

MINUTES OF DECEMBER 13, 2021

REGULAR MEETING

A regular meeting of Council was held December 13, 2021, at 7:00 PM with Mayor Campbell presiding. All members of Council and Clerk were present.

THE LORD'S PRAYER

APPROVAL OF AGENDA

It was moved by Councillor O'Blenis and seconded by Councillor Gallant that *'The Agenda be approved.'* MOTION CARRIED

CONFLICT OF INTEREST DECLARATION

No conflict declared at this time.

APPROVAL OF PREVIOUS MINUTES

It was moved by Councillor Colwell and seconded by Councillor Hamer that *'The Minutes for the Council Meeting held on November 22nd be approved.'* MOTION CARRIED

MANAGER OF INFRASTRUCTURE AND PUBLIC WORKS REPORT

Through the Clerk, there is nothing out of the ordinary to report by the Manager of Infrastructure and Public Works for this meeting other than the first snow-removal session of the season.

DIRECTOR OF RECREATION AND WELLNESS REPORT

Councillor Thorne informed Council that installation of the outdoor rink is expected to begin the following day. The rink will be located as usual on the Douglas Street pickleball courts across from the Department of Recreation and Wellness.

NEW BUSINESS

Regional Recreation Agreement

It was moved by Councillor Thorne and seconded by Councillor O'Blenis *'That the Mayor and Council of the Village of Salisbury enter into a Regional Recreation Service Agreement with the Village of Petitcodiac to organize and perform Recreation and Wellness activities within the Village of Petitcodiac as outlined in the attached agreement.'* On the Question: it was clarified that some language must still be verified with the Village's insurance provider.

It was moved by Councillor Thorne and seconded by Councillor O'Blenis to amend the motion to read *'That the Mayor and Council of the Village of Salisbury enter into a Regional Recreation Service Agreement with the Village of Petitcodiac to organize and perform Recreation and Wellness activities within the Village of Petitcodiac as outlined in the attached agreement, pending final approval from the Insurance Company.'* On the Question: The intention is that this agreement will take effect on January 1st. Under this Regional Recreation Service Agreement, the Director of Recreation and Wellness will remain an employee of the Village of Salisbury with the Village of Petitcodiac invoiced monthly for 50 per cent of the costs of the Director's position. The Director's workload will be evenly split between the two Villages.

As for oversight, a recreation advisory committee will be created made up of: a member selected by the Director, a member from each Village Council, and two members from each municipality for a total of seven members. Councillors suggested having accurate lists of current recreation and wellness activities in each community to ensure that no services are lost going forward, and tracking hours to ensure that each community is fairly served under this agreement. MOTION CARRIED

Employee Manual Adjustment

It was moved by Councillor Thorne and seconded by Councillor Hamer ‘*That the Mayor and Council of the Village of Salisbury amend Section 5 – Holidays of the Employee Manual to indicate that all part-time non-unionized employees will be compensated for all paid Public Holidays (Statutory Holidays) as per the New Brunswick Employment Standards Act option to pay the employee an additional four per cent (4%) of their gross wages. Should the employee work on a Paid Public Holiday, the employee will be paid at one and one-half times his regular rate of pay for the hours worked in addition to the 4% of their gross wages. A part-time non-unionized employee is a person who will work for the Village of Salisbury on an hourly pay basis and includes students, temporary positions, contracted positions, and backfill for absent full-time employees.*’ On the Question: it was reiterated that this change reflects the New Brunswick Employment Standards Act. When it comes to Statutory Holidays, there will be separate categories in the Village of Salisbury Employee Manual for casual part-time employees and full-time employees. The Employee Manual will be adjusted and the Mayor will sign off on the amendment. MOTION CARRIED.

BUSINESS ARISING FROM MINUTES

Railway Trestle (Bridge)

It is expected that a meeting to be scheduled in the new year will include discussion concerning the future of the rail trestle.

By-Law Review

A draft of a new Procedure By-Law for the Village of Salisbury will be ready for Council’s consideration in the new year.

MacDonald Road Property

Nothing to report.

All-Terrain Vehicles

Information on the topic of all-terrain vehicle access to municipal and provincial roadways is being gathered from other municipalities that have come to agreements on this topic. It was suggested by Councillor Hamer that the Village involve Quad NB in its research. The plan is to call a meeting of stakeholders sometime in the new year.

CORRESPONDENCE

The following items were discussed by accommodated and remaining correspondence placed on file:

Southeast Regional Service Commission – Development & Building Permit List, Nov. 2021

The lone Development & Building Permit issued by Southeast Regional Service Commission for Salisbury in November was for a new tractor dealership with a showroom, parts counter, and shop. The total estimated value of this development is \$3,000,000.

Federation of Canadian Municipalities – FCM Membership Invoice 2022-2023

FCM membership dues for the Village of Salisbury are unchanged. The dues are based on population.

NB Environment & Local Government – Approved 2022 budgets for Salisbury

Returned to the Village from the New Brunswick Department of Environment and Local Government were the municipality's approved 2022 budgets. The budget information will be posted on the Village of Salisbury website, www.salisburynb.ca.

JJ Langille Consulting – Re: Risk Profile & Insurance Review for Village of Salisbury

It was recommended by consultant JJ Langille that the Village delay any further review of its insurance policy until after the province-wide local governance reform process runs its course.

FIRE DEPARTMENT REPORT

Interviews for the position of Fire Chief will be taking place during the coming week, to be followed by a recommendation by the hiring committee to Council.

RCMP REPORT

No report this meeting. Councillor Hamer explained that online reports made available by Southeast District RCMP offer a very broad overview of police activity in the Salisbury region, but little in the way of specifics. In his experience, speeding is a concern of many residents. Councillor Hamer also noted that for the Caledonia detachment, according to its online reporting, the majority of its highway tickets are issued in the Salisbury area of the Trans-Canada Highway.

MAYOR'S REPORT

Meeting with Senior Staff – On November 25th, met with Village department heads.

Recreation and Wellness – On November 26th, met with Councillor Thorne.

Southeast Regional Service Commission – On November 30th, took part in a SERSC Board of Directors meeting.

Christmas Activities – On December 10th, took part in the Christmas Tree lighting ceremony at Highland Park. Expressed thanks to volunteers from Salisbury Fire Rescue and Doug Stoakley's dog team for transporting Santa Claus safely through Salisbury that evening. Earlier that same day, the Coca-Cola Santa Claus touring transport truck visited Salisbury and drew a crowd. It was also noted that Salisbury Fire Rescue participated in a Christmas parade on Homestead Road held on December 4th.

Union of the Municipalities of New Brunswick – On December 11th, took part in a Union of the Municipalities of New Brunswick Zone 2 meeting during which municipal reform and the local governance transition team was discussed with Local Government and Local Governance Reform Minister Daniel Allain and other top officials with the New Brunswick Department of Environment and Local Government.

Route 112 Bridge – Mayor Campbell has continued to press the New Brunswick Department of Transportation and Infrastructure for any updates regarding the condition and future of the Route 112 Petitcodiac River Bridge, which is currently restricted to one-lane traffic at reduced capacity. Emails have been sent with no response.

Merry Christmas – Wished Merry Christmas to Council and staff of the Village, also crediting Council for its hard work and achievements in less than half a year since being elected, noting that many in the community have been praising their efforts.

COUNCILLORS' REPORTS

Councillor O'Blenis

Nothing to report.

Councillor Thorne

Merry Christmas – Expressed how proud she is to sit on Council and be part of changes that benefit communities. Wished a Merry Christmas to everyone.

Councillor Colwell

Merry Christmas – Praised the entire community for coming together during difficult times and supporting one another. Wished everyone a Merry Christmas.

Councillor Gallant

Union of the Municipalities of New Brunswick – On December 11th, attended UMNB Zone 2 meeting.

Merry Christmas – Expressed optimism for what 2022 will bring, and his pride in serving with fellow Councillors.

Councillor Hamer

Merry Christmas – Wished a Merry Christmas to all.

Union of the Municipalities of New Brunswick – Has been appointed to the UMNB Protective Services Committee.

CLERK'S REPORT

Auditor – Has been working with the Village's Auditor in preparation for year-end.

Council Meeting – The final meeting of the calendar year, expected to be a short meeting only for necessary year-end motions, will take place on Wednesday, December 29th with the exact time of the meeting to be announced.

Council Remuneration - Deadline for submission of councillors' expenses is December 14th.

Merry Christmas – Extended wishes to all for a Merry Christmas.

It was moved by Councillor Thorne and seconded by Councillor Colwell to '*Have a recess.*'
MOTION CARRIED

RECESS

It was moved by Councillor Gallant and seconded by Councillor Colwell to *'Return to the regular meeting.'* MOTION CARRIED

It was moved by Councillor Colwell and seconded by Councillor Thorne to *'Enter into a closed session.'* MOTION CARRIED

CLOSED MEETING – Land.

It was moved by Councillor Hamer and seconded by Councillor O'Blenis to *'Return to the regular meeting.'* MOTION CARRIED

COVID-19 Vaccination Policy Amendment

It was moved by Councillor Thorne and seconded by Councillor Hamer *'That the Mayor and Council of the Village of Salisbury amend the current vaccination policy to require all councillors, staff, and all Village volunteers to be fully vaccinated effective immediately.'* MOTION CARRIED

DATE OF NEXT MEETING – Wednesday, December 29, 2021

ADJOURN

It was moved by Councillor Thorne and seconded by Councillor Gallant to *'Adjourn the meeting.'* MOTION CARRIED (9:18 PM)