

MINUTES OF OCTOBER 15, 2019

6:30 PM WELCOME

REGULAR MEETING

A regular meeting of Council was held October 15, 2019 at 7:00 PM with Mayor Keating presiding. All members of Council and Clerk were present.

THE LORD'S PRAYER

APPROVAL OF AGENDA

It was moved by Councillor Kitchen and seconded by Councillor McNeil that *'The Agenda be approved.'* MOTION CARRIED

CONFLICT OF INTEREST DECLARATION

No conflict declared.

APPROVAL OF PREVIOUS MINUTES

It was moved by Councillor Campbell and seconded by Councillor McNeil that *'The Minutes for the Council Meeting held on September 23rd be approved with one minor correction.'* Councillor Bartlett requested the removal of a name for privacy concerns. MOTION CARRIED

PROPOSED MURAL PROJECT - Sarah Irving, Artist

Salisbury native and Mount Allison University Fine Arts-educated artist Sarah Irving approached Council about assistance in creating a colourful, nature-themed mural for an exterior wall in the village, perhaps at the CIBC building if the bank comes on board with the vision expressed by Arrow Amor, the name of her artistic partnership with her boyfriend Mitl Gaxiola. She showed examples of murals that they have created in his native Mexico, as well as a location in Fredericton that they had proposed a mural for. She explained that the mural she has in mind for Salisbury could be done for as low as \$2,000 in artists' fees plus \$1,000 worth of paint, provided they also secure donations of supplies. She also envisions bringing local schoolchildren in on the project to give the youth a connection and sense of protective ownership of the creation. She wants to get to work on this as soon as possible. Council encouraged her to reach out to the bank and to the Salisbury Beautification Committee to see if they can get involved. Council will consider the request, acknowledging that time is an issue.

Mayor Keating and Council thanked Sarah Irving for her presentation.

MANAGER OF WORKS REPORT

Manager of Works submitted a written report to Council concerning topics throughout the meeting agenda.

DIRECTOR OF PARKS & LEISURE REPORT

Director of Parks & Leisure gave the following report:

Baseball - They had 100 members, including players and coaches, in their association this season, which began in May and ended in September. Teams were aged 7-and-under, as well as two 9U, two 11U, and two 13U.

Soccer - Their biggest year to date saw 153 young players registered for the June-to-August season. Teams ranged from 4U to 8U, as well as 8-10 and 11+.

Community Gardens - There were new plantings, including fruit trees and berries, and the creation of new raised garden beds and a new compost bin. Two weekly youth garden clubs were formed.

Green Jobs - One of the Village's two Canada Parks and Recreation Green Jobs Initiative Summer students was featured in the 2019 Student Success Stories publication to be released online at a later date.

Wetland Days - This was the third Summer for Wetland Days, hosted by Parks & Leisure Summer staff. Five Wetland Days were held for elementary and middle school students from both Salisbury and Petitcodiac.

Community Days - Parks & Leisure added an Active Seniors Day to the beginning of Salisbury Community Days, and it was a very popular event. The department's involvement also included a well-attended Movie Night at Highland Park and a float in the parade.

Terry Fox Run - \$1,470 was raised in this year's run, Salisbury's second annual Terry Fox Run, which included two registered teams among the individuals who took part. Donations were made via the teams, as well as online.

Basketball - Salisbury Minor Basketball and Parks & Leisure have combined their programs to ensure the continued growth of basketball locally. Registration has increased by 42 children to 122 in total. Five teams will compete provincially, and two will play in the Moncton Kiwanis Minor Basketball Association. Also, a deal with Junior NBA Canada will provide training resources and equipment to the Junior Puppy and Puppy levels.

High Five Training - Summer staff took part in this national certification for people working in childrens programs in the sport and recreation industry.

Kayaks - Parks & Leisure received a grant from New Brunswick Tourism, Heritage and Culture for Active Communities to purchase six single kayaks. Liability to be reviewed in advance of Spring rentals.

Fran Bowdridge - Fran Bowdridge filled in at fitness classes when Director of Parks & Leisure was unavailable. Fitness Instructor and first aid training were provided for her.

Recreation NB - Director of Parks & Leisure attended Rec NB strategic planning session in June. Rec NB's annual general meeting will be held next week.

Tree Planting - Tree planting took place on National Tree Day, September 25th at JMA Armstrong High School/Salisbury Middle School. It was done in conjunction with the Salisbury Beautification Committee and Home Hardware.

Salmon Release - Director of Parks & Leisure volunteered with Fundy Salmon Recovery release of 500 salmon in Elgin on October 1st.

Wellness Week Golden Age Club Event - Director of Parks & Leisure helped plan and organize presenters at Salisbury Golden Age Club on October 3rd at Salisbury Lions Club.

Upcoming Events - Upcoming events include Pumpkin Carving, Adult Christmas Craft, and Kids' Christmas Craft Party with gingerbread houses.

Christmas Tree Lighting - Tree will be lit on December 1st at Highland Park.

Outdoor Rink Set-Up - Installation of rink liner and boards and flooding will take place on one of the first two weekends of December.

Winter Carnival - This year's Winter Carnival is scheduled to take place from February 8th-15th.

Expo - 2020 Expo will be held in the Spring instead of the Winter.

Wetland Trail Interpretive Sign Project - Fundraising over the past two years helped pay for signs, frames and stands for the Wetland Trail Interpretive Sign Project. Two designs for double-sided signs, which can be flipped, featuring wetland wildlife photos and text, were installed in August with one remaining to be done, the last one being a historical/aboriginal design focusing on indigenous and French settlements. Connie Colpitts joined the meeting to go into detail about the project, also making a point to thank the Manager of Works and Director of Parks & Leisure, who she worked closely with, as well as acknowledging the craftsmanship of Goggin Signs & Graphics. Mayor Keating and Councillor McNeil commented afterwards how impressed they are with the signs, thanking everyone involved in the project. At the conclusion of the presentation, Connie Colpitts was presented with a gift from the Village of Salisbury for her efforts on both this interpretive sign project and others over the years for the benefit of the village.

Mayor Keating and Council thanked Director of Parks & Leisure for her report.

FIRE DEPARTMENT REPORT

Salisbury Fire Rescue (SFR) Captain Tim Dryden appeared before Council on behalf of Chief David Bannister to discuss the fire department's wish to opt in to a long-discussed Regional Fire Dispatch using TMR (trunked mobile radio network) by year's end. This more modern approach now used by most of the province makes use of a separate dispatcher which would bring to an end SFR having to act as its own call-taker and self-dispatch. It will enable responders to remain in contact with the dispatcher and re-contact if necessary, which is particularly difficult right now. The digital radios would be a significant upgrade from the current UHF/VHF legacy system. It was noted by Councillor McNeil that while it is more costly, time saves lives. If opting-in now, the year-one bill for seven radios to start will be \$27,713 cost-shared by SFR and the Local Service District, although Councillor McNeil did say he wants to know from SFR the cost of their dream scenario, the middle scenario, and the bare bones scenario. It was noted by Tim Dryden that SFR could later opt out of this agreement should the cost become too great.

It was moved by Councillor McNeil and seconded by Councillor Campbell that '*The Village of Salisbury move forward with the Regional Fire Dispatch initiative.*' MOTION CARRIED

BUSINESS ARISING FROM MINUTES

Erosion

Regarding the ongoing effort to seek solutions to riverbank erosion within village limits, Councillor McNeil is waiting for new data to be made available by project partners.

HR Services

Nothing new to report.

Railway Trestle (Bridge)

Nothing new to report.

EMO Exercise Brunswick Bravo

Taking place on October 23rd will be the province-wide emergency measures training event Exercise Brunswick Bravo. Village of Salisbury staff will take part, resulting in a Village Office-closure that day. Councillor McNeil is in the process of preparing local exercise instructions for Village staff.

Subdivision By-Law

Proposed update of subdivision by-law, when passed, will replace by-law 17 and its amendments. Fee structure would be part of an appendix, to be known as Schedule A, making for simpler amendments in the future.

It was moved by Councillor Kitchen and seconded by Councillor McNeil that ‘*WHEREAS Council has considered repealing By-Law No. 17A, the Subdivision By-Law, and its amendments and replacing it with By-Law No. 49, A By-Law Relating to the Subdivision of Lands in the Village of Salisbury. BE IT RESOLVED that the Council of the Village of Salisbury directs that the proposed by-law be referred to the Southeast Planning Review and Adjustment Committee for their views as per section 110(1) of the Community Planning Act.*’ MOTION CARRIED

Public Library Accessible Restroom Upgrades Project

According to the submitted report by Manager of Works, contractor DFC Electric is approximately 70 per cent finished this project with ceramic floor and wall tile set. Completion is expected by October 18th.

Route 112 Curb & Gutter and Sidewalk Extension Project

According to the submitted report by Manager of Works, the substantial completion deadline was October 11th, with New Brunswick Department of Transportation and Infrastructure (NBDTI) returning to the site on October 14th. Village of Salisbury contractor for Route 112 Curb & Gutter and Sidewalk Extension Project is regaining lost time from earlier due to the fact NBDTI is one week behind its schedule for NBDTI’s Route 112 re-surfacing project. Meantime, attempts were made to accommodate a landowner’s request for changes to the overall plan, but in the end these changes could not be implemented due to time-constraints faced by Maritime Road Recycling, specifically the dismantling of Maritime Road Recycling’s concrete curb division by the end of the current week. The landowner has been advised by email.

Bleakney Road Emergency Culvert Replacement Project

According to the submitted report by Manager of Works, a project has been designed and issued for tender to initiate the emergency replacement of the remnant of the existing Bleakney Road culvert, which suffered a washout during Storm Dorian on September 8th. Sealed bids are to be accepted until 10:00 AM on Friday, October 25th. As well, consultation has begun with CN Rail due to the encroachment of Bleakney Road upon CN property. This will require CN participation and approval for a Watercourse and Wetland Alteration (WAWA) permit, a pipe permit, and construction supervision. The projected cost for this culvert project is \$210,000. Asked by Councillor McNeil when it has to take place, Clerk responded that it must be as soon as possible due to the approaching cold weather. Councillor McNeil also mused that all municipal departments could be urged to reduce spending in order to ease the financial impact of this project. Clerk noted that disaster relief funds will be sought to help offset the costs, but added that such funding would most likely not arrive until next year. She also pointed out that some money will be coming back from submitted claims for since-completed Clean Water Wastewater Fund culvert projects.

Neighbourhood Watch, Requested Report

Council received a written brief from the local contact for Salisbury Neighbourhood Watch. Councillor McNeil acknowledged that the group does positive work, but new signage is needed, also saying the submitted report does not clearly define what the organization does. Councillor Campbell called for in-person reporting starting next year when it comes to significant funding requests from Neighbourhood Watch.

CORRESPONDENCE

The following items were discussed by accommodated and remaining correspondence placed on file:

Sarah Irving - Artists' portfolio Re: Request to discuss a public mural in Salisbury

This was the emailed letter and attached presentation from artist Sarah Irving regarding her mural proposal for Salisbury discussed earlier in the meeting.

Salisbury Baptist Church - Wonderland (Hallowe'en) - Request for co-sponsorship

Request for co-sponsorship for the second annual trick-or-treating event held in an indoor virtual village constructed in the Salisbury Baptist Church gym on the Saturday prior to Hallowe'en, billed as a climate-controlled alternative to going door-to-door on Hallowe'en Night.

It was moved by Councillor McNeil and seconded by Councillor Kitchen that '*The Village of Salisbury provide \$1,000 for the Salisbury Baptist Church's October 26th Wonderland Hallowe'en event.*' Councillor Bartlett asked if there were any liability concerns, and was advised that there are not. MOTION CARRIED.

JMA Armstrong High School / Caroline Humar Barrett - Request for yearbook ad

This is an annual request for placing an ad in the yearbook. It was moved by Councillor Campbell and seconded by Councillor Kitchen that '*The Village of Salisbury pay \$150 for a 1/4-page ad in the JMA Armstrong High School Yearbook.*' MOTION CARRIED

Salisbury Taekwondo - Fourth annual Debbie Bannister Memorial Tournament - Request for donation

This is another request that the Village has consistently supported. The donation helps athletes who would otherwise not be able to afford to attend and compete. For every \$50 donated, the sponsor's name is engraved on the back of a medal.

It was moved by Councillor Campbell and seconded by Councillor McNeil that '*The Village of Salisbury donate \$100 to the Debbie Bannister Memorial Taekwondo Tournament happening on November 16, 2019 at JMA Armstrong High School.*' MOTION CARRIED

Southeast Regional Service Commission - 2020 Budget Proposal

Council has 45 days to decide on a motion regarding the proposed 2020 budget for Southeast Regional Service Commission. It was noted that the Village of Salisbury's share of the 2020 budget, compared with the same services it opted in for in 2019, is \$978 higher. A full copy of the budget proposal is available for viewing in the Village Office.

It was moved by Councillor Kitchen and seconded by Councillor Campbell that '*The Village of Salisbury approve the proposed Southeast Regional Service Commission 2020 Budget for a total of \$116,202, opting out of EMO, Dangerous & Unsightly Premises, and WA Transpo Services.*' It was clarified that Council is seeking more information on the WA Transpo request before opting in for that. WA Transpo is the umbrella organization/dispatcher that includes Rural Rides. MOTION CARRIED

Southeast Regional Service Commission - 2018 Annual Report

Councillor McNeil commented that the annual report for last year, submitted by Southeast Regional Service Commission, reveals encouraging numbers. He anticipates next year's report, for 2019, will be even better, reflecting some significant projects in the community. A full copy of the annual report is being held in the Village Office.

Sentier NB Trail - Letter advising of the demise of Sentier New Brunswick Trails Council Inc

As the Village of Salisbury is a member of the Sentier New Brunswick Trails Council, it was informed by letter that the Trail Council has been dissolved and no longer exists.

Southeast Regional Service Commission / Marc Leger, Regional Trails Coordinator - New group insurance for trail partners in wake of demise of Sentier NB Trail

In the wake of the end of the Sentier New Brunswick Trails Council, Southeast Regional Service Commission Regional Trails Coordinator Marc Leger is proposing a new group insurance plan for trail partners. Clerk confirmed for Council that the Village currently has blanket liability coverage for all of its public spaces. Councillor Campbell requested more information before deciding, wondering about the impact if other trail partners do not buy in. Councillor McNeil requested assurance from the Village's insurance-provider that the Village's coverage is adequate. Clerk was also asked to contact the New Brunswick Department of Tourism, Heritage and Culture about the demise of the Trails Council and express the Village's concern.

Southeast Regional Service Commission - Order to Comply - 12 Highland Drive

Southeast Regional Service Commission - Order to Comply - 5 Mesheau Street

These orders to comply issued by Southeast Regional Service Commission to 12 Highland Drive and to 5 Mesheau Street are both concerning pools without the required pool enclosures around them. The deadline to comply, in both cases, is October 29th.

Southeast Regional Service Commission - Order to Comply - 29 Silver Fox Drive

Southeast Regional Service Commission - Recommendation for Legal Action - 29 Silver Fox Drive

This order to comply and subsequent recommendation for legal action, both issued by Southeast Regional Service Commission to 29 Silver Fox Drive, is concerning failure to abide by the landscaping requirements – in this case, paving – for a lot developed for an industrial or commercial purpose. Meantime, regarding these two items of correspondence, Clerk confirmed for Council that the matter has been resolved with no need for legal action. The property's driveways and parking lot have been paved and now comply with the zoning requirements.

Southeast Regional Service Commission - September Development & Building Permit List

There was one development permit issued in September. It was for a sign.

Service New Brunswick - 2019 statistics resulting from Requests for Review of Assessment

The Village of Salisbury has received the revised 2019 property assessment figures from Service New Brunswick following nine appeals by property owners, eight of which were successful in having lowered their assessments for the purpose of taxation. Upon questioning, Clerk confirmed for Council that, yes, as is always the case in these circumstances, there will be a financial adjustment impacting the municipality. Clerk will inquire as to in which fiscal year the financial impact will be felt – the current year, next year, or the year after.

Salisbury Golden Age Club - Thank You card for purchase/delivery of hand exercisers

Council received a Thank You card from the Salisbury Golden Age Club in appreciation for the donation of Village of Salisbury star-shaped hand exercisers for club members. Clerk added that the local Geri-Fitness seniors exercise group has also been given a number of these hand exercisers for its members.

Southeast Regional Service Commission / Eco360 - Eco360 Environmental Awards

Nominations are open until 4:00 PM on October 31st for Southeast Regional Service Commission's Eco360 Environmental Awards. The awards are in recognition of community organizations, individuals, businesses, institutions, and municipalities who have made outstanding contributions and whose initiatives have had a positive impact on the environment in Southeast New Brunswick. A recipients reception will be held on November 28th at Riverview Town Hall.

RCMP REPORT

No report this meeting.

MAYOR'S REPORT

Municipal Plan - On September 30th, attended working session with Council and SERSC planner for Municipal Plan review.

Union of the Municipalities of New Brunswick - On October 4th, 5th and 6th, attended UMNB annual conference in Fredericton. It was one of the best conferences he attended in his years on Council with great presentations. One of the many was a session on Council-Staff responsibilities and relations. Stressed the importance of Councillors respecting all of the work put in by municipal staff.

Municipal Plan - On October 8th, attended working session with Council and SERSC planner for Municipal Plan review.

Solid Waste Meeting - On October 15th, attended Southeast Regional Service Commission Solid Waste Technical Committee Meeting.

COUNCILLORS' REPORTS

Councillor Bartlett

Municipal Plan - On September 30th, attended working session with Council and SERSC planner for Municipal Plan review.

Union of the Municipalities of New Brunswick - On October 4th, 5th and 6th, attended UMNB annual conference in Fredericton. One of the better conferences he has attended with much to digest.

Municipal Plan - On October 8th, attended working session with Council and SERSC planner for Municipal Plan review.

Councillor Campbell

Municipal Plan - On September 30th, attended working session with Council and SERSC planner for Municipal Plan review.

Union of the Municipalities of New Brunswick - On October 4th, 5th and 6th, attended UMNB annual conference in Fredericton. First time attending, learned a lot, and expressed his thanks.

Municipal Plan - On October 8th, attended working session with Council and SERSC planner for Municipal Plan review.

Councillor Kitchen

Municipal Plan - On September 30th, attended working session with Council and SERSC planner for Municipal Plan review.

Meeting with Staff, Resident - On October 4th, met with a resident along with Manager of Works.

Municipal Plan - On October 8th, attended working session with Council and SERSC planner for Municipal Plan review.

Five-Year Prioritized Plan, Provincially Designated Highways - It was moved by Councillor Kitchen and seconded by Councillor Campbell that *'The Village of Salisbury submit the 5-year priorities list to the Minister of Transportation for 2020-2024 for Provincially Designated Highways in the Village of Salisbury.'* MOTION CARRIED

Councillor McNeil

National Tree Day - Attended National Tree Day tree-planting event at JMA Armstrong High School/Salisbury Middle School.

Union of the Municipalities of New Brunswick - On October 4th, 5th and 6th, attended UMNBS annual conference in Fredericton.

Municipal Plan - On October 8th, attended working session with Council and SERSC planner for Municipal Plan review.

CLERK'S REPORT

Noise By-Law - Following some research by Clerk's Office into comparable municipal by-laws, Council was asked if any changes are required for Salisbury's existing noise by-law. After some discussion, it was suggested that a time reference be added to it, because that may make it more easily enforceable for police. Council requested that the Village's legal counsel be asked to look at the noise by-law and add a time restriction to it.

Men in Black - Council was invited to attend the November 8th performance, at 7:00 that evening, by the Men in Black at Salisbury United Church.

It was moved by Councillor Kitchen and seconded by Councillor Bartlett to *'Enter into a closed meeting to discuss matters of personal, financial, and legal sensitivity.'* MOTION CARRIED

CLOSED MEETING - Personal, Financial, Legal

It was moved by Councillor Kitchen and seconded by Councillor McNeil to *'Return to the regular meeting.'* MOTION CARRIED

DATE OF NEXT MEETING - October 28, 2019

ADJOURN

It was moved by Councillor Kitchen to *'Adjourn the meeting.'* MOTION CARRIED
(10:25 PM)