

## MINUTES OF DECEMBER 9, 2019

### **6:30 PM WELCOME**

### REGULAR MEETING

A regular meeting of Council was held December 9, 2019 at 7:00 PM with Mayor Keating presiding. All members of Council and Clerk were present.

### THE LORD'S PRAYER

### APPROVAL OF AGENDA

It was moved by Councillor Campbell and seconded by Councillor McNeil that '*The Agenda be approved.*' MOTION CARRIED

### CONFLICT OF INTEREST DECLARATION

No conflict declared.

### APPROVAL OF PREVIOUS MINUTES

It was moved by Councillor Kitchen and seconded by Councillor McNeil that '*The Minutes for the Council Meeting held on November 25<sup>th</sup> be approved.*' MOTION CARRIED

It was moved by Councillor Bartlett and seconded by Councillor Kitchen that '*The correction to the Minutes for the Council Meeting held on November 12<sup>th</sup> be approved.*' Clerk explained that it was only realized after the initial approval of the November 12<sup>th</sup> Minutes that the motion to pay the Bills for the Month of October, made and carried that meeting, was mistakenly left out of the November 12<sup>th</sup> Minutes. MOTION CARRIED

The motion to be included in the November 12<sup>th</sup> Minutes is as follows:

### BILLS FOR THE MONTH OF OCTOBER

It was moved by Councillor Bartlett and seconded by Councillor Kitchen to '*Pay the bills for the month of October.*' MOTION CARRIED

### RCMP REPORT

Southeast District RCMP Sgt. Patrick Tardif appeared before Council to report on Salisbury calls over the previous three months, of which there were 31 property crimes, including 11 cases of theft, as well as a minor case of arson involving a garbage bin, eight break-and-enters, and mischief, notably a graffiti spree. Two men have been arrested in connection with a number of thefts in the region. As for the graffiti, charges are pending against a suspect.

Also from Sgt. Tardif's report – lockdown drills were recently held at local schools, and school patrols also continue. Further discussion touched on the prevalence of drugs in the Southeast region, crystal meth in particular, which is believed to be the root of the rash of property crimes. Another big problem in the region has been copper thefts, for which police have put together a specialized unit. They're getting closer, he said, adding that it is believed that some people from the Salisbury region are involved. Copper thefts have been reported in Greater Moncton, as well as in the Salisbury and River Glade areas.

Councillor McNeil raised the point of by-law enforcement, to which Sgt. Tardif replied that RCMP members, while understandably not familiar with every community's specific by-laws, will work with communities on by-law related complaints with enforcement and education, whether it be through local or federal law. Speaking to a specific case of noise complaints in the community, Councillor McNeil said he would make inquiries and liaise with police. Meantime, residents were urged by Sgt. Tardif to be vigilant in the wake of recent break, enter and thefts by keeping doors

locked and turning on a light at night as a deterrent. He also urged residents to not be hesitant to report information to police.

Mayor Keating and Council thanked Sgt. Tardif for his report.

### **FORT FOLLY HABITAT RECOVERY - Edmund Redfield**

Fort Folly Habitat Recovery's Edmund Redfield visited Council to provide an update on the Petitcodiac River monitoring that has been taking place in Salisbury by way of the organization's fish trap located just off Highland Park. They have been checking the return of anadromous fish species to the river since the opening of the gates of the Moncton-Riverview causeway, a process that will continue through and beyond the projected 2021 opening of a bridge in place of the same causeway. It was noted that when that happens, the current 50 metres of passage at the causeway will expand to 160 metres of passage at that location.

It was noted that the tides have already made a comeback in terms of size, as have a number of marine mammals, using a porpoise sighting as an example. As for fish, the main focus has been on salmon, with 12 adult salmon counted in 2019. In fact, they picked up salmon more days in October than ever before. As well, trending up in terms of numbers are Striped Bass and American Eel, while Gaspereau numbers are trending down. In terms of invasive species, a goldfish was trapped this year, believed to have escaped the Irishtown Reservoir, where there are thousands, during the heavy rainfall and following high tides of Storm Dorian.

Upon questioning by Council, Edmund Redfield said he expects further changes in the river following the opening of the new bridge to replace the Moncton-Riverview causeway. He gets the sense that the tides will be further reaching.

Mayor Keating and Council complimented Edmund Redfield on his detailed report, requesting a copy for the Village files. Councillor McNeil also thanked him and his organization for their role in investigating riverbank erosion in Salisbury and working toward a mitigation plan. It was noted that Fort Folly Habitat Recovery has funding earmarked in 2020 for efforts to resolve the problem. Councillor McNeil added that the Village is seeking a grant from the New Brunswick Environmental Trust Fund for the creation of a Climate Change Adaptation Plan.

### **MANAGER OF WORKS REPORT**

No report at this time.

### **DIRECTOR OF PARKS & LEISURE REPORT**

In the absence of the Director of Parks & Leisure, Councillor Campbell read from a provided report.

**Adult Craft Night** - Held on Wednesday, November 27<sup>th</sup>, the Adult Craft Night, a barn board painting workshop, was declared a huge success with 37 participants. A soap-making event will be held on Saturday, December 14<sup>th</sup>.

**Department Vehicle Repairs** - Current engine work and other repairs to the Parks & Leisure truck will cost approximately \$3,000.

**Atlantic Recreation Facilities Conference** - Director of Parks & Leisure has received a grant of \$350 from Recreation New Brunswick as a travel subsidy for her to attend, should the budget request be approved, the 2020 Atlantic Recreation Facilities Conference and Trade Show to be held in St. John's, Newfoundland and Labrador.

**Salisbury Naturalist Club** - The Tuesday, December 10<sup>th</sup> presentation to be hosted by the Salisbury Naturalist Club will be on the topic of the Life of New Brunswick Semipalmated Sand Pipers.

**BUSINESS ARISING FROM MINUTES**

Erosion

As noted earlier in the meeting, an application has been filed by the Village of Salisbury for a grant via the New Brunswick Environmental Trust Fund with the intention of using the funding to create a Climate Change Adaptation Plan, which would include an approach on the ongoing problem of riverbank erosion with the Village limits.

HR Services

Nothing new to report.

Railway Trestle (Bridge)

Nothing new to report.

Subdivision By-Law

The proposed new Subdivision By-Law is on the December meeting agenda for Southeast Regional Service Commission's review.

Public Library Accessible Restroom Upgrades Project

Project completed with a few minor deficiencies to be addressed prior to final payment.

Route 112 Curb & Gutter and Sidewalk Extension Project

Project completed with a few deficiencies to be addressed. A portion of the payment to be held back until these deficiencies are resolved.

Bleakney Road Emergency Culvert Replacement Project

Work continues. It was noted that the road grade is now level. It is hoped that paving will be able to take place before Winter.

2020 Village of Salisbury Budget

Upon receipt of a letter from the Salisbury Beautification Committee, Council discussed the committee's 2019 budget overage. As it offered to do, the Beautification Committee will be asked by Council to reimburse the municipality for this committee budget deficit prior to year's end. It was noted that a meeting will be arranged to discuss funding and management of said funding for the group going forward, while also noting the good work that the Beautification Committee does for Salisbury.

Council also made plans to continue with its 2020 municipal budget deliberations with a workshop to be held in the coming week.

**CORRESPONDENCE**

**The following items were discussed by accommodated and remaining correspondence placed on file:**

NB Public Safety - Provincial Municipal Policing Agreement - Salisbury 2020

Council received a letter from New Brunswick Public Safety Minister Carl Urquhart concerning the Provincial Municipal Policing Agreement, specifically information regarding the billing rate for Salisbury for RCMP service in 2020. With an overall 2.77 per cent increase

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provincially in policing costs over the 2019 billing, the total cost to the Village of Salisbury next year will be \$427,413. The letter also alludes to an ongoing review of local and provincial policing services to examine if there is an appropriate level and distribution of services.

**Southeast District RCMP - Quarterly Report**

Copied for Council was the Southeast District RCMP Quarterly Report, Q2 2019 for the period of July 1<sup>st</sup> to September 30<sup>th</sup>, accompanied by an email from Sgt. Patrick Tardif containing Salisbury information for the September-November period as touched on in his report earlier in the meeting.

**Federation of Canadian Municipalities - Membership renewal notice**

The Village of Salisbury has received its 2020-2021 Membership Renewal Invoice from the Federation of Canadian Municipalities.

**FIRE DEPARTMENT REPORT**

No report this meeting.

**MAYOR'S REPORT**

Salisbury Fire Rescue Christmas Dinner - On December 2nd, attended annual Christmas Dinner for Salisbury volunteer fire fighters, bringing greetings and thanks on behalf of the Village.

2020 Budget - On December 3<sup>rd</sup>, participated in budget deliberations with Council.

**COUNCILLORS' REPORTS**

**Councillor McNeil**

Southeast Regional Service Commission - On November 26th, attended SERSC meeting.

Discussion by the Public Security Committee included a presentation on its Emergency Measures initiative. Residents of the region will receive 72-Hour Preparedness pamphlets. Other topics discussed at the meeting were the SERSC strategic plan and New Brunswick unconditional grants.

Outdoor Rink / Christmas Tree Lighting - On December 1st, led set-up of annual outdoor rink located on Douglas Street opposite the Department of Parks & Leisure building. Also took part in the annual Christmas Tree lighting at Highland Park.

Salisbury Fire Rescue Christmas Dinner - On December 2nd, attended annual Christmas Dinner for Salisbury fire department, joining Mayor Keating in presenting the Fire Chief with a New Brunswick Fire Service Medal in recognition of 35 years of service.

2020 Budget - On December 3<sup>rd</sup>, participated in budget deliberations with fellow members of Council.

St. John Ambulance Christmas Dinner - On December 3<sup>rd</sup>, attended annual Christmas Dinner hosted by St. John Ambulance.

**Councillor Bartlett**

Legion Christmas Party - On December 1<sup>st</sup>, was the invited storyteller at the Royal Canadian Legion Branch 31 annual Christmas Party.

2020 Budget - On December 3<sup>rd</sup>, participated in budget deliberations with fellow members of Council.

St. John Ambulance Christmas Dinner - On December 3<sup>rd</sup>, attended annual Christmas Dinner hosted by St. John Ambulance. Enjoyed it very much.

**Councillor Campbell**

Christmas Tree Lighting - On December 1st, attended annual Christmas Tree lighting at Highland Park.

2020 Budget - On December 3<sup>rd</sup>, participated in budget deliberations with fellow members of Council.

**Councillor Kitchen**

2020 Budget - On December 3<sup>rd</sup>, participated in budget deliberations with fellow members of Council.

St. John Ambulance Christmas Dinner - On December 3<sup>rd</sup>, attended annual Christmas Dinner hosted by St. John Ambulance.

Tractor Tender - Tenders were opened on December 5<sup>th</sup>. Two bids were submitted. After a scored evaluation of bid submissions, the committee's recommendation was to accept the tender from Nova International Ltd.

It was moved by Councillor Kitchen and seconded by Councillor Campbell that *'The Village of Salisbury accept the bid from Nova International Ltd. for the supply and delivery of one (1) new four-wheel drive compact utility tractor with ROPS (Roll Over Protective Structure) and full cab & one (1) new hydraulic loader attachment for a total bid price of \$71,979.25, including HST, as per tender No. RFT VOS 2019-05 Supply and Delivery of One (1) New Four-Wheel Drive Compact Utility Tractor with ROPS and Full Cab & One (1) New Hydraulic Loader Attachment.'*  
MOTION CARRIED

**CLERK'S REPORT**

Animal Control Officer Tender - Tender for 2020 Animal Control Officer has been readvertized and will close on Thursday, December 12<sup>th</sup> at 4:30 PM. No submissions received yet.

Insurance - All parties have been notified of the Village of Salisbury's decision to change from Archway Insurance to Sears Insurance as its broker of record with Frank Cowan Insurance Company. Sears Insurance has since provided the 2020 renewal documents. There was an increase with Frank Cowan Insurance Company.

Southeast Regional Service Commission 2020 Budget - The SERSC Board of Directors passed its 2020 Budget on October 29<sup>th</sup> with some adjustments – notably, the RDMO Budget has been reduced, WA Transpo funding was approved, and the Dangerous & Unsightly Premises rate has been reduced. Council, therefore, needed to make a new motion to accept the amended, lower budget.

It was moved by Councillor Kitchen and seconded by Councillor McNeil that *'The Village of Salisbury approve the newly amended 2020 SERSC Budget for a total of \$115,503, including the WA Transpo Services, and opting out of the EMO and Dangerous & Unsightly Premises services.'*  
MOTION CARRIED

Councillors' Expenses - Clerk reminded Councillors that any 2019 expenses need to be submitted by the end of next week.

Budget Workshop - Clerk reminded Council of the upcoming budget deliberations.

**CLOSED MEETING** - No closed meeting held as there was nothing to discuss.

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**DATE OF NEXT MEETING - December 23, 2019**

**ADJOURN**

It was moved by Councillor Campbell to '*Adjourn the meeting.*' MOTION CARRIED  
(8:56 PM)