

## **MINUTES OF FEBRUARY 10, 2020**

### **6:30 PM WELCOME**

### **REGULAR MEETING**

A regular meeting of Council was held February 10, 2020 at 7:00 PM with Mayor Keating presiding. All members of Council and Clerk were present.

### **THE LORD'S PRAYER**

### **APPROVAL OF AGENDA**

It was moved by Councillor McNeil and seconded by Councillor Campbell that *'The Agenda be approved.'* MOTION CARRIED

### **CONFLICT OF INTEREST DECLARATION**

No conflict declared.

### **APPROVAL OF PREVIOUS MINUTES**

It was moved by Councillor Kitchen and seconded by Councillor McNeil that *'The Minutes for the Council Meeting held on January 27<sup>th</sup> be approved.'* MOTION CARRIED

### **MANAGER OF WORKS REPORT**

No report this meeting.

### **DIRECTOR OF PARKS & LEISURE REPORT**

No report this meeting.

### **BUSINESS ARISING FROM MINUTES**

#### **Erosion**

Councillor McNeil has been in contact with project partners to discuss phased options for repairing and preventing further riverbank erosion within the Village limits. Funding possibilities continue to be explored.

#### **HR Services**

Nothing new to report.

#### **Railway Trestle (Bridge)**

Manager of Works has been in contact with consultants and recommends moving forward with their continued involvement.

It was moved by Councillor Campbell and seconded by Councillor McNeil that *'The Village of Salisbury move forward with Viridis' proposal to conduct structural assessment of railway trestle bridge structure and development of concept scenarios exploring guardrail options and anti-climbing measures for an estimated consulting fee of \$6,000 plus HST for concept images, cost estimates and the final structural report.'* There was discussion about Councillor Bartlett's expressed concern about investing up front in all of the above, rather than just focusing on the structural assessment first and then deciding whether or not to proceed with any further investment. Councillor Campbell noted that past recommendations from the Village's insurance provider focused only on the improvements, adding that it is time to move forward and address these recommendations beyond the structural assessment. MOTION CARRIED Councillor Bartlett opposed the motion.

Subdivision By-Law No. 49

Subdivision By-Law No. 49 has been sent to the provincial Registry office. The by-law will not go into effect until it has been registered.

Clean Water Wastewater Fund Clarification

No response yet from New Brunswick Department of Environment and Local Government concerning Village's request for Clean Water Wastewater Fund amendment to include the Bleakney Road Emergency Culvert Replacement Project.

**CORRESPONDENCE**

**The following items were discussed by accommodated and remaining correspondence placed on file:**

Southeast Regional Service Commission (SERSC) - Stop Work Order, 2927 Fredericton Road

SERSC has issued a stop work order on 2927 Fredericton Road. This is because construction of an addition to the building located there was observed to have been taking place without a development and building permit issued by SERSC; therefore, in violation of the Village of Salisbury's Building By-Law No. 36.

Canadian National - Request to make public its CN Public Inquiry phone line and email

In an effort to improve communications within the communities in which it operates, Canadian National has set up two new phone lines and emails for the public to use to access it. One line/email is for non-emergency matters, while the other, to CN Police, is for emergencies and safety issues. With Council's approval, this information will be posted on the Village of Salisbury website.

Service New Brunswick - Atlantic Trade and Procurement Partnership MOU

Council received information from Service New Brunswick concerning the conclusion of the Atlantic Procurement Agreement and the signing of the new Atlantic Trade and Procurement Partnership Memorandum of Understanding. It was noted that the threshold for municipalities for purchasing goods and services without having to issue public tenders has been increased significantly, offering more flexibility.

Southeast Regional Service Commission / Marc Leger, Regional Trails Coordinator - Progress report re: potential new coalition of greenway trail stakeholders

SERSC Regional Trails Coordinator Marc Leger provided an update on progress toward creating a new coalition of greenway (that is, trail) community stakeholders. Councillor McNeil wanted to know if the trails presentation by Marc Leger to the Village of Salisbury in November 2018 has been formally adopted by Council and is included in the new draft of the Municipal Plan. Clerk believes that it is referenced in the Municipal Plan, but will confirm with planner at SERSC if it needs to be formally adopted.

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Southeast Regional Service Commission - Recommendation: Village of Salisbury Municipal Plan and Zoning By-Law

Provided by SERSC was the recommendation regarding the adoption of the revised Village of Salisbury Municipal Plan and Zoning By-Law. The following motion launched the process where written comments will be accepted from the public and set the timeline, including dates for a formal Public Presentation and Public Hearing.

It was moved by Councillor Kitchen and seconded by Councillor Campbell that *‘WHEREAS Council has considered repealing By-law No. 42, “The Village of Salisbury Municipal Development Plan” and By-law No. 43, “The Village of Salisbury Zoning By-law” and adopting a revised Municipal Plan and Zoning By-law; BE IT RESOLVED that the Council of the Village of Salisbury directs that the appropriate By-laws be prepared to repeal By-law No. 42, “The Village of Salisbury Municipal Development Plan” and By-law No. 43, “The Village of Salisbury Zoning By-law” and adopt a revised Municipal Plan and Zoning By-law; that the proposed By-laws be referred to the Southeast Planning Review and Adjustment Committee for their views and recommendations prior to the Public Hearing; that the public notice requirements of the Community Planning Act be fulfilled with respect to the proposed Municipal Plan by setting the regular Council meeting of **February 24<sup>th</sup>, 2020** at 7:00 pm in the Council Chambers at the Village Office, 56 Douglas Street, Salisbury, N.B. as the date, time and place for the **Public Presentation** of Councils intent to amend the Municipal Development Plan and sets **March 26<sup>th</sup>, 2020** at 7:00 pm in the Council Chambers at the Village Office, 56 Douglas Street, Salisbury, NB as the date, time and place for the **Public Hearing** of consideration of objections to the proposed by-laws.’* The dates were clarified for Councillor Bartlett: The Public Presentation will be held on Monday, February 24, 2020 during the regular meeting of Council scheduled for that evening, and the Public Hearing will be held on the evening of Thursday, March 26, 2020 in Council Chambers. MOTION CARRIED

**FIRE DEPARTMENT REPORT**

Councillor McNeil thanked Mayor Keating for taking part in a photo-op with members of Salisbury Fire Rescue regarding the department’s donation of surplus Jaws-of-Life vehicle extrication equipment to the fire department in Sheshatshiu, Labrador.

**RCMP REPORT**

No report this meeting.

**MAYOR’S REPORT**

Southeast Regional Service Commission meeting - On January 24<sup>th</sup>, attended SERSC meeting..

Municipal Plan - On January 30<sup>th</sup>, attended working session with Council and SERSC planner for Municipal Plan review.

Union of the Municipalities of New Brunswick - On February 8<sup>th</sup>, attended UMNB Zone 2 meeting in Shediac.

Jordan Lifecare Centre - On February 8<sup>th</sup>, attended Jordan Lifecare Centre fundraiser.

Salisbury Fire Rescue - On February 10<sup>th</sup>, attended photo-op at the fire hall regarding donation of Jaws of Life to Sheshatshiu.

**COUNCILLORS’ REPORTS**

**Councillor Kitchen**

Municipal Plan - On January 30<sup>th</sup>, attended working session with Council and SERSC planner for Municipal Plan review.

**Councillor McNeil**

Municipal Plan - On January 30<sup>th</sup>, attended working session with Council and SERSC planner for Municipal Plan review.

**Councillor Bartlett**

Municipal Plan - On January 30<sup>th</sup>, attended working session with Council and SERSC planner for Municipal Plan review.

**Councillor Campbell**

Municipal Plan - On January 30<sup>th</sup>, attended working session with Council and SERSC planner for Municipal Plan review.

Anglophone-East School District - On February 9<sup>th</sup>, met with school district officials.

Hospice Southeast New Brunswick - This was a followup to the November 12<sup>th</sup> presentation to Council by Hospice Southeast's Chuck Steeves, who is leading the Municipal Division of the capital campaign to raise funds to build a 10-bed hospice in Lewisville.

It was moved by Councillor Campbell and seconded by Councillor McNeil that '*The Village of Salisbury donate \$4,156 to the Hospice Southeast New Brunswick Capital Campaign - Municipal Division.*' It was confirmed for Councillor Kitchen that this is just a one-time capital contribution. MOTION CARRIED

**CLERK'S REPORT**

Unightly Premises - Council approved of Village Office staff attending a training workshop on March 10<sup>th</sup> in Hillsborough on the topic of Unightly Premises.

Association of Municipal Administrators of New Brunswick - Moncton is the host site for the 44<sup>th</sup> Annual Conference and General Meeting of the AMANB, taking place June 9-12, 2020. Council agreed to consider a possible event sponsorship during the conference.

**CLOSED MEETING** - No closed meeting held as there was nothing to discuss.

**DATE OF NEXT MEETING** - February 24, 2020

**ADJOURN**

It was moved by Councillor Bartlett to '*Adjourn the meeting.*' MOTION CARRIED (7:35 PM)