

MINUTES OF JULY 8, 2019

6:30 PM PRE-MEETING

REGULAR MEETING

A regular meeting of Council was held July 8, 2019 at 7:00 PM with Mayor Keating presiding. Councillor Bartlett and Clerk were absent. All other members of Council and Assistant Clerk were present.

THE LORD'S PRAYER

APPROVAL OF AGENDA

It was moved by Councillor Kitchen and seconded by Councillor McNeil that *'The Agenda be approved.'* MOTION CARRIED

CONFLICT OF INTEREST DECLARATION

No conflict declared.

APPROVAL OF PREVIOUS MINUTES

It was moved by Councillor Campbell and seconded by Councillor Kitchen that *'The Minutes for the Council Meeting held on June 24th be approved.'* MOTION CARRIED

OUTDOOR SPACE SCHOOL COMMITTEE - Lisa Bannister, Tammy Constantine

Lisa Bannister and Tammy Constantine appeared before Council to present their committee's vision for improvements to the outdoor space at JMA Armstrong High School/Salisbury Middle School. It is believed that such a playground area makeover would increase school and community pride and encourage positive social behaviour and physical activity, such as through updated parkour-style playground equipment, a natural playground, an accessible play area, and the proposed oval track around the sports field. The proposal, which comes after a year of consulting students, staff and the community, also includes increased green-space and trees, areas for passive play, outdoor teaching spaces, natural berms, and a snow-storage area which could be used to create a sliding hill during the Winter.

The Committee told Council they have already been fundraising toward the significant cost of this vision, including raising \$6,900 last year through school activities. They will be seeking government grants as well, adding that they are also hoping for an eventual financial commitment from the municipality. While a number of community partners have already made significant financial contributions or are pledging to contribute, it was suggested by Mayor Keating that the committee also begin approaching larger potential corporate sponsors.

Council was very impressed with the presentation. Councillor Campbell commented that these planned improvements could be huge for the community, similar to what Highland Park has developed into with its improvements in recent years, also noting the advantage of the schools' central location.

Mayor Keating and Council thanked Lisa Bannister and Tammy Constantine for their report.

MANAGER OF WORKS REPORT

Manager of Works gave the following report:

Route 106 Culvert Replacement Project - It was explained that unforeseen circumstances, including the tragic death of a lead administrative provincial partner on the project, specifically the previous Approvals Coordinator within the Community Funding Branch of the New Brunswick Department of Environment and Local Government (NBDELG), played a role in unexpectedly delaying the proposed plan to replace the McNaughton Brook culvert under Route 106 as part of the existing Clean Water Wastewater Fund allotment. Manager of Works has also reached out to Fundy Royal MP Alaina Lockhart for assistance on the federal side of the approvals process, requiring that the two sub-allotments of funding are attached to the appropriate projects (the other project being the Larsen Lane Culvert Replacement). Because of the delay, this project also requires a minimum one-year extension to the eligible expenditure deadline.

Route 112 Curb & Gutter and Sidewalk Extension Project - Scheduled to take place this Summer, project costs are higher than originally anticipated. One factor is the New Brunswick Department of Transportation and Infrastructure (NBDTI) only committing to two manhole adjustments, projected to cost \$500 each, leaving 15 more manhole adjustments at the municipality's expense. This was unexpected given the fact Route 112 is a roadway upon which capital improvements are under the control of the Province as this route falls under the provincially-designated highway program.

Horsman Street Reconstruction Phase 3 - The call for tenders will close on July 19th at 10:00 AM. Work will consist of sewage infrastructure renewal, street reconstruction, and installation of sidewalk.

Route 106/Reeder Road Culvert - Manager of Works explained how a passing motorist recently alerted him to a hole forming on the shoulder of Route 106 opposite Reeder Road. The cause is a collapsing timber box culvert estimated to be 60-to-70-years-old. Mayor Keating and Council were displeased to learn that NBDTI is insisting the Village cover the cost of repairs, despite Route 106 being a roadway that falls under the provincially-designated highway program. It has been the understanding that the responsibility for replacing road culverts falls under NBDTI, again under the provincially-designated highway program, while the municipality is responsible for replacing driveway culverts. It is recommended that further discussion take place with NBDTI to ensure that the situation is addressed fairly. Manager of Works believes a full replacement of the culvert is the necessary solution, and that this culvert will only decay further if only repairs are attempted. In the meantime, the damage is expected to worsen with every rainstorm. Mayor Keating said he would reach out to Albert MLA Mike Holland for assistance in resolving this matter.

Integrated Bilateral Agreement - It was confirmed for Council that applications were submitted by the June 28th deadline for funding consideration under the IBA: (1) Bleakney Road Culvert Replacement, and (2) Highland Park Restroom Facility. Council asked that Fundy Royal MP Alaina Lockhart be informed of these submissions.

Larsen Lane Culvert Replacement - The culvert is installed, and the project is expected to wrap up soon. It was noted that much of the fill in the immediate area had to be replaced given its poor condition, as it was full of grubbings from the original construction of the road.

Mayor Keating and Council thanked Manager of Works for his report.

NEW BUSINESS

Route 112 Curb & Gutter and Sidewalk Extension Project - Tender

A tender opening was held on July 5th. There were four bids received and, after receiving the analysis by consulting engineers, the following motion was made.

It was moved by Councillor Kitchen and seconded by Councillor Campbell that '*The Village of Salisbury award to Maritime Road Recycling Inc. the Route 112 Curb, Gutter and Sidewalk Extension as recommended by EXP Services in the amount of \$452,341.00 (including HST).*' MOTION CARRIED

Homeowners in affected area of Fredericton Road to be informed immediately by letter.

BUSINESS ARISING FROM MINUTES

Gas Tax Funding

In order to continue to access Gas Tax Funding for eligible municipal infrastructure projects, the municipality has been informed by the NBDELG that Council must submit revised Gas Tax Funding Capital Investment Plans for both 2014-2018 and 2019-2023. In order to use the remaining funds from the former plan, a revised plan must be submitted. While Council approved a similar motion for the latter plan on June 10th, amendments are required to accurately reflect the applicable Gas Tax Funds. Therefore, new motions are required before submission.

It was moved by Councillor Kitchen and seconded by Councillor McNeil '*that the document entitled Village of Salisbury Five-Year Capital Investment Plan for the GTF Administrative Agreement 2014-2018, Revision No. 1 -- June 13, 2019 be adopted.*' MOTION CARRIED

It was moved by Councillor Kitchen and seconded by Councillor Campbell '*that the document entitled Village of Salisbury Five-Year Capital Investment Plan for the GTF Administrative Agreement 2019-2023 be adopted.*' MOTION CARRIED

DIRECTOR OF PARKS & LEISURE REPORT

No report this meeting.

BUSINESS ARISING FROM MINUTES (Continued)

Erosion

Councillor McNeil was recently in contact with project partners and will have more for Council following a meeting on July 23rd. He also recently received a forwarded email from the Petitcodiac Watershed Alliance indicating they had been contacted by a resident regarding the riverbank erosion behind Highland Drive, expressing a desire to help in some way.

HR Services

Nothing to report.

Railway Trestle (Bridge)

Manager of Works continues to work toward the desired improvements to the structure. No specifics to offer at this time.

EMO Exercise Brunswick Bravo

Postponed until the Fall. Nothing to report.

Subdivision By-Law

Nothing to report. The new Subdivision By-Law is not ready.

Public Library Accessible Restroom Upgrades Project

After the initial Call for Tenders failed to get a response, the Public Library Accessible Restroom Upgrades Project has now been posted on the New Brunswick Opportunities Network. The Call for Tenders closes at 3:00 PM on August 21st.

CORRESPONDENCE

The following items were discussed by accommodated and remaining correspondence placed on file:

Community Business Development Corporation Westmorland Albert - Annual Report 2018-2019

The full 2018-2019 Annual Report from CBDC Westmorland Albert, including financial statements and messages from Board Chair Stephanie Carver and Executive Director Nathalie Gallant, is available in the Clerk's Office. Among the noted highlights are 38 approved loans for a total \$1.2-million, as well as various levels of business training provided to 336 entrepreneurs throughout the region.

Southeast Regional Service Commission - June Development & Building Permit List

The SERSC Development & Building Permit report for June had one permit for an accessory building, which was a 14' x 20' garage.

New Brunswick Department of Transportation & Infrastructure - Municipal Designated Highway Program - Request for updated Five-Year Plan

The annual request from NBDTI for an updated Five-Year Plan for Municipal Designated Highways located in Salisbury has been forwarded to the Manager of Works.

Service New Brunswick - Amendments to the General Regulation under the Procurement Act

SNB has provided the Amendments to the General Regulation under the Procurement Act, with a full copy available in the Clerk's Office. This is regarding the regulations for governments, including municipal governments, in the purchase of goods and services. The amendments were made necessary after the introduction of new domestic and international trade agreements, as is explained in the letter copied in your Agenda Packages.

Anna Ehrhardt - Thank You card for your donation for rugby Atlantics and Nationals

Anna Ehrhardt sent to Council a Thank You card for Council approving a donation to her to help her compete with the New Brunswick Under-16 Rugby Team this Summer at the Atlantics and Nationals. In the card, she wrote that she is very proud to be representing Salisbury on the team.

FIRE DEPARTMENT REPORT

Councillor McNeil informed Council that he has received a detailed proposal from Salisbury Fire Rescue for a new fire station, and will continue to provide direction regarding the process and keep Council informed over the coming months.

RCMP REPORT

No report this meeting, although Councillor McNeil did note the RCMP's noticeable presence in the Village in the evening in the area of the sports fields, which has been a recent trouble spot for misbehaviour.

MAYOR'S REPORT

Southeast Regional Service Commission - On June 25th, attended SERSC meeting.

Municipal Plan - On June 27th, attended working session with Council and SERSC planner for Municipal Plan review.

COUNCILLORS' REPORTS

Councillor Kitchen

Municipal Plan - On June 27th, attended working session with Council and SERSC planner for Municipal Plan review.

Canada Day - On July 1st, attended Village of Salisbury Canada Day event held at the municipal building/fire hall.

Tender opening - On July 5th, attended tender opening for Route 112 Curb & Gutter and Sidewalk Extension Project.

Councillor McNeil

Southeast Regional Service Commission - On June 25th, attended SERSC meeting.

Canada Day - On July 1st, emceed Village of Salisbury Canada Day ceremony.

Nurse Practitioner - On July 2nd, met with officials from Horizon Health Network regarding health services for the Salisbury area. He reports that this day was the first day of service in Salisbury for a Horizon-appointed Nurse Practitioner, working out of an office at the local pharmacy. Formal signage and a Horizon-directed public relations campaign to follow.

Councillor Bartlett

Absent.

Councillor Campbell

Municipal Plan - On June 27th, attended working session with Council and SERSC planner for Municipal Plan review.

Canada Day - On July 1st, took part in Village of Salisbury Canada Day festivities. Noted that despite the wet weather that forced the change of venue from Highland Park to the municipal grounds, it was an excellent day with a very good turnout, also praising Councillor McNeil's job as emcee and Salisbury Fire Rescue for giving youth a chance to get up close for a look inside the fire trucks. Consumed by the gathering were 780 hot dogs and all four full slab cakes.

CLERK'S REPORT

CBDC Board Vacancy - A letter was received from CBDC Westmorland Albert advising of a vacancy on the Board of Directors for an At-Large position. The nominating committee is searching for a replacement and is asking the Village to suggest some names of those with business or economic development experience who may be interested in the position. Politicians are not eligible. The benefit to Salisbury is an additional voice on the board of directors beyond the Village's current representative. Suggestions can be forwarded to the Clerk's Office.

July 8, 2019

Integrated Bilateral Agreement - Repeated earlier statement from Manager of Works that applications have been submitted for funding consideration under the IBA, being a Bleakney Road Culvert Replacement and a new Highland Park Restroom Facility.

Canada Day - Further to previous remarks by Councillor Campbell, Assistant Clerk offered a crowd-estimate of between 350 and 400 people based on door prize tickets given out and the amount of food consumed. Council commended the Canada Day Committee for a job well-done. Assistant Clerk noted that the students, all of whom were on hand to help, did a great job.

Riverside-Albert Acadian Monument

Unable to attend himself, Mayor Keating offered to Council the opportunity to attend, on behalf of the Village, an unveiling ceremony to be held in Riverside-Albert marking the erection of the community's Acadian Chipoudie Monument. This will take place on the morning of Friday, August 16th during the World Acadian Congress.

It was moved by Councillor McNeil and seconded by Councillor Kitchen to '*Enter into a closed meeting.*' MOTION CARRIED

CLOSED MEETING - Personnel, Legal

It was moved by Councillor McNeil and seconded by Councillor Kitchen to '*Return to the regular meeting.*' MOTION CARRIED

DATE OF NEXT MEETING - July 22, 2019

ADJOURN

It was moved by Councillor McNeil to '*Adjourn the meeting.*' MOTION CARRIED
(9:12 PM)