

MINUTES OF JANUARY 28, 2019

6:30 PM PRE-MEETING

REGULAR MEETING

A regular meeting of Council was held January 28, 2019 at 7:00 PM with Mayor Keating presiding. All members of Council and Clerk were present.

THE LORD'S PRAYER

APPROVAL OF AGENDA

It was moved by Councillor Campbell and seconded by Councillor McNeil that '*The Agenda be approved.*' MOTION CARRIED

CONFLICT OF INTEREST DECLARATION

No conflict declared.

APPROVAL OF PREVIOUS MINUTES

It was moved by Councillor Kitchen and seconded by Councillor McNeil that the '*Minutes for the Council Meeting held on January 14th be approved.*' MOTION CARRIED

RCMP REPORT

The Village's new liaison with Southeast District RCMP, Sgt. Patrick Tardif, attended the meeting, offered some background on his own RCMP career to date, and provided Council with a brief report on recent activity in the region. This included a number of accident responses during recent storms. Also noted that incidents of local gas thefts, in which holes were drilled in vehicle gas tanks, have also stopped following a police investigation. Because he is currently filling two roles within the RCMP, it is possible Sgt. Tardif will not remain the local contact for the Village. He will advise if a change is made.

Fire Zone - Councillor McNeil raised the topic of motorists parking illegally in a fire zone across the street from the Village's fire department in front of JMA Armstrong High School. Councillor McNeil suggested the RCMP issuing tickets would send a message. Sgt. Tardif commented that having RCMP members on the scene a few mornings each week should be possible, even though this is one of many school districts in their coverage area.

Radar Speed Sign - Councillor McNeil briefed Sgt. Tardif on the Village's mobile radar speed sign, highlighting noted locations where speeding is prevalent. It is believed that the sign has been effective in reducing speeding on Route 112/Fredericton Road where it is currently positioned near the rail tracks. However, it did not deter as many speeders when located on Route 106/Main Street near the Village's Eastern boundary.

Exercise Brunswick Bravo - Councillor McNeil explained that Salisbury, just as it did in 2018 with Exercise Brunswick Alpha, will be taking part in another province-wide emergency training event this year known as Exercise Brunswick Bravo, and invited Sgt. Tardif to send a representative to the Village for that.

Mayor and Council thanked Sgt. Tardif for coming to the meeting.

BILLS FOR THE MONTH OF JANUARY

It was moved by Councillor Kitchen and seconded by Councillor Campbell to '*Pay the bills for the month of January.*' On the question, Clerk clarified that some of the bills were from late-2018 and will be included in the 2018 budget. MOTION CARRIED

MANAGER OF WORKS REPORT

Manager of Works was not available for the meeting, but did submit a written report to keep on file, from which Councillor Kitchen touched on highlights.

Albert Trail Culvert No. 1 Replacement Project - Project to install a new culvert for MacNaughton Brook under the Albert Trail at the location just west of Lam Street has been completed. Project was made possible through the use of surplus funds from the CWWF (Clean Water Wastewater Fund) MacWilliam Road Culvert Replacement Project that was completed in 2017.

Facility-wide Backup Generator - Project to acquire and install a generator to provide backup emergency power to the Village Office/Works and Maintenance Department/Fire Department building has been completed.

Scada (Supervisor control and data acquisition) for Wastewater System - New computer workstation for Scada, which is the control panel technology that runs the Village's four municipal sewer system pump stations, is now up and running.

Replacement of Sparling Tigermag Electromagnetic Flow Meter at Hopper Pump Station - Problems with the meter first surfaced in January 2018, forcing municipal staff to since conduct manual readings. Attempt by staff to rectify problem by replacing the faulty electronic module within the meter was not successful. Order for replacement meter has been placed.

Series of Winter Storms Between January 20th and 25th - While overall damage was minimal, there was some damage caused by heavy sheets of ice impacting on the fire hydrant, affecting the pump lifting davit arm, the hydrant tank vent pipe, and possibly the fiberglass access hatch. Some sections of the adjacent Wetland Trail were rendered impassable due to heavy ice build-up that would require mechanical removal. The observation deck was also dislodged. Meantime, the trail surface itself was actually protected from flood damage due to a layer of ice that had formed during the previous storm.

Clerk also addressed other matters not in the report, but brought to her attention by Manager of Works.

CWWF Larsen Lane Culvert Replacement Project - Project to replace the MacNaughton Brook culvert under Larsen Lane, also using surplus funds from the 2017 MacWilliam Road Culvert Replacement Project, is delayed waiting for letters of consent from 2 property owners.

CWWF Route 106 Culvert Replacement Project - Project to replace the MacNaughton Brook culvert under Route 106/Main Street is delayed waiting for approval from the federal government for the request to amend the submission for utilizing surplus funds from the completed 2017 Albert Trail Culvert No. 2 Replacement Project. Manager of Works has decided to go ahead with full design preparations to ensure that completion of the project is not jeopardized if it is pushed back to the Fall.

Mayor thanked Manager of Works, through Clerk and Councillor Kitchen, for his report.

DIRECTOR OF PARKS & LEISURE REPORT

Director of Parks & Leisure was not available for the meeting. Her brief to Council was presented on her behalf by Councillor Campbell.

Salisbury Expo - Salisbury Expo, known in previous years as the Health & Wellness Expo, was held on January 19th. The event was very well-received with an estimated attendance of 350-400 people, including a record 60 vendors as well as volunteers.

St. Patrick's Day Dinner - The fundraising dinner that was originally planned to take place during Winter Carnival week from February 9th-16th has been rescheduled be to a luncheon event on Sunday, March 17th. It will offer a choice of Irish beef stew or seafood chowder.

Mayor Keating thanked Councillor Campbell for the update.

DEVELOPMENT REVIEW COMMITTEE REPORT

No report this meeting. After some discussion, this item will be removed from the agenda.

BUSINESS ARISING FROM MINUTES

Erosion

Nothing to report. Councillor McNeil will reach out in the next week to Village partners at Fort Folly Habitat Recovery for an update on the project aimed at finding a solution to riverbank erosion in Salisbury.

HR Services

Nothing to report.

Asset Management

The historical cost analysis process; that is, data collection on municipal assets, in the development of a Capital Asset Management Plan for the Village has been completed by staff. Information has been forwarded to Crandall Engineering, where a project engineer is completing a report for the Village.

Railway Trestle (Bridge)

As stated in a letter received from an NB Power Real Estate Group Property Specialist, NB Power will not release its covenants on the bridge in case it someday needs the structure for transportation of heavy equipment across the Petitcodiac River.

The utility provider holds restrictive covenants which dictate to what degree changes can be made to the railway bridge. The primary concern for NB Power would be alterations that would affect the width of the structure.

Manager of Works will proceed by drafting a design for consideration for approval by NB Power.

EMO Exercise Brunswick Bravo

Councillor McNeil, on February 25th, will attend the main planning conference for the province-wide emergency measures training event Exercise Brunswick Bravo.

CORRESPONDENCE

The following items were discussed by accommodated and remaining correspondence placed on file:

New Brunswick Department of Environment and Local Government - Approved copies of Salisbury 2019 Operating Fund budgets

NB Department of Environment and Local Government has returned the Village's approved budgets for 2019 with encouragement to stay within budget and have a successful year. Clerk to post budgets on the Village of Salisbury website (www.salisburynb.ca).

Elections New Brunswick - Acknowledgement of receipt of resignation resolution of Jan. 14, 2019

Resolution from last meeting accepting the resignation of Councillor Best has been received by Elections New Brunswick. Council vacancy to be filled in next round of municipal byelections to be held on May 6, 2019.

January 28, 2019

Southeast Regional Service Commission - Local Planning Revenues, January-December, 2018

Final statement of local planning revenues for 2018 for entire year. Net total is \$3,151.34.

Service New Brunswick/Property Assessment Services (to Association of Municipal Administrators of New Brunswick) - Re: Assessment exemptions, volunteer fire departments

Letter dated January 16, 2019 from Service New Brunswick Property Assessment Services Acting Policy and Special Properties Coordinator Norman DeMerchant to Association of Municipal Administrators of New Brunswick Executive Director Danielle Charron, and forwarded to member administrators, stating a policy change where volunteer fire departments located within villages and towns will now be exempt from property taxes, as has been the case for volunteer rural fire departments in Local Service Districts (that is, located outside of municipal boundaries).

Kayla Gallant - Request for financial support to compete in synchronized skating nationals

A letter was received from JMA Armstrong High School Grade 12 student Kayla Gallant in which she requested financial support for her participation with the Riverview Royalty Intermediate Synchronized Skating Team at the Canadian National Synchronized Skating Competition to be held February 22-24, 2019 in Waterloo, Ontario.

It was moved by Councillor McNeil and seconded by Councillor Kitchen that '*The Village of Salisbury provide a grant of \$50 to Kayla Gallant to support her participation in the 2019 Canadian National Synchronized Skating Competition.*' MOTION CARRIED

Ducks Unlimited Canada - Request for financial support renewal

It was moved by Councillor Kitchen and seconded by Councillor McNeil that '*The Village of Salisbury renew its membership in Ducks Unlimited Canada at a cost of \$35.*' MOTION CARRIED

FIRE DEPARTMENT REPORT

Councillor McNeil reported that Salisbury Fire Rescue, in 2018, responded to 176 calls, 29 per cent of which were within the Village limits and 71 per cent in the Local Service Districts. Of responses to motor vehicle accidents, 18 occurred inside the Village limits, while 55 were outside the municipal boundary. Councillor McNeil expressed thanks to the volunteer fire fighters for their hard work.

MAYOR'S REPORT

Nothing to report.

COUNCILLORS' REPORTS

Councillor Bartlett

Library Committee - On January 23rd, attended meeting of Library Committee. Noted that the Library has been approved for an Enabling Accessibility Grant. Promised full report at a later time.

Councillor Campbell

Salisbury Expo - On January 19th, attended Salisbury Expo.

Councillor Kitchen

Works Department - Met with Works Department. Items discussed were covered in report earlier this meeting.

Councillor McNeil

Salisbury Expo - On January 19th, took part in Salisbury Expo. Represented Village at table, also co-staffed an Emergency Measures table with EMO Regional Coordinator Roger Pitre. Also formally introduced speakers Fundy Royal MP Alaina Lockhart and Albert MLA Mike Holland.

CLERK'S REPORT

Albert MLA Mike Holland - Reminded Council that Albert MLA Mike Holland is scheduled to come sit down with available councillors on the afternoon of February 11th. Councillor McNeil will prepare a presentation on a Village infrastructure needs assessment.

Municipal Plan Review - On the evening of February 4th, Council will host the planner from Southeast Regional Service Commission as part of the ongoing Municipal Plan Review. A reminder that this is a working session for Council and is not open to the public. The public consultation process comes at a later point in the Municipal Plan Review.

Thank You Card - Clerk had a card prepared for former Councillor Best for Council to sign.

It was moved by Councillor McNeil and seconded by Councillor Campbell to '*Enter into a closed meeting.*' MOTION CARRIED

CLOSED MEETING - Legal

It was moved by Councillor McNeil and seconded by Councillor Campbell to '*Return to the regular meeting.*' MOTION CARRIED

DATE OF NEXT MEETING - February 11, 2019

ADJOURN

It was moved by Councillor McNeil and seconded by Councillor Bartlett to '*Adjourn the meeting.*' MOTION CARRIED (7:45 PM)