

MINUTES OF FEBRUARY 11, 2019

6:30 PM PRE-MEETING

REGULAR MEETING

A regular meeting of Council was held February 11, 2019 at 7:00 PM with Mayor Keating presiding. Councillor Bartlett was absent. All other members of Council and Clerk were present.

THE LORD'S PRAYER

APPROVAL OF AGENDA

It was moved by Councillor McNeil and seconded by Councillor Campbell that '*The Agenda be approved.*' MOTION CARRIED

CONFLICT OF INTEREST DECLARATION

No conflict declared.

APPROVAL OF PREVIOUS MINUTES

It was moved by Councillor Kitchen and seconded by Councillor McNeil that '*The Minutes for the Council Meeting held on January 28th be approved.*' MOTION CARRIED

MANAGER OF WORKS REPORT

No report this meeting.

DIRECTOR OF PARKS & LEISURE REPORT

Director of Parks & Leisure was not available for the meeting. Her brief to Council was presented on her behalf by Councillor Campbell.

Basketball - Registration for Spring League Basketball was held last weekend with 45 children registering for levels from age-three to Grade 8. Registrations will still be accepted this week.

Petitcodiac/Salisbury and Area Community Health and Wellness Advisory Committee - Director of Parks & Leisure hosted a meeting of this committee on February 7th. It went very well.

PAWS (Positive Activities & Wellness Summit) - To be held at JMA Armstrong High School on February 12th, PAWS is a student-led day of wellness with a variety of speakers between 9:00 AM and 2:00 PM. Director of Parks & Leisure will lead a snowshoeing outing.

Winter Carnival - Because of uncooperative weather, the pond hockey tournament had to be cancelled, and the Swedish Lantern-lit trail walk had to be rescheduled from February 10th to the 14th. The remainder of the schedule includes:

Naturalists Club Presentation - On February 12th, the Salisbury Naturalists Club will host Cheyenne Currie, Engagement Coordinator for the Nature Trust of New Brunswick, on the topics of land conservation and the Acadian forest.

Seniors luncheon - A seniors luncheon will be held on February 14th from 11:30 AM until 1:30 PM at the Salisbury Lions Club with musical entertainment by Justin Bannister. There will also be short presentations on mental fitness and healthy eating, introducing Canada's new Food Guide. Providing these presentations allows Parks & Leisure to partner with the New Brunswick Department of Social Development and receive a grant to help cover costs. As well, 25 pre-school children from Here We Grow daycare will attend the luncheon to hand out homemade Valentines.

Swedish Lantern Trail Walk - On the evening of February 14th, from 7:00 to 8:00, the Highland Park Wetland Trail will be lit by Swedish Lanterns. Participants are asked to bring along a reusable mug for hot chocolate.

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Family Skating Party - On Friday, February 15th, the Family Skating Party will take place at the Village's outdoor rink from 6:30 PM to 8:30 PM. Sledges will be available to try. Again, bring your own mug for some hot chocolate. Music will be provided by Jean-Marc LeBlanc, Jon Arsenault, and Maxime Forbes.

Family Day at Highland Park - Taking place from 11:00 AM to 2:00 PM on Saturday, February 16th is Family Day at Highland Park. Sleigh rides will begin at 10:00 AM. The day will feature several outdoor activities, including snowshoeing and sliding among others, as well as an outdoor survival skills session. There will also be fat bikes to try, courtesy of Mike's Bike Shop. For treats, there will be firepit 's'mores, hot chocolate, Beaver Tails, hot dogs, and maple candy.

SMS/JMA Playground Committee - Director of Parks & Leisure is now on the Salisbury Middle School/JMA Armstrong High School Playground Committee, invited to help as a community partner and to offer guidance and support with regards to obtaining grants.

Mayor Keating thanked Director of Parks & Leisure for her report.

BUSINESS ARISING FROM MINUTES

Erosion

Regarding efforts to find a solution to riverbank erosion in Salisbury, the Village's partners at Fort Folly Habitat Recovery have been in touch with a consultant who is working on a report and recommendations, but has experienced some delays in his transition from Matrix Solutions Environment & Engineering to his own company.

HR Services

Nothing to report.

Asset Management

The process of developing a Capital Asset Management Plan for the Village of Salisbury continues. A project engineer with Crandall Engineering is now working on the report.

Railway Trestle (Bridge)

Manager of Works is considering design possibilities for potential bridge improvements. Besides the go-ahead from Council, as noted previously, any alterations affecting the width of the structure would also require the approval of NB Power, since NB Power holds restrictive covenants that dictate to what degree changes can be made to the railway bridge.

EMO Exercise Brunswick Bravo

On February 20th, Councillor McNeil will be in Dieppe for the main planning conference for the province-wide emergency measures training event Exercise Brunswick Bravo. It is possible that the timing of the event will change from June to September.

CORRESPONDENCE

The following items were discussed by accommodated and remaining correspondence placed on file:

Canadian Heritage - Approval of Funding for Salisbury for Canada Day

The Village of Salisbury will receive \$1,600 in federal funding through the Department of Canadian Heritage for Salisbury Celebrates Canada Day.

SMS Girls Basketball Team - Request for donation to support local tournament, Feb. 16-17

Mayor Keating approved the donation of Village merchandise for use as door prizes during the Salisbury Middle School Girls Basketball Team's tournament to be hosted on February 16th and 17th.

Zoe Constantine - Thank You letter for sponsorship for NB 4-H trip to Royal Winter Fair

The Village had donated \$50 to JMA Armstrong High School student Zoe Constantine for her trip with the 2018 New Brunswick 4-H Royal Dairy Team to the Royal Winter Fair in Toronto in November. She expressed her appreciation, describing the trip as exciting and eye-opening, also noting that her future plans are to have a career in agriculture. The NB team placed 8th overall out of 49 teams at the event she attended.

FIRE DEPARTMENT REPORT

No report this meeting.

RCMP REPORT

No report this meeting.

MAYOR'S REPORT

Southeast Regional Service Commission - On January 29th, attended SERSC meeting.

Municipal Plan Review - On February 4th, attended Council working session for Municipal Plan Review.

Jordan Fundraiser - On February 9th, attended Valentine's fundraiser for Jordan Lifecare Centre.

Union of the Municipalities of New Brunswick - Reminder to Council that the UMNB Zone 2 meeting will be held this coming Saturday morning at the Salisbury Village Office.

COUNCILLORS' REPORTS

Councillor Campbell

Council Meeting - On January 28th, attended Meeting of Village Council.

Southeast Regional Service Commission - On January 29th, attended SERSC meeting.

Parks & Leisure - On January 30th, attended meeting of the Parks & Leisure Action Committee, also meeting with Director and Assistant Director of Parks & Leisure.

Councillor Kitchen

Municipal Plan Review - On February 4th, attended Council working session for Municipal Plan Review.

Manager of Works - On February 7th, met with Manager of Works and Administrator/Clerk.

Councillor McNeil

Petitcodiac/Salisbury and Area Community Health and Wellness Advisory Committee - On February 7th, attended meeting of the regional health advisory committee. Councillor McNeil also stated he looks forward to moving the Village's health needs forward and anticipates positive developments in the future for the area. Regarding the Village's goal to secure a part-time Nurse Practitioner, a memorandum of understanding continues to be worked on with Horizon Health Network, while infrastructure inspections must also be carried out.

Councillor Bartlett

Absent.

CLERK'S REPORT

The following motions were made:

Auxiliary Generator - It was moved by Councillor McNeil and seconded by Councillor Kitchen that *'The Village of Salisbury submit payment of \$11,061.28 for payment certificate No. 4, which represents the release of the 10 per cent hold-back, for the backup generator for the Village of Salisbury.'* MOTION CARRIED

Albert Trail Culvert No. 1 Replacement Project - It was moved by Councillor Kitchen and seconded by Councillor Campbell that *'The Village of Salisbury submit payment of \$432.64 (HST included) to 683962 NB Ltd. for payment certificate No. 3 for the Albert Trail Culvert No. 1 Replacement as submitted by the project manager of Exp. Services Inc., dated February 8, 2019.'* MOTION CARRIED

Albert Trail Culvert No. 1 Replacement Project - It was moved by Councillor Kitchen and seconded by Councillor McNeil that *'The Village of Salisbury submit payment of \$35,464.55 (HST included) to 683962 NB Ltd. for payment certificate No. 4 for the Albert Trail Culvert No. 1 Replacement as submitted by the Project Manager of Exp. Services Inc., dated February 8, 2019.'* It was pointed out that the Clerk has the letter of recommendation. MOTION CARRIED

Winter Maintenance and Snow Removal - It was moved by Councillor Kitchen and seconded by Councillor McNeil that *'The Village of Salisbury accept the formal request from Trent Blakney Towing & Excavating to extend the Winter Maintenance Services Contract SAL 2016-03 for an additional five (5) year term beginning November 1, 2019, ending April 30, 2024 for seasonal increase of \$0 with seasonal rate of \$79,133.25 (HST included).'* MOTION CARRIED

Moncton Wildcats - As season-ticket holders, Council was offered a renewal option for the playoffs. Council decided it was not interested in purchasing the playoff package.

It was moved by Councillor Kitchen and seconded by Councillor Campbell to *'Enter into a closed meeting.'* MOTION CARRIED

CLOSED MEETING - Legal

It was moved by Councillor McNeil and seconded by Councillor Kitchen to *'Return to the regular meeting.'* MOTION CARRIED

DATE OF NEXT MEETING - February 25, 2019

ADJOURN

It was moved by Councillor Kitchen and seconded by Councillor McNeil to *'Adjourn the meeting.'* MOTION CARRIED (9:10 PM)