

## **MINUTES OF JUNE 8, 2020**

### **REGULAR MEETING**

A regular meeting of Council was held June 8, 2020 at 7:00 PM with Mayor Keating presiding. Councillor Bartlett joined the meeting via video technology (Cisco Webex), although there were audio transmission difficulties throughout affecting his ability to participate in the entire meeting. All members of Council and Clerk were present.

### **THE LORD'S PRAYER**

### **APPROVAL OF AGENDA**

It was moved by Councillor Kitchen and seconded by Councillor Campbell that '*The Agenda be approved.*' MOTION CARRIED

### **CONFLICT OF INTEREST DECLARATION**

No conflict declared.

### **APPROVAL OF PREVIOUS MINUTES**

It was moved by Councillor Campbell and seconded by Councillor McNeil that '*The Minutes for the Council Meeting held on May 25<sup>th</sup> be approved.*' MOTION CARRIED

### **MANAGER OF WORKS REPORT**

No report from Manager of Works, but Councillor Kitchen noted that the Works department had completed its upgrades to the municipal sewage treatment facility, specifically the installation of 53 HT-25-6 EPDM diffusers, ballasts, ropes, feeder hoses, and HDPE saddles. The work was completed ahead of schedule because they put in additional hours.

### **DIRECTOR OF PARKS & LEISURE REPORT**

No report from Director of Parks & Leisure. Councillor Campbell provided updates on the status of various Summer sports and leisure activities in the village:

**Baseball** - Plan has been developed for a June 15<sup>th</sup> start-up. Registration began on June 6th.

**Soccer** - Cancelled this year due to field renovations and COVID-19 pandemic.

**Pickleball** - Opened on June 5<sup>th</sup> at courts off Douglas Street. Loaned equipment is sanitized by staff.

**Basketball** - Basketball New Brunswick released its resumption of play plan on the previous weekend.

Councillor Campbell also reported that all community playgrounds in the village, as well as the playground at the Salisbury Lions Club, reopened to the public as of June 5th. As indicated on temporary signage until permanent signage is delivered, the public is welcome to use the playgrounds at their own risk as they are not sanitized, physical distancing is requested, and users bringing their own hand sanitizer is recommended.

### **NEW BUSINESS**

#### **Gas Tax Funding - Tender for Horsman Street Reconstruction Project**

Following a tender call and the resulting analysis of the eight submitted bids by engineering consultants Exp. Services, the Village is ready to proceed with the third phase of the full reconstruction of Horsman Street. It was noted that the engineer's estimate for the project was \$462,466.75. The resulting recommendation from the Manager of Works was for Council to accept the low bid.

It was moved by Councillor Kitchen and seconded by Councillor Campbell that '*The Village of Salisbury award to the low bidder, Dexter Construction Ltd., the Horsman Street Reconstruction Phase 3 Project for the amount of \$413,344.50, H.S.T. included.*' MOTION CARRIED

**BUSINESS ARISING FROM MINUTES**

Erosion

The next stage in the process of the proposed riverbank restoration project involves waiting for cost estimates from project partners at 5R Environmental Consulting and Fort Folly Habitat Recovery.

HR Services

Nothing new to report.

Railway Trestle (Bridge)

Nothing new to report.

Clean Water Wastewater Fund

Still waiting for approved funding for the completed Bleakney Road Emergency Culvert Replacement Project to arrive. This item can be removed from the agenda going forward.

Municipal Plan & Zoning By-Law Review

Due to provincial health directives related to the COVID-19 global pandemic, the public hearing on the topic of the Village of Salisbury's Intention to Amend the Municipal Plan and Zoning By-Law was cancelled in March. When it is determined that the public hearing can be safely held, it and the lead-up process to it will be rescheduled with public notice given.

COVID-19 (Coronavirus)

Due to the Coronavirus pandemic and the New Brunswick State of Emergency and its related directives from Public Health, the Village of Salisbury has ordered a quantity of N95 facemasks. Councillor McNeil stated plans to distribute them for free for use in recreation programs, including the new baseball association, as well as for Salisbury Helping Hands Food Bank and Rural Rides.

**CORRESPONDENCE**

**The following items were discussed by accommodated and remaining correspondence placed on file:**

Pine Hill Cemetery - Letter from Board of Directors - Request for annual grant

It was moved by Councillor Campbell and seconded by councillor McNeil that *'The Village of Salisbury donate \$500.00 to Pine Hill Cemetery as per its annual grant request for maintenance assistance.'* MOTION CARRIED

Southeast Regional Service Commission - Development & Building Permit List for May 2020

Lone permit issued was for a property backyard fence.

Southeast Regional Service Commission / Eco360 - COVID-19 Service Update

Press release received from Southeast Regional Service Commission/Eco360 detailed how its Recycling and Composting facilities are now back in operation, having been closed during its initial response to the COVID-19 pandemic. The release states that its waste management site, located at 100 Bill Slater Drive in Berry Mills, had returned to its regular hours on June 1<sup>st</sup> and its Mobile Eco Depot schedule would restart on June 17<sup>th</sup>, resuming its previously set schedule for 2020. Salisbury's next Mobile Eco Depot is scheduled for September 2<sup>nd</sup> and 3<sup>rd</sup> using the parking lot of Salisbury Baptist Church on Main Street. Clerk was asked to advertise this information on the Village website at [www.salisburynb.ca](http://www.salisburynb.ca).

## **FIRE DEPARTMENT REPORT**

Two outstanding matters were addressed by way of motions:

It was moved by Councillor McNeil and seconded by Councillor Campbell that *'Brandon Steeves be formally accepted as a full-time member of Salisbury Fire Rescue as of January 1<sup>st</sup>, 2019; and that Robert Biggs, Eric Poirier, Matt Doucette, and Chris Gervais be formally accepted as full-time members of Salisbury Fire Rescue as of January 1<sup>st</sup>, 2020.'* MOTION CARRIED

It was moved by Councillor McNeil and seconded by Councillor Kitchen that *'The Village of Salisbury donate \$8,000.00 to the Salisbury Firefighters Association in order to help with upgrades to the Salisbury Lions Club to provide for auxiliary power during Village emergency response situations.'* MOTION CARRIED Clerk added that the generator is expected to arrive this week.

## **RCMP REPORT**

No report this meeting.

## **MAYOR'S REPORT**

Southeast Regional Service Commission Board of Directors - On May 26<sup>th</sup>, attended Annual General Meeting and regular meeting of SERSC Board of Directors by way of Zoom video-conferencing.

Executive is unchanged due to the May elections not happening.

JMA Armstrong High School Class of 2020 - On May 29th, had professional photographer Ron Ward record the Mayor's video greeting to JMAAHS graduates.

Union of the Municipalities of New Brunswick - On June 13<sup>th</sup>, a Zoom video-conferencing meeting will be held for the UMN Board of Directors.

## **COUNCILLORS' REPORTS**

### **Councillor McNeil**

Congratulations to graduates - Offered his congratulations to graduates of JMA Armstrong High School, as well as to local university graduates. Added that he is impressed with the local project to have the graduates' photos displayed on poles along Main Street, also having seen a television news clip on this. Stated that he was in favour of this from the time it was first suggested.

COVID-19 - There were no meetings last week, but in the coming week there will be an Emergency Measures Organization meeting as well as a meeting called by the regional health authority. Will file a report on Thursday.

### **Councillor Bartlett**

Nothing to report.

### **Councillor Campbell**

Staff Meeting - On May 26<sup>th</sup>, attended meeting of Village of Salisbury department heads with Mayor Keating.

Chambers of Commerce Conference - Took part in a conference of the Moncton, Saint John and Fredericton Chambers of Commerce, as well as other smaller chambers from around the region, discussing the pandemic and the economic confidence of the province moving forward. Will share pending report with Council.

Department of Parks & Leisure - Has had various meetings with Department of Parks & Leisure over the previous two weeks concerning return-to-play plans.

**June 8, 2020**

Basketball New Brunswick - Met with Basketball New Brunswick on the weekend concerning return-to-play for basketball.

**Councillor Kitchen**

Horsman Street Reconstruction Phase 3 - On June 3<sup>rd</sup>, attended tender opening with Manager of Works and Clerk concerning the topic of the motion made earlier this same meeting.

Ruth Jackson - Offered his condolences on the passing of former Mayor Jackson. The rest of Council offered their condolences as well. It was also pointed out that the Mayor, on behalf of Council and Staff, had already previously done so by way of the funeral home website, as well as on the Village of Salisbury website.

**CLERK'S REPORT**

COVID-19 Impact on Village Office - Village Office is now open by appointment until further notice. New doors that will allow for control remotely by staff, thus better maintaining physical distancing between public and staff, are on order.

Physical Distancing Decals - Councillor McNeil directed staff to install decals for physical distancing, such as the ones placed outside the Village Office, at other Village-owned buildings, such as the Department of Parks & Leisure, the food bank, and the library.

**CLOSED MEETING** - No closed meeting held as there was nothing to discuss.

**DATE OF NEXT MEETING** - **June 22, 2020**

**ADJOURN**

It was moved by Councillor Kitchen to '*Adjourn the meeting.*' MOTION CARRIED (7:23 PM)