

## **MINUTES OF JUNE 24, 2019**

### **6:30 PM PRE-MEETING**

#### **REGULAR MEETING**

A regular meeting of Council was held June 24, 2019 at 7:00 PM with Mayor Keating presiding. All members of Council and Clerk were present.

#### **THE LORD'S PRAYER**

#### **APPROVAL OF AGENDA**

It was moved by Councillor Kitchen and seconded by Councillor Campbell that '*The Agenda be approved.*' MOTION CARRIED

#### **CONFLICT OF INTEREST DECLARATION**

No conflict declared.

#### **APPROVAL OF PREVIOUS MINUTES**

It was moved by Councillor Kitchen and seconded by Councillor McNeil that '*The Minutes for the Council Meeting held on June 10<sup>th</sup> be approved.*' MOTION CARRIED

#### **BILLS FOR THE MONTH OF JUNE**

It was moved by Councillor McNeil and seconded by Councillor Kitchen to '*Pay the bills for the month of June.*' MOTION CARRIED

#### **RCMP REPORT**

Corporal Marc Langis of Southeast District RCMP gave a report to Council. Calls for service in the past month included suspended drivers and a roadside suspension. Councillor McNeil raised the point that there have been reported incidents of bullying around the skateboard park and outdoor basketball court, as well as a case where a truck was caught driving recklessly and damaging the roads near the baseball fields. Told there were cases of nighttime break and enters, Corporal Langis advised people to lock their doors and leave outside lights on as an increased form of security, and to report any activity no matter how small it may seem. All incidents; for example, speeding complaints, should be called in to police. Corporal Langis suggested an increased police presence in the Village would help curb such activity.

Mayor Keating and Council thanked Corporal Langis for his report.

#### **AUDITOR'S REPORT**

Janet Ross of Ernst & Young presented the 2018 Financial Statement Highlights and the 2018 Audited Financial Statements. This is the 7<sup>th</sup> year using the Public Sector Accounting Standards (PSAS) as opposed to the former standards prescribed by the Province. As a result, a few adjustments were required and this has had an impact on the financial position and annual surplus.

The audit showed the following results:

	<b>2017</b>	<b>2018</b>
	(Per PSAS requirements)	
<u>General Capital Fund</u>		
Capital Assets	\$7,144,225	\$7,709,131
<u>General Operating Fund</u>		
Surplus (Deficit) for the Year	77,937 (28,197)	204,628 65,886 per former PNB requirements
<u>Utility Capital Fund</u>		
Capital Assets	\$3,401,620	\$3,291,104
<u>Utility Operating Fund</u>		
Surplus (Deficit) for the Year	(7,037)	23,944 per former PNB requirements
Accumulated Surplus (Deficit)	(34,379)	(5,058)
<u>Reserve Funds</u>		
General Capital Reserve Fund	\$107,882	\$109,145
Utility Capital Reserve Fund	\$677,812	\$741,832

**Questions and Comments:**

Fiscal Services Ratio - Janet Ross noted that Salisbury’s fiscal services ratio of 2.7 per cent is very low compared with other municipalities, with 10-12 per cent the normal range. Fiscal Services Ratio, also known as Debt Ratio, is debt and interest repayments divided by total expenses.

Surplus - Salisbury finished 2018 in a surplus position in the General Operating Fund by \$65,886 and in a surplus position in the Utility Operating Fund by \$23,944 (both figures in accordance with PNB requirements). These surpluses will be reflected in the 2020 municipal budget.

Conclusion - Janet Ross concluded that, overall, the Village of Salisbury is in good shape financially with a low and manageable debt rate and money put away in reserve funds.

It was moved by Councillor McNeil and seconded by Councillor Bartlett that ‘*The Village of Salisbury accept the Audited Annual Financial Report for 2018 as submitted by Ernst & Young.*’ MOTION CARRIED Mayor and Clerk signed the audited financial statements. Copies will be forwarded to the Minister as required.

**MANAGER OF WORKS REPORT**

No report at this time.

**DIRECTOR OF PARKS & LEISURE REPORT**

No report at this time.

**BUSINESS ARISING FROM MINUTES**

Erosion

Councillor McNeil only just received a 28-page document from Fort Folly Habitat Recovery, a partner of the Village of Salisbury’s in the ongoing investigation into riverbank erosion in the Village. He had not yet had time to review the contents. It will also be forwarded to the Manager of Works for his insight.

HR Services

Nothing to report.

Railway Trestle (Bridge)

Manager of Works continues to work on determining costs for plans to improve the structure.

EMO Exercise Brunswick Bravo

Province-wide emergency measures training event Exercise Brunswick Bravo has been postponed until the Fall. Target time-frame is September-October. Will remain on agenda in the meantime.

Gas Tax Funding

After submitting the Gas Tax Funding Plan for 2019-2023, we were advised by the New Brunswick Department of Environment and Local Government of some necessary adjustments. Once amendments are complete, another motion to approve will be required.

Subdivision By-Law

New Subdivision By-Law is not ready for first reading.

Public Library Accessible Restroom Upgrades Project - Tender

With no tenders submitted in the initial call, the job is now being advertising through NBON (New Brunswick Opportunities Network) with a deadline of 3:00 PM, August 21, 2019. Some companies have contacted the Clerk's Office with questions.

**CORRESPONDENCE**

**The following items were discussed by accommodated and remaining correspondence placed on file:**

Southeast Regional Service Commission, Planning Review & Adjustment Committee - Copy of letter sent to neighbouring landowners Re: Variance application for 42 Hunwicks

The Southeast Planning Review and Adjustment Committee has received an application to vary the maximum permitted height of a garden suite from six metres maximum to 6.40 metres. Anyone wishing to speak with regards to this application was invited to attend the meeting of the PRAC scheduled for Wednesday, June 26<sup>th</sup> at 7:00 PM at the Lions Community Centre at 473 St. George Street in Moncton.

Southeast Regional Service Commission - May Development & Building Permit List

One permit was issued for an addition to an existing attached garage.

Fran Bowdridge - Request via email that Salisbury ban single-use plastic bags

The question of whether such a ban can be enforced or not was raised by Councillor Kitchen. Regardless, Village will reach out to Southeast Regional Service Commission to see what is being done with regards to this in the region as a whole. Council agreed that the Village

June 24, 2019

should sync up with other communities' approaches. Councillor Campbell also noted how the Village has already made efforts to reduce single-use items, using the Department of Parks & Leisure's practice of urging event participants to bring their own cups for any provided beverages.

Anna Ehrhardt - Request for sponsorship for participation in rugby championships

It was moved by Councillor McNeil and seconded by Councillor Campbell that *'The Village of Salisbury donate \$100 to Anna Ehrhardt to help cover costs for participation in Atlantic and National rugby competitions.'* MOTION CARRIED

Harley Tingley/Rob Moore - Invitation to roundtable discussion with Banff-Airdrie MP Blake Richards, Shadow Minister for Small Business, Tourism & Export Promotion - June 25, Sussex

It was noted that the event was to take place the following evening.

**FIRE DEPARTMENT REPORT**

Nothing to report.

**MAYOR'S REPORT**

Solid Waste Meeting - On June 13th, attended Solid Waste Technical Committee Meeting, through Southeast Regional Service Commission.

Stirling Constantine - On June 14th, attended funeral for former Councillor of the Village of Salisbury, Stirling Constantine.

Lions Breakfast - On June 15th, attended Lions Club Breakfast.

JMA Armstrong High School Graduation - On June 19th, attended 2019 graduation ceremony at JMA Armstrong High School, bringing greetings from Village Council.

Municipal Food Policy Workshop - A municipal food policy workshop, developed by Dalhousie University's Food Policy Lab and related to a food pledge created in part by Southeast Regional Service Commission, will take place on July 18th in Dieppe hosted by Food Southeast. Discussed will be how food policies can be worked into local by-laws. It was mused that this may be of interest to the Director of Parks & Leisure. Councillor Campbell requested more information. Mayor Keating noted that he received word of this from Tracey Wade at SERSC. He also added that Tracey Wade has resigned from SERSC, effective June 28th.

**COUNCILLORS' REPORTS**

**Councillor Campbell**

Stirling Constantine - On June 13th, attended visitation for the late former Councillor Stirling Constantine.

Parkin Street Playground - An estimate has been sought for repairs to the neighbourhood playground on Parkin Street.

**Councillor Kitchen**

Stirling Constantine - On June 14th, attended funeral for former Councillor Stirling Constantine.

**Councillor McNeil**

Southeast Regional Service Commission - On May 28th, attended SERSC meeting.

**June 24, 2019**

Stirling Constantine - On June 13th, attended visitation for the late former Councillor Stirling Constantine.

Dog Complaint - On June 14th, dealt with a dog complaint.

Larsen Lane Culvert Replacement Project - On June 17th, met with Manager of Works at job-site of culvert replacement on Larsen Lane.

**Councillor Bartlett**

Library - On June 12th, attended Library board meeting.

Stirling Constantine - On June 14th, attended funeral for former Councillor Stirling Constantine.

**CLERK'S REPORT**

Municipal Plan Review - A reminder that another draft work session is approaching for Council with the planner from Southeast Regional Service Commission.

Moncton Wildcats - Moncton Wildcats Manager of Ticket Sales reached out to Council asking if it was interested in renewing its season tickets for the Village. A decision was required by June 24th in order to keep the same seats as last season.

It was moved by Councillor McNeil and seconded by Councillor Kitchen that '*The Village of Salisbury renew its two Moncton Wildcats season tickets for the 2019-2020 season.*' MOTION CARRIED

Dorchester Sandpiper Festival - An invitation was received by the Mayor for him to attend or have someone to attend on Council's behalf on July 27th.

Salisbury Celebrates Canada Day - Event is scheduled to take place at Highland Park on Monday, July 1st from 11:00 AM to 2:00 PM, weather permitting. Rain location is the municipal building/fire hall. Mayor Keating to emcee.

Summer Students - The Village Office's Summer staffer and another one of the Works Department Summer employees both started on June 24th. The Village's only two remaining Summer hires, both in the Works Department, will start on July 3rd.

Volunteer Barbecue - To take place on Sunday, September 22nd from noon until 2:00 PM. A gift for volunteers was discussed, as was a staff/Council item.

It was moved by Councillor Bartlett and seconded by Councillor McNeil to '*Enter into a closed meeting.*' MOTION CARRIED

**CLOSED MEETING - Personnel, Legal**

It was moved by Councillor McNeil and seconded by Councillor Kitchen to '*Return to the regular meeting.*' MOTION CARRIED

**DATE OF NEXT MEETING - July 8, 2019**

**ADJOURN**

It was moved by Councillor McNeil to '*Adjourn the meeting.*' MOTION CARRIED (9:20 PM)