

MINUTES OF JULY 27, 2020

REGULAR MEETING

A regular meeting of Council was held July 27, 2020 at 7:00 PM with Mayor Keating presiding. Councillor Bartlett joined the meeting via video technology (Cisco Webex). All other members of Council and Clerk were present.

THE LORD'S PRAYER

APPROVAL OF AGENDA

It was moved by Councillor Kitchen and seconded by Councillor Campbell that *'The Agenda be approved with the addition of ETF (Environmental Trust Fund) award recipient letter under New Business.'* It was also noted that there will be a closed portion of this meeting because of a land matter. MOTION CARRIED

CONFLICT OF INTEREST DECLARATION

No conflict declared.

APPROVAL OF PREVIOUS MINUTES

It was moved by Councillor Campbell and seconded by Councillor Kitchen that *'The Minutes for the Council Meeting held on June 22nd be approved.'* MOTION CARRIED

BILLS FOR THE MONTH OF JULY

It was moved by Councillor Kitchen and seconded by Councillor Campbell to *'Pay the bills for the month of July.'* MOTION CARRIED

MANAGER OF WORKS REPORT

No report from Manager of Works this meeting.

DIRECTOR OF PARKS & LEISURE REPORT

No report from Director of Parks & Leisure this meeting. On her behalf, Councillor Campbell raised the following points:

Activities -

Facilities – Outdoor pickleball courts have been filled every morning. Indoor pickleball, basketball, and fitness classes are resuming with the opening of Salisbury Baptist Church gym, adhering to the organizations' and the Village of Salisbury's COVID-19 operational plans.

New Trail – A grant through Horizon Health Community Innovation is funding the creation of a new trail south of the baseball fields. Beautification Committee is partnering with Parks & Leisure. Many thanks to volunteers.

Butterfly Garden – A grant through David Suzuki Foundation/The Butterflyway Project is funding the expansion of the Butterfly Garden at Highland Park.

Summer of Fun at Highland Park – Parks & Leisure staff leading activities, crafts, and games for children ages 6-9.

Fundraisers -

Bike Park and New Trail – Both to take place during Community Days, there will be a take-out lobster roll supper with a cost of \$15 each, and a Family Movie Night at Home promotion.

NEW BUSINESS

Village of Salisbury Five-Year Program Municipal Designated Highways

It was moved by Councillor Kitchen and seconded by Councillor Campbell that *'The Village of Salisbury submit its Five-Year Priorities List for Municipal Designated Highways in the Village of Salisbury for 2021-2025 to the Minister of Transportation as prepared by the Manager of Works dated July 1, 2020.'* Councillor Kitchen thanked Manager of Works for his excellent work on this and many other files for the Village. MOTION CARRIED

ETF (Environmental Trust Fund) Award Recipient Letter

ETF funding was approved for the creation of a Climate Change Adaptation Plan for the Village of Salisbury, a task to be carried out for the Village by Crandall Engineering. The resulting consulting outreach will include meetings with multi-faceted stakeholder groups. Mayor Keating to sign ETF offer-letter received.

BUSINESS ARISING FROM MINUTES

Erosion

Required discussion to take place in a closed session as it is financial in nature.

HR Services

Nothing new to report.

Railway Trestle (Bridge)

Nothing new to report.

Municipal Plan & Zoning By-Law Review

Nothing to report. The process, including the lead-up to the public hearing, will re-start with the assistance of Southeast Regional Service Commission once it is determined that it can be carried out responsibly given the current Coronavirus pandemic and the public safety requirements insisted upon by all three levels of government.

COVID-19 (Coronavirus)

Village Office is open by appointment and walk-up, although doors remain locked to control numbers inside and maintain social distancing. New doors with remote-entry capabilities to be installed in coming weeks.

Gas Tax Funding - Horsman Street Reconstruction Project

Construction yet to begin.

CORRESPONDENCE

The following items were discussed by accommodated and remaining correspondence placed on file:

Pine Hill Cemetery – Letter from Treasurer – Thank You for annual grant from Village

Thank you letter for annual grant from Village of Salisbury. Grounds maintenance work to include planting of trees when weather permits.

Allan Marshall – Email response Re: request for street name change

After receiving a request from a neighbouring resident to change the name of LAM Street, Council approached the original developer of the street. The developer is opposed to the name change, noting that the name LAM has a personal family connection. Councillors agreed to leave it as is.

Southeast Regional Service Commission – June Development & Building Permit List

Six development & building permits were issued by SERSC to Salisbury applicants in the previous month, ranging from a single-unit dwelling to decks and accessory buildings.

Elections New Brunswick – Acknowledgement of resignation of Councillor McNeil

Elections NB has acknowledged in writing the resignation of Councillor McNeil and the resulting Council resolution of acceptance. Letter informs that there will not be a by-election to fill this vacancy on Council. All municipal council positions will be open for election at the next general municipal election in New Brunswick.

Southeast Regional Service Commission – Local Planning Revenues, April-June

Second-quarter local planning revenues received from SERSC totalled \$1,763.95. Council thanked SERSC staff for also providing previous years' totals, back to 2014, for comparison purposes, as requested.

FIRE DEPARTMENT REPORT

Installation of new TMR (trunked mobile radio network) regional fire dispatch communications equipment has begun in the fire hall and fire trucks with training to follow.

RCMP REPORT

Councillor Campbell has requested that the new individual in charge at South East RCMP-Riverview detachment be invited to attend the August 24th meeting of Council.

MAYOR'S REPORT

Southeast Regional Service Commission Board of Directors – On June 30th, attended SERSC Board of Directors meeting via Zoom video-conference.

Staff Meetings – Various meetings with Village department heads.

COUNCILLORS' REPORTS

Councillor Campbell

Department of Parks & Leisure – On July 16th, 20th and 23rd, met with Parks & Leisure staff.

Vandalism – Noted recent vandalism and mischief, as well as littering. Regarding the former, even though it is no more of a problem than it is in other communities, it is nevertheless happening and residents must be mindful to be good stewards of the village. Reiterated need to meet with new RCMP representative. Regarding the latter, suggested more trash cans be purchased by Manager of Works for strategic placement throughout the village.

Councillor Bartlett Birthday – Joined Council in wishing Councillor Bartlett a happy birthday.

Councillor Kitchen

Department of Works & Maintenance – On June 30th, met with Manager of Works and Clerk.

Councillor Bartlett

Route 112 – It was clarified for him that the reason River Road is no longer on the Five-Year Priorities List for Municipal Designated Highways in the Village of Salisbury for 2021-2025 is that the New Brunswick Department of Transportation and Infrastructure is planning to resurface that portion of Route 112 this Summer.

CLERK'S REPORT

Community Days – 2020 Summer festival will take place virtually with a number of new and exciting online events planned. Committee does not intend to request any further funding. Rather than seek donations from businesses, Committee will instead purchase gift certificates from businesses as a show of support during a difficult time. Scheduled events to be announced in the coming weeks both online and through flyers to be posted throughout the community.

Canada Day – Due to events being online this year, only a very small portion of the federal grant was used (for the purchase of Canada Day cakes that were delivered to five seniors' buildings in Salisbury); therefore, the vast majority of the federal funding will be returned to Heritage Canada.

Dog Tags – The decision has been made to fully waive late fees for Dog Tag purchases in 2020. Normally, a \$15 late fee is added to the cost of a Dog Tag purchased after March 31st, but due to purchasing limitations resulting from the Coronavirus pandemic that deadline was changed three times and finally waived outright for the remainder of the calendar year. Dog Tags can be purchased at the Village Office and directly from the Animal Control Officer.

It was moved by Councillor Kitchen and seconded by Councillor Campbell to *'Enter into a closed meeting.'* Councillor Bartlett, since he had joined the meeting from his home via video-conference, was required to prove that he was alone and that no one else could listen in on any discussion during the closed session. Councillor Bartlett proceeded to pan his computer camera around his room proving that he was alone. MOTION CARRIED

Mayor Keating left the room due to a possible conflict.

CLOSED MEETING - Financial, Land

Mayor Keating returned to Council Chambers.

It was moved by Councillor Kitchen and seconded by Councillor Campbell to *'Return to the regular meeting.'* MOTION CARRIED

DATE OF NEXT MEETING - August 24, 2020

ADJOURN

It was moved by Councillor Campbell and seconded by Councillor Kitchen to *'Adjourn the meeting.'* MOTION CARRIED (8:20 PM)