

MINUTES OF SEPTEMBER 15, 2020

REGULAR MEETING

A regular meeting of Council was held September 15, 2020 at 7:00 PM with Mayor Keating presiding. Councillor Bartlett joined the meeting via video technology (Cisco Webex). All other members of Council and Clerk were present.

THE LORD'S PRAYER

APPROVAL OF AGENDA

It was moved by Councillor Campbell and seconded by Councillor Kitchen that *'The Agenda be approved with the addition of the Southeast Regional Service Commission 2021 Proposed Budget.'* MOTION CARRIED

CONFLICT OF INTEREST DECLARATION

No conflict declared.

APPROVAL OF PREVIOUS MINUTES

It was moved by Councillor Kitchen and seconded by Councillor Campbell that *'Minutes for the Council Meeting held on August 24th be approved.'* MOTION CARRIED

MANAGER OF WORKS REPORT

Councillor Kitchen read the submitted Manager of Works Report:

Municipal Wastewater Treatment Facility – Diffuser Upgrades – This project is complete. All 53 existing diffusers were replaced with a redesigned HT-25 assembly which provides enhanced oxygen transfer with minimal head loss, and is less susceptible to the accumulation of debris.

Proposed Pedestrian Rail Crossing at Fredericton Road – RSIP Funding – An application for funding under Transport Canada's Rail Safety Improvement Program (RSIP) was issued on July 23, 2020. A pre-design opinion of probable construction cost was calculated at \$230,396.75. The total RSIP program contribution was calculated at \$184,317.40. The total Municipal contribution was calculated at \$46,079.35. No determination has been provided as of yet in regard to the municipality's application being approved or denied.

Investing in Canada Infrastructure Plan – COVID-19 Community Resilience – The funding program has been announced by Infrastructure Canada, but there are insufficient details provided to assist potential candidates with respect to funding application. It has been determined that this potential stream of funding will be administered by the New Brunswick Regional Development Corporation (NBRDC). Dialogue with an RDC official was initiated by municipal staff on August 22, 2020, but no formal response has been received to address the questions or concerns which were posed.

Five Year Program for Municipal Designated Highways – 2021-2025 – The approved plan was issued to all relevant parties on August 27, 2020.

Parkin Street Playground Equipment Replacement – Existing equipment was removed by municipal staff on August 10, 2020. Site preparations will be made when new equipment arrives and an installation date has been set. The former equipment was removed in a salvageable state, other than some hardware, with the intention that it can be repurposed by the elementary school.

Horsman Street – Phase III – The project is approximately 95 per cent complete, with a provisional acceptance walkthrough scheduled for September 17, 2020. As expected, only a very small percentage of the contingency fund was utilized and almost no borrow material was brought to the site. Therefore, savings approaching 12 per cent of total project value are expected. Progress Claim No. 1 is expected by September 18, 2020.

Comments - Councillor Bartlett suggested Council could become involved with regards to getting an answer for the COVID-19 government funding program. It was noted by Councillor Campbell that decisions at the government level were stalled due to the provincial election campaign. Nevertheless, it was decided that Councillor Kitchen would reach out to the Manager of Works and inquire if Council's assistance was needed with regards to this file.

DIRECTOR OF PARKS & LEISURE REPORT

No report from Director of Parks & Leisure this meeting.

BUSINESS ARISING FROM MINUTES

Erosion

Erosion Mitigation Project has begun along the riverbank at and to the west of Highland Park. Manager of Works is now involved in the project alongside Fort Folly Habitat Recovery.

HR Services

Nothing new to report.

Railway Trestle (Bridge)

Nothing new to report.

Municipal Plan & Zoning By-Law Review

Municipal Plan and Zoning By-Law Review remains on hold due to the Coronavirus pandemic. At Council's request, Clerk's Office has been in contact with Southeast Regional Service Commission (SERSC) about restarting the process. SERSC official will put together a new draft timeline for Council's consideration.

Gas Tax Funding - Horsman Street Reconstruction Project

As was addressed in the Manager of Works Report, the project is 95 per cent complete.

CORRESPONDENCE

The following items were discussed by accommodated and remaining correspondence placed on file:

Southeast Regional Service Commission – Development & Building Permits, August 2020

The August Development & Building Permits Report from SERSC showed two permits were issued last month.

Southeast Regional Service Commission 2021 Proposed Budget

This is the 45-day review period for SERSC's municipal partners. It was noted that Salisbury's budgetary contribution is down by over \$1,900 from 2020.

It was moved by Councillor Kitchen and seconded by Councillor Campbell that *'The Village of Salisbury approve the proposed 2021 SERSC Budget for a total of \$113,533, which includes WA Transpo Services, and opts out of the EMO and Dangerous & Unightly Premises Services.'* MOTION CARRIED

FIRE DEPARTMENT REPORT

No report this meeting.

RCMP REPORT

No report this meeting.

MAYOR'S REPORT

Southeast Regional Service Commission – On August 25th, attended SERSC Board of Directors meeting via Zoom videoconferencing technology. SERSC budget was discussed.

Clerk's Office – On August 26th, took part in HR discussions with Clerk.

COUNCILLORS' REPORTS

Councillor Bartlett

Nothing to report at this time.

Councillor Campbell

New Brunswick Election – Congratulations to re-elected regional MLAs Mike Holland, Ross Wetmore and Sherry Wilson, and to Premier Blaine Higgs. Looking forward to working with them in upcoming years.

New Businesses - Recognized new businesses in Salisbury, namely Salisbury Tire, Aaron's Coffee House, and a pending business by another individual. Also pleased to see the reopening of CIBC to the public. Also noted the booming successes of the Green Pig market's Sunflower Festival and Corn Maze.

Climate Change Adaptation Plan – On September 1st, attended kickoff meeting via Skype videoconferencing technology with Crandall Engineering Ltd., who will develop the plan for the Village of Salisbury

Tree Dedication – On September 7th, attended the Beautification Committee's annual Tree Dedication Ceremony and brought greetings on behalf of Council. Eight memorial trees were planted this year.

Parks & Leisure – On September 11th, met with Department of Parks & Leisure.

9/11 Tribute – Praised Salisbury Fire Rescue for its annual tribute to fallen firefighters on the anniversary of the 9/11 terrorist-attacks on the United States.

Minor Baseball – Reported a successful season for local minor baseball teams. Offered praise to the Salisbury-Petitcodiac Mosquito boys team that, on the weekend, completed its season with two wins for a 15-game win streak.

Minor Basketball – Noted that minor basketball tryouts have started.

Lions Breakfast – Pointed out that the monthly Salisbury Lions Club pancake breakfast is to be held on Saturday, September 19th. Encouraged public to show support.

Councillor Kitchen

Nothing to report at this time.

CLERK'S REPORT

Climate Change Adaptation Plan - A kickoff meet and greet session was recently held via Skype videoconferencing technology with Crandall Engineering Ltd. Clerk's Office has since been providing requested information for use in the plan. It was noted that a stakeholders committee of four or five people from the community is needed, and it should only have one member of Council on it. This committee will meet approximately five times between November and February, mostly electronically due to the COVID-19 pandemic.

Budget - Working sessions for the 2021 municipal budget need to start soon. While some budgetary figures have not yet been provided, the forms for the document have arrived from the New Brunswick Department of Environment and Local Government allowing for preparation to begin in the coming weeks.

CLOSED MEETING - No closed meeting held as there was nothing to discuss.

DATE OF NEXT MEETING – September 28, 2020

ADJOURN

It was moved by Councillor Kitchen and seconded by Councillor Campbell to '*Adjourn the meeting.*' MOTION CARRIED (7:24 PM)