be worn in the venue except for when fans are in their assigned seats. This is one of many new safety rules put in place for game-nights at Avenir Centre this season. Also, because of the necessity of tracking due to the Coronavirus, Village Staff must keep an accurate record of who specifically is using the tickets each game. This directive comes from the Moncton Wildcats. To this end, ticket users must sign a provided waiver when claiming the tickets.

It was moved by Councillor Campbell and seconded by Councillor Kitchen to *'Enter into a closed meeting.'* Councillor Bartlett, since he had joined the meeting from his home via video-conference, was required to prove that he was alone and that no one else could listen in on any discussion during the closed session. Councillor Bartlett proceeded to pan his computer camera around his room proving that he was alone. MOTION CARRIED

CLOSED MEETING – Personnel.

It was moved by Councillor Kitchen and seconded by Councillor Campbell to *'Return to the regular meeting.'* MOTION CARRIED

DATE OF NEXT MEETING – Tuesday, October 13, 2020

ADJOURN

It was moved by Councillor Kitchen and seconded by Councillor Campbell to *'Adjourn the meeting.'* MOTION CARRIED (8:15 PM)