

MINUTES OF NOVEMBER 12, 2019

6:30 PM WELCOME

REGULAR MEETING

A regular meeting of Council was held November 12, 2019 at 7:00 PM with Mayor Keating presiding. Councillor McNeil was absent. All other members of Council and Clerk were present.

THE LORD'S PRAYER

APPROVAL OF AGENDA

It was moved by Councillor Kitchen and seconded by Councillor Bartlett that '*The Agenda be approved.*' MOTION CARRIED

CONFLICT OF INTEREST DECLARATION

No conflict declared.

APPROVAL OF PREVIOUS MINUTES

It was moved by Councillor Kitchen and seconded by Councillor Campbell that '*The Minutes for the Council Meeting held on October 15th and the Minutes for the Special Meeting of Council held on November 6th be approved.*' MOTION CARRIED

**** PLEASE SEE CORRECTION-DECEMBER 9, 2019 ****

HOSPICE SOUTHEAST - Chuck Steeves

Appearing on behalf of Hospice Southeast New Brunswick was Chuck Steeves, who is heading up the Municipal Division of its Celebration campaign, which has an overall fundraising goal of \$5,000,000. The municipal goal is \$500,000. The aim is to build a fully-equipped, fully-staffed 10-bed hospice, including a pediatric room, that would relieve pressure on the Moncton Hospital and the Dr. George-L.-Dumont University Hospital Centre, which between them have only 13 palliative care beds. These new Hospice Southeast beds would be for those whose families are unable to care for them at home, allowing them to be in a place where they can die with dignity. The planned hospice would be bilingual to serve Westmorland, Albert and Kent Counties, located on a presently wooded property in the west end of Lewisville. Of the municipal fundraising goal, the City of Moncton would cover half of the requested half-million dollars. With the shared funding from the remaining municipalities and local service districts based on population, the requested amount of the Village of Salisbury is \$4,156, the 12th lowest of the 25 (potentially) contributing communities and regions. Asked if the 10 beds would be enough to satisfy the need in the southeast region, Chuck Steeves replied yes, based on current hospice models in Halifax and Saint John, which have 10 beds for each. Asked about the operational funding for such a facility, he noted that the provincial government will bear those costs.

Mayor Keating responded that Council will address this funding request during its upcoming budget deliberations for 2020, and he and Council thanked Chuck Steeves for his presentation.

RURAL RIDES - Kelly Taylor

Presenting to Council on the topic of Rural Rides was Kelly Taylor. Rural Rides is now part of the larger umbrella group WA Transpo, commonly known as Urban Rural Rides, serving Westmorland and Albert Counties. It is a volunteer-driven service for regions without public

transportation options. The majority of the clientele are low-income, including seniors and those with mobility issues, whose rides are subsidized. Changes in the program under the WA Transpo umbrella include the hiring of a bilingual dispatcher for the entire region, allowing for coverage in previously-unserved Francophone communities.

Breaking down the statistics for Salisbury: In the last fiscal year, Rural Rides provided 936 rides at a benevolent cost of \$7,612, the benevolent cost being the difference between what it costs to provide the rides and what the clients are actually being charged. Low-income clients are being charged only \$0.25 per kilometre. In the current fiscal year that began on April 1st, 740 rides have already been provided so far at a benevolent cost of \$4,035. Demand continues to outpace what they are able to provide.

As for funding sources coming up in 2020-2021, WA Transpo will receive \$50,000 from Southeast Regional Service Commission (SERSC) for the first time for operational and administrative costs, plus another \$50,000 from the Province's Economic and Social Inclusion Corporation (ESIC), as well as funding from the individual municipalities to cover benevolent costs in each municipality, and has also reached out to United Way. For the 2020-2021 fiscal year, there is a projected shortfall of \$2,000. However, the shortfall for the current fiscal year, 2019-2020, is \$12,248. This is due in part to over 70 per cent less funds coming from ESIC than anticipated – a reduction from an expected \$175,000 to \$50,000 because of a missed funding deadline due to a delay in becoming incorporated as WA Transpo. Besides finances, another present challenge is an overall shortage of drivers. Specific to Salisbury, there are eight volunteer drivers serving this region.

The financial request to Salisbury from Rural Rides for the current year is \$1,700, which is the same as what it received from the Village the previous year. Council must also still decide on whether or not to opt-in on a WA Transpo request, via the SERSC budget, for an amount of \$559.

Mayor Keating and Council thanked Kelly Taylor for her presentation.

MANAGER OF WORKS REPORT

No report at this time.

DIRECTOR OF PARKS & LEISURE REPORT

Councillor Campbell read report provided by Director of Parks & Leisure:

Upcoming Activities and Events -

Adult Craft - Taking place on November 27th will be an Adult Craft Workshop featuring a barn-board Winter craft. There has been a tremendous amount of interest with 34 participants. The cost is \$15 each.

Rink - Set-up of the outdoor rink on Douglas Street will take place on Sunday, December 1st at 9:30 AM. Volunteers are needed.

Christmas Tree Lighting - The annual Highland Park Christmas Tree Lighting will take place on Sunday, December 1st at 6:00 PM. Those attending are asked to please bring reusable mugs for some hot chocolate and warm apple cider.

Kids Craft - Kids Gingerbread House and Christmas Craft Night will take place on the evening of Monday, December 9th from 6:00-8:00 PM at Salisbury Lions Club. The cost is \$5 each. Registration is open.

Winter Carnival - 2020 Salisbury Winter Carnival will run from February 8th to the 15th.

Programming -

Active Seniors - The Parks & Leisure Active Seniors program has started up again after a year's hiatus. It takes place on Wednesdays from 2:00-2:30 PM at the Lions Complex. This is open to the public.

Grants -

CPRA Green Jobs Initiative - It was announced on October 25th that there was some additional funding left for the Green Jobs Program for positions ending on March 31st, 2020. Director of Parks & Leisure sent an application on Thursday, November 7th for an SPL Winter Activities and Outdoor Rink Assistant for 10-14 hours per week for a total salary of \$2,278.90 for the whole term. The grant is a 50/50 contribution with the municipality. Clerk received confirmation on Friday, November 8th that the funding has been granted. Village's contribution to this position will be submitted as part of the Parks & Leisure 2020 budget request.

CPRA Gender Equity in Recreational Sport, Community Grants Initiative - CPRA is implementing a number of initiatives, informed by best practices and evidence, in an effort to increase the participation and retention of women and girls in recreation sport in Canada. Priority populations include girls aged 9-15; mothers post-natal and with school-aged children; women 55+; and girls with intersecting identity factors. Deadline to apply is December 15th and notice of decision will be received by January 15th. Funding streams for 2020 are: 15 grants to a maximum of \$2,500; 13 grants to a maximum of \$5,000; and 7 grants to a maximum of \$15,000. More information on this can be found at the following link: www.womenandgirlsinsport.ca/community-grants-2. Director of Parks & Leisure has been in touch with action committee members and has started brainstorming some ideas for a grant proposal. All ideas are welcome and can be sent to hollymcneil@salisbury.ca by November 29th.

Mayor Keating thanked Councillor Campbell for presenting report on behalf of Director of Parks & Leisure.

BUSINESS ARISING FROM MINUTES

Erosion

Nothing new to report.

HR Services

Nothing new to report.

Railway Trestle (Bridge)

Nothing new to report.

EMO Exercise Brunswick Bravo

Province-wide Emergency Measures training exercise took place on October 23rd, including participation from the Village of Salisbury. This item can be removed from the agenda.

Subdivision By-Law

Nothing new to report. Waiting to receive recommendations from Southeast Regional Service Commission.

Public Library Accessible Restroom Upgrades Project

Project is close to completion with only a few minor deficiencies to address.

Route 112 Curb & Gutter and Sidewalk Extension Project

Project is close to completion. There are a few deficiencies to address.

Bleakney Road Emergency Culvert Replacement Project

The tender for Bleakney Road Emergency Culvert Replacement Project has been awarded. Work is now expected to begin on Monday, November 18th.

CORRESPONDENCE

The following items were discussed by accommodated and remaining correspondence placed on file:

Southeast Regional Service Commission - Local Planning Revenues: Jan.-Sept. 2019

Village has received its third quarter payment from SERSC.

Southeast Regional Service Commission - October Development & Building Permit List

There was one development permit issued in October. It was for a one-chair beauty salon.

Southeast Regional Service Commission / Marc Leger, Regional Trails Coordinator - Invitation to Nov. 20 meeting re: potential coalition of greenway trail stakeholders

Director of Parks & Leisure may be attending this meeting.

Petitcodiac/Salisbury Midget Flyers / Nick Pallen - Request for sponsorship

Shara Foreman, Five Points Baptist Church - Request for mission trip sponsorship

Petitcodiac & Dist. Figure Skating Club - Request for donation - Fall Fun Skate, December 7th

Councillor Campbell requested that these items be revisited after a closer look at his current grants budget. Meantime, he feels it is important that they ensure that there is fair criteria in the grant process.

Moncton Magic basketball club - Season-ticket renewal for 2019-2020 season

Village to renew two season tickets for distribution to local volunteers and other residents.

Exp. - Bids for Bleakney Road Emergency Culvert Replacement (tender awarded Nov. 6)

Bleakney Road Emergency Culvert Replacement Project tender was awarded to the lowest bidder, being \$183,471.00, including HST, by 683962 NB Ltd. The decision was made at a Special Meeting of Council held on November 6th so as not to hold up the project.

NB Transportation & Infrastructure - Letter acknowledging Village of Salisbury 5-Year Plan under Municipal Designated Highway Program

Manager of Works received a letter dated October 25th from Municipal Engineer Raymond Brun of the New Brunswick Department of Transportation and Infrastructure confirming receipt of the Village of Salisbury's five-year priority plan regarding the Municipal Designated Highway Program.

Royal Canadian Legion Branch 31 - Thank You for participation in Poppy Campaign

Village received a letter from the Legion thanking the Village Office for its participation in this year's Poppy Campaign.

Thank You card from Connie Colpitts

Resident Connie Colpitts sent the Village of Salisbury a Thank You card for a gift of

appreciation she had received for her work on the Wetland Trail Interpretive Sign Project.

FIRE DEPARTMENT REPORT

No report this meeting.

RCMP REPORT

No report this meeting.

MAYOR'S REPORT

Lions Breakfast- On October 19th, attended Lions Club Breakfast.

Southeast Regional Service Commission (SERSC) meeting - On October 29th, attended SERSC meeting.

Special Meeting - On November 6th, attended Special Meeting of Council.

Remembrance Day Service - On November 11th, took part in Remembrance Day Service.

COUNCILLORS' REPORTS

Councillor Campbell

Salisbury Baptist Church Wonderland - On October 26th, attended Hallowe'en event at SBC.

Special Meeting - On November 6th, attended Special Meeting of Council.

Remembrance Day Supper - On November 11th, attended Remembrance Day Supper at Legion. Brought greetings on behalf of the Village.

Councillor Kitchen

Salisbury Fire Rescue Open House - On October 31st, attended Hallowe'en SFR Open House.

Special Meeting - On November 6th, attended Special Meeting of Council concerning Bleakney Road Emergency Culvert Replacement Project tender.

Councillor McNeil

Absent.

Councillor Bartlett

Special Meeting - Regretted missing November 6th Special Meeting of Council, but was in Newfoundland visiting a dear friend on her deathbed.

Library - Two current library board members' terms are ending, but they are both welcome to staying on for another term.

It was moved by Councillor Bartlett and seconded by Councillor Campbell that '*The Village Council reappoint Pamela Cochrane and Fran Bowdridge to the Salisbury Public Library Board for a three (3) year term.*' MOTION CARRIED

CLERK'S REPORT

St. John Ambulance Christmas Dinner - Annual Christmas Dinner to take place on the evening of Tuesday, December 3rd at the Big Stop. Their annual donation is being requested by St. John Ambulance.

Illegal Parking - Resident Kaye Crosse informed the Village Office that, after having recently parked next to the Wetland Trail, she had been informed via a note on her vehicle from the adjacent property owner that she was parked illegally on his property. The property owner

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requested that she no longer do so and instead use the Highland Park parking off of Highland Drive. Council confirmed that this, indeed, is private property and the owners are within their rights to insist that trail users not park there. Council also confirmed that the Village, for Works access to the Wetland Trail and sewer lift station, has a right-of-way easement on the same private lane that is often mistaken by the public for a public road off MacDonald Road leading to the trail. It is not a public access. Kaye Crosse and an acquaintance, who was also in attendance at the meeting and who also had been asked, in person by the property owner, to no longer park on his property, requested that Council erect signage there to alert the public that parking is not permitted. However, Council reiterated that it cannot put signs on private property – that would be up to the property owner, as would erecting some sort of barricade. Discussion also touched on creating an alternate parking lot near that area, or improving access to the Wetland Trail from the Highland Park side. Council will explore what options are legally available.

Sarah Irving - Regarding artist Sarah Irving's desire to create an outdoor wall mural in Salisbury, she is not expecting to get a response from CIBC upper management, about using the east wall of the bank, until the Spring most likely. Meantime, the Village-owned food bank building has been suggested as an option. Should this be approved, the Beautification Committee has offered to assist financially. The request to the Village Council would be for a \$500 commitment by the Village, while the artist would also seek donations. However, Council did not commit to funding at this time with 2020 budget deliberations approaching. Councillor Campbell cautioned against rushing into a decision now, saying it is important to take the necessary time to ensure that they do it right. Mayor Keating suggested waiting until Spring or Summer, which would allow more time to get permission for possible mural locations. Councillor Bartlett suggested such a mural be created at a location where it would improve upon the building, not at a site where the building is already good. He also pitched the library as a possibility, suggesting a mural could possibly take the place of a new sign for the building.

CLOSED MEETING - No closed meeting held as there was nothing to discuss.

DATE OF NEXT MEETING - November 25, 2019

Rural Rides - While consideration of possible contributions to Hospice Southeast and to WA Transpo, the latter via an opt-in under the Southeast Regional Service Commission budget, will both wait until the Village's budget deliberations for 2020, Council did follow through on previously-budgeted 2019 funding for Rural Rides.

It was moved by Councillor Campbell and seconded by Councillor Kitchen that '*The Village of Salisbury donate \$1,700 to Rural Rides.*' MOTION CARRIED

ADJOURN

It was moved by Councillor Kitchen to '*Adjourn the meeting.*' MOTION CARRIED
(8:48 PM)