

## **MINUTES OF MARCH 25, 2019**

### **6:30 PM PRE-MEETING**

### **REGULAR MEETING**

A regular meeting of Council was held March 25, 2019 at 7:00 PM with Mayor Keating presiding. All members of Council and Clerk were present.

### **THE LORD'S PRAYER**

### **APPROVAL OF AGENDA**

It was moved by Councillor Campbell and seconded by Councillor Kitchen that '*The Agenda be approved.*' MOTION CARRIED

### **CONFLICT OF INTEREST DECLARATION**

No conflict declared.

### **APPROVAL OF PREVIOUS MINUTES**

It was moved by Councillor Kitchen and seconded by Councillor Campbell that '*The Minutes for the Council Meeting held on March 11<sup>th</sup> and the Minutes for the Special Meeting of Council held on March 19<sup>th</sup> be approved.*' Councillor Bartlett requested one addition to the March 11<sup>th</sup> Minutes for clarification purposes under Railway Trestle (Bridge). MOTION CARRIED

### **BILLS FOR THE MONTH OF MARCH**

It was moved by Councillor McNeil and seconded by Councillor Campbell to '*Pay the bills for the month of March.*' MOTION CARRIED

### **BEAUTIFICATION COMMITTEE - Karen Stewart, Elsie Rolls**

Elsie Rolls of the Beautification Committee appeared before Council to make a presentation. Another member of the Beautification Committee, Karen Stewart, was originally listed as a co-presenter, but she was unable to attend the meeting.

It was explained to Council that the Beautification Committee would like to join Communities in Bloom either this year or the following year under its Friends section, which would be a non-evaluated status, for which the membership fee would be \$262.60. The thought is that being a member of Communities in Bloom, beyond it possibly being an asset when it comes to accessing grants or resources, may also help encourage the community to get more involved in general beautification practices, whether on public or their own private properties, and promote pride in the appearance of the community. It is the ongoing goal of the Beautification Committee to make Salisbury more attractive not only to current residents, but also for people who are considering moving to the village.

Since the membership fee would come out of the Beautification Committee's own budget, a formal motion of support from Village Council was not required; however, Council did give its blessing in support of the Beautification Committee's intention to join as Friends of Communities in Bloom.

Mayor Keating and Council thanked Elsie Rolls for her presentation.

### **DIRECTOR OF PARKS & LEISURE REPORT**

No report this meeting.

**MANAGER OF WORKS REPORT**

No report this meeting.

**BUSINESS ARISING FROM MINUTES**

Erosion

Councillor McNeil is awaiting a final report by project partners concerning the problem of riverbank erosion in Salisbury and possible solutions. It is expected this report will be received within the next two weeks.

HR Services

Nothing to report.

Railway Trestle (Bridge)

Nothing to report.

EMO Exercise Brunswick Bravo

Councillor McNeil reminded Council that the province-wide emergency measures training event Exercise Brunswick Bravo, a coordinated provincial, regional, and municipal response to a mock disaster, is scheduled for May 22<sup>nd</sup>. The Village of Salisbury exercise will be a full-day event from 10:00 AM until 7:00 PM.

**CORRESPONDENCE**

**The following items were discussed by accommodated and remaining correspondence placed on file:**

Southeast Planning Review & Adjustment Committee - Copy of letter sent to landowners Re: Variance application for 62 Veterans Avenue

As is standard practice at Southeast Regional Service Commission, Village Council in Salisbury was sent a copy of a letter sent by the Southeast Planning Review & Adjustment Committee (PRAC) to surrounding residents concerning a variance application from the owner of 62 Veterans Avenue. The applicant seeks to build a house 8.5 metres from Veterans Avenue where a minimum 12-metre setback is required. Any concerns regarding this application will be heard by the PRAC at the upcoming PRAC meeting, open to the public, scheduled for March 27<sup>th</sup> in Moncton at the Lions Community Centre located at 473 St. George Street.

Legion Br. 31 - Thank you card for donated items for May 11th Diamond Ring Dinner

Council received a mailed Thank You card from Royal Canadian Legion Salisbury Branch 31 for the donated Village items for its annual Diamond Ring Dinner.

**FIRE DEPARTMENT REPORT**

No report this meeting.

**RCMP REPORT**

No report this meeting. Council was informed that Cpl. Don Robinson will be a new contact for the Village at Southeast District RCMP. Councillor McNeil will meet with Cpl. Robinson in the near future.

**MAYOR'S REPORT**

Lions Breakfast - On March 16<sup>th</sup>, attended Lions Club Breakfast.

Asset Management - On March 19<sup>th</sup>, attended Special Meeting of Council to approve Village's Capital Asset Management Plan.

Meeting with MLA - On March 25<sup>th</sup>, joined Council in a meeting with Albert MLA Mike Holland to discuss upcoming Village interests.

Needs Assessment - On March 25<sup>th</sup>, attended Needs Assessment sessions at the Village Office with Village staff and representatives from the fire department and library.

**COUNCILLORS' REPORTS**

**Councillor Bartlett**

Library Funding Announcement - On March 14<sup>th</sup>, attended announcement at Salisbury Public Library by Fundy Royal MP Alaina Lockhart of federal funding for Village projects via the Enabling Accessibility Fund, specifically an accessible washroom at the library and an inclusive swing set at Highland Park. Also spoke on behalf of Council at the announcement. A very well-attended event. Also praised the job done as emcee by Director of Parks & Leisure.

Asset Management - On March 19<sup>th</sup>, attended Special Meeting of Council to approve Village's Capital Asset Management Plan.

Parks & Leisure Action Committee - On March 19<sup>th</sup>, attended Action Committee Meeting.

Meeting with MLA - On March 25<sup>th</sup>, joined Council in a meeting with Albert MLA Mike Holland to discuss upcoming Village interests.

Needs Assessment - On March 25<sup>th</sup>, attended Needs Assessment sessions at the Village Office with Village staff and representatives from the fire department and library. Found it to be very productive.

Complaint - A village resident recently made a verbal complaint at the Village Office concerning a perceived lack of participation in village events. Councillor Campbell offered to meet with the resident.

**Councillor Campbell**

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Parks & Leisure Action Committee - On March 19<sup>th</sup>, attended Action Committee Meeting.

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**Councillor Kitchen**

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**Councillor McNeil**

Health Community Advisory Board - On March 13th, attended Health Community Advisory Board meeting held in Salisbury. Discussed terms of reference for the roles of the committee, as well as critical asset mapping. He is also on regional sub-committees for health infrastructure and transportation.

Lions Breakfast - On March 16<sup>th</sup>, attended Lions Club Breakfast.

Asset Management - On March 19<sup>th</sup>, attended Special Meeting of Council to approve Village's Capital Asset Management Plan.

EMO - On March 25<sup>th</sup>, met with Salisbury Fire Chief to discuss EMO Exercise Brunswick Bravo. Also met with new Regional Emergency Measures Coordinator Phil Fontaine

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Facility-Wide Backup Generator - It was moved by Councillor McNeil and seconded by Councillor Kitchen that *'The Village of Salisbury accept quote G10353 Preventative Maintenance Program for 80 KW Genset generator equipment for a cost of \$1,626.15 per year for five years.'* Councillor McNeil explained that the cost fell right in their window of expectation, being between \$1,500 and \$2,000 per year. MOTION CARRIED

**CLERK'S REPORT**

Insurance for Volunteers - It was moved by Councillor Campbell and seconded by Councillor Kitchen that *'The Village of Salisbury add insurance to our policy to cover our volunteers, numbering between 51 and 100, for accidental death and dismemberment.'* MOTION CARRIED

Crime Stoppers - Jim Gillies with New Brunswick Crime Stoppers has offered to come to a future Council Meeting to discuss Crime Stoppers and the possible need for a greater presence in the village; that is, the posting of more Crime Stoppers signs throughout the village. Council agreed that he should be invited to make a presentation at an upcoming meeting of Council.

Moncton Magic Basketball - Council opted against purchasing playoff tickets for the Moncton Magic, who finished first overall in the National Basketball League of Canada regular season standings.

Railway Trestle (Bridge) - Regarding caution signs for the bridge-approach on the south side of the Petitcodiac River, Council agreed to ask Manager of Works to install said signs as per Councillor Bartlett's request. Councillor Kitchen asked about the possibility of guide-rail in that area. Clerk explained that they are responding to recommendations from the Village insurance-provider, also pointing out that any planned improvements must first be approved by all stakeholders. This includes NB Power, which, despite not owning the bridge, still holds restrictive covenants dating back several years that dictate what changes can and cannot be made to the structure. Councillor Bartlett, meantime, requested another copy of the insurance report concerning the bridge.

Gas Tax Funding - Mayor Keating reported that, on the evening following the recent federal budget, he received a phone call from Fundy Royal MP Alaina Lockhart with the news that an increase in gas tax payouts, for this year only, means that Salisbury will receive over \$162,000 in additional gas tax funding to be put toward municipal infrastructure projects this year. He described this as very positive news, to which Council agreed. Councillor Kitchen noted that it is expected that the Manager of Works will soon present recommended infrastructure priorities for

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the Village.

It was moved by Councillor Bartlett and seconded by Councillor McNeil to '*Enter into a closed meeting.*' MOTION CARRIED

**CLOSED MEETING - Legal**

It was moved by Councillor McNeil and seconded by Councillor Campbell to '*Return to the regular meeting.*' MOTION CARRIED

**DATE OF NEXT MEETING - April 8, 2019**

**ADJOURN**

It was moved by Councillor McNeil to '*Adjourn the meeting.*' MOTION CARRIED (7:50 PM)