

## **MINUTES OF MARCH 19, 2019**

### **SPECIAL MEETING**

A special meeting of Council was held March 19, 2019 at 9:00 AM with Mayor Keating presiding. In order to ensure that a quorum of Council would be present, the meeting began one hour later than originally scheduled to accommodate late arrivals. Councillor Campbell was absent. All other members of Council and the Clerk were present.

### **THE LORD'S PRAYER**

### **APPROVAL OF AGENDA**

It was moved by Councillor McNeil and seconded by Councillor Kitchen that '*The Agenda be approved.*' MOTION CARRIED

### **VILLAGE OF SALISBURY CAPITAL ASSET MANAGEMENT PLAN**

The Village of Salisbury Capital Asset Management Plan is a detailed inventory of: municipal facilities; linear capital assets such as streets, sewers and sidewalks; and tangible capital assets. Development of this plan by Crandall Engineering has revealed that the Village of Salisbury's total asset inventory is valued at approximately \$31,000,000.

Having a capital asset management plan in place is a new condition for future municipal access to the Government of Canada's Gas Tax Fund, which is a federal program managed at the provincial level to fund infrastructure projects. The Province of New Brunswick, in 2017, released the guidelines for the development of capital asset management plans. The Federation of Canadian Municipalities, through its Municipal Asset Management Program, covers 80 per cent of the costs in the development of such plans.

The Village of Salisbury Capital Asset Management Plan is based on geographic mapping, visual and (in the case of the wastewater collection system) closed circuit TV inspections, and analyses of material and service-life, as well as data from historical information, such as dates of acquisition/construction, PSAB and record drawings, resolutions of Council, meeting minutes and notes, etc.

Beyond it being a condition for access to federal and provincial infrastructure funding, having a capital asset management plan in place will allow for computerized ease of tracking municipal investment in its various assets, as well as improved accuracy in ongoing maintenance of said assets. To this end, the plan also includes a 5-year schedule for capital spending.

It was moved by Councillor Bartlett and seconded by Councillor Kitchen that '*The Village of Salisbury adopt the Asset Management Report 2019 as prepared by Crandall Engineering Ltd.*' Mayor Keating praised the plan prepared and presented prior to this meeting by Shawn Burke of Crandall Engineering. MOTION CARRIED

### **DATE OF NEXT MEETING - March 25, 2019**

### **ADJOURN**

It was moved by Councillor McNeil and seconded by Councillor Kitchen to '*Adjourn the meeting.*' MOTION CARRIED (9:02 AM)