

## MINUTES OF AUGUST 26, 2019

### **6:30 PM PRE-MEETING**

### **REGULAR MEETING**

A regular meeting of Council was held August 26, 2019 at 7:00 PM with Mayor Keating presiding. All members of Council and Clerk were present, although Councillor McNeil arrived 25 minutes late due to baseball coaching commitments.

### **THE LORD'S PRAYER**

### **APPROVAL OF AGENDA**

It was moved by Councillor Campbell and seconded by Councillor Kitchen that *'The Agenda be approved with two additions under Correspondence: 3. a letter from Ross Alexander of the Salisbury Lions Club thanking Council for Salisbury's donation and offering an update on the Club's plans for 2020; and 4. a request for funding in a letter from Susan Purdy of the Salisbury Golden Age Club.'* MOTION CARRIED

### **CONFLICT OF INTEREST DECLARATION**

No conflict declared.

### **APPROVAL OF PREVIOUS MINUTES**

Minutes for August 12<sup>th</sup> Council Meeting not ready due to a very busy two weeks in the Village Office surrounding Salisbury Community Days.

### **BILLS FOR THE MONTH OF AUGUST**

It was moved by Councillor Kitchen and seconded by Councillor Campbell to *'Pay the bills for the month of August.'* Councillor Bartlett asked if someone would review Councillor McNeil's departmental bills in his absence, which Councillor Campbell did. MOTION CARRIED

### **MANAGER OF WORKS REPORT**

No report this meeting.

### **DIRECTOR OF PARKS & LEISURE REPORT**

No report this meeting.

### **BUSINESS ARISING FROM MINUTES**

#### Erosion

To be discussed later upon Councillor McNeil's arrival at the meeting.

#### HR Services

Nothing new to report.

#### Railway Trestle (Bridge)

Nothing new to report.

#### EMO Exercise Brunswick Bravo

To be discussed later upon Councillor McNeil's arrival at the meeting.

Gas Tax Funding

Funding was received. This item can be removed from the Agenda.

Subdivision By-Law

Not ready yet.

Public Library Accessible Restroom Upgrades Project

The Call for Tenders closed on August 21<sup>st</sup> with a bid-opening, which revealed only one bid.

It was moved by Councillor Bartlett and seconded by Councillor Kitchen that ‘*The Village of Salisbury accept the tender from DFC Electric for Public Library Accessible Restroom Upgrade for the amount of \$27,296.80 plus HST.*’ There was brief discussion about the library building’s long-term future. MOTION CARRIED

Route 112 Curb & Gutter and Sidewalk Extension Project

Nothing new on the Village’s curb, gutter and sidewalk extension project. Meantime, the New Brunswick Department of Transportation and Infrastructure’s (NBDTI) Route 112 resurfacing project began on August 19<sup>th</sup>. Councillor Bartlett asked why the Village sidewalk extension is stopping at Twilight Avenue. It was explained that it is simply due to the costliness of the project when factoring in the accompanying underground storm sewer element.

Horsman Street Reconstruction Project

It was moved by Councillor Kitchen and seconded by Councillor Campbell that ‘*The Village of Salisbury send out the following letter:*

*Re: Horsman Street Reconstruction Phase 3*

*Please be advised that in accordance with the right reserved to us in our tender specifications, the Village of Salisbury has decided not to award the tender for the above noted project this year, due to budgetary restrictions.*

*This right is expressly found within the tender specifications in the Invitation to Bid, the Instructions to Bidders, and the Bid Form pursuant to the following clauses:*

*THE VILLAGE OF SALISBURY MAY CONSIDER PAST PERFORMANCE, LOCAL CONTRACTORS, REPUTATION, PROPOSED TIME-FRAME AND OTHER FACTORS IN SELECTING THE SUCCESSFUL TENDER. THE LOWEST OR ANY BID WILL NOT NECESSARILY BE ACCEPTED.*

*THE OWNER RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL OFFERS.*

*We thank you for your efforts and cooperation in this manner.’* MOTION CARRIED

This letter will be delivered to each of those who submitted bids on the Horsman Street Reconstruction Phase 3 project.

CORRESPONDENCE

The following items were discussed by accommodated and remaining correspondence placed on file:

Rural Rides Manager Kelly Taylor - Update & request for funding renewal

Letter from Rural Rides, which provides affordable transportation to area residents, thanking Village Council for its funding commitment of \$1,700 in 2018 and requesting continued similar or increased support this year. At Councillor Campbell's request, an invitation will be extended to Kelly Taylor to come to an upcoming meeting of Council so more can be learned about the Rural Rides service.

Abandoned Cat Rescue - Letter from Remember Me Thursday event chair Shelley Gladstone

Council agreed to donate some items for door prizes for Abandoned Cat Rescue's Remember Me Thursday candle-lighting ceremony event to be held on September 26<sup>th</sup> at Salisbury's Highland Park. This same event was held at Moncton's Centennial Park in 2018.

Salisbury Lions Club Treasurer Ross Alexander - Thank you for funding & pool financial update

Letter from Salisbury Lions Club thanking Council for its financial support for the Lions Pool this year, also going into detail about their expenses in the current year and what type of maintenance costs are anticipated in 2020. Council will revisit this during budget deliberations in late Fall.

**Councillor McNeil arrived at the meeting.**

Salisbury Golden Age Club President Susan Purdy - Request for donation for hand exercisers

As explained in the letter received from Susan Purdy, the Golden Age Club keeps the cost of annual memberships low, since many club members are on low fixed incomes. However, this also limits the club's ability to provide mobility tools, such as star-shaped hand exercisers, for its members. These exercisers, similar to stress balls, help seniors improve hand strength and agility, which allows them to continue with the simple yet crucial tasks to ensure continued independent living. Council has been asked to assist with the purchase of these hand exercisers. Councillor McNeil estimates they would need to buy them for anywhere from 20 to 50 Golden Age Club members. Clerk has been asked to first look into the cost of these items.

**BUSINESS ARISING FROM MINUTES (Continued)**

Erosion

Councillor McNeil explained that there have been three responses so far to letters mailed by the Village seeking a meeting of politicians and project partners with regards to finding and funding a solution to Salisbury riverbank erosion. Another attempt to reach out will be made by staff later in the week.

EMO Exercise Brunswick Bravo

Province-wide emergency measures training event Exercise Brunswick Bravo is scheduled for a final planning conference on September 21<sup>st</sup> and the actual exercise on October 23<sup>rd</sup>. However, Councillor and Emergency Measures Coordinator McNeil may not be able to attend, but will plan for a reduced impact full-day event in his possible absence.

**FIRE DEPARTMENT REPORT**

No report this meeting.

## **RCMP REPORT**

Councillor McNeil pointed out that a number of incidents were recently posted on Facebook. Noting that he does not like it, said he wants to meet with RCMP shortly to discuss these occurrences and stress the need for more of a police presence in the village.

## **MAYOR'S REPORT**

Community Days - On August 17<sup>th</sup>, attended Community Days Lions Breakfast, Parade, and Lobster Roll Dinner.

Community Days - On August 18<sup>th</sup>, attended Community Days barbecue. Thanked the organizing committee for its hard work with the entire four-day event. Also noted that the annual Volunteer BBQ, held to thank those who volunteer with the Village, is coming up next month.

Union of the Municipalities of New Brunswick - On August 23<sup>rd</sup> and 24<sup>th</sup>, attended UMN Board of Directors meetings in Woodstock. Citing the financial difficulties being faced by the City of Saint John, municipal reform was a key topic of discussion at these meetings. Noting that there have been 26 or 27 municipal governance reports conducted over a number of years, Mayor Keating said UMN is stating that it is time to take action.

Route 106/Reeder Road Culvert - Had a discussion with provincial Transportation (NBDTI) representative regarding deteriorating culvert on Route 106 at Reeder Road, specifically over who is responsible for addressing the problem -- the Province or the municipality? Councillor McNeil requested that the matter/discussion be formalized in writing with a letter or email to NBDTI.

Salisbury Lions Senior Citizen Villa - Mayor has been invited to a lunchtime "Mortgage Burning Party" for the Villa on Monday, September 16<sup>th</sup>.

## **COUNCILLORS' REPORTS**

### **Councillor Campbell**

Community Days - On August 15<sup>th</sup>, attended Abandoned Cat Rescue SPAYghetti Supper.

Community Days - On August 16<sup>th</sup>, attended Friday evening events, including chili contest.

Community Days - On August 17<sup>th</sup>, attended Parade with amazing number of entries, as well as the Market on the municipal grounds, and the Lobster Roll Dinner held by Department of Parks & Leisure at Salisbury Lions Club.

Community Days - On August 18<sup>th</sup>, attended great barbecue at municipal building/fire hall.

Minor Basketball - On August 27<sup>th</sup>, will host an information session for basketball. It will be held upstairs at the Village Office.

### **Councillor Kitchen**

Community Days - On August 17<sup>th</sup>, attended Parade. Noted that the weather was cooperative.

### **Councillor McNeil**

Community Days - On August 15<sup>th</sup>, attended Movie Night at Highland Park. Fun event.

Community Days - On August 16<sup>th</sup>, volunteered with Department of Parks & Leisure.

Community Days - On August 17<sup>th</sup>, attended Parade and Market events, as well as volunteered with Department of Parks & Leisure for Lobster Roll Dinner.

Community Days - On August 18<sup>th</sup>, attended barbecue. Kudos to all of the organizers who put on this great event for the community.

**Councillor Bartlett**

Community Days - Went to events from Friday to Sunday, making special note of Lions Breakfast and Seniors Day at the Legion. Regarding the latter, commented that many of those who attended came from fair distances. He also helped with Friday's Pickleball demonstration. Thanked the organizing committee, adding the weather could not have been better.

**CLERK'S REPORT**

Jordan LifeCare Centre Fundraising Golf Tournament - Confirmed that Councillors Bartlett, Kitchen, McNeil and Mayor Keating are currently registered for the golf tournament scheduled for 1:00 PM on Tuesday, September 10th.

Volunteer BBQ - Village's annual barbecue to honour its many volunteers will take place on Sunday, September 22<sup>nd</sup> from 1:00-3:00 PM. Invitations will be sent out this week.

Unightly Premises - Village has received a formal complaint of unsightly premises. Clerk asked how Council would like to follow up on it; for example, a letter to the property owner?

Library - There is a regional libraries visioning-style conference set to begin on August 27<sup>th</sup> in Moncton. Councillor Bartlett, whose Council portfolio includes the library, may be unable to attend. A possible substitute attendee was discussed should Councillor Bartlett officially be unavailable.

Beautification Committee Tree-Dedication - Councillor Campbell offered to bring greetings from Council at the Tree Dedication event planned for Sunday, September 8<sup>th</sup> from 1:00-2:00 PM at the municipal grounds at 56 Douglas Street, or upstairs in the Village Office should weather force the event indoors.

Schools Tree-Planting - Trees will be planted on the JMA Armstrong High School/Salisbury Middle School grounds on National Tree Day on Wednesday, September 25<sup>th</sup> at 10:30 AM. It has been requested that a member of Council attend and offer greetings.

Codes of Practice/Workplace Violence and Workplace Harassment - Asked if Council is prepared to adopt Codes of Practice, which are now required under the New Brunswick Occupational Health and Safety Act. It was suggested by Councillor Campbell that it be adopted and reviewed on an annual basis.

It was moved by Councillor Bartlett and seconded by Councillor Kitchen that '*The Village of Salisbury adopt the Code of Practice for Managing Workplace Violence and Code of Practice for Managing Workplace Harassment.*' There was discussion over who is covered by this Code of Practice, to which it was confirmed that it includes emergency service providers. MOTION CARRIED

Community Days - Community Days was a big success thanks to Assistant Clerk and Village staff, volunteers, and businesses that make it all possible through hard work.

Pre-Meeting - It was decided to re-name the 6:30 PM Pre-Meeting that precedes Regular Meetings of Council since there is the perception in the public that this has been an unofficial closed meeting, which has never been the intention. Councillor Kitchen explained that the intention all along was simply to ensure that Councillors arrive on time and prepared for the 7:00 PM Call to Order. It was suggested to re-name it Greetings or Welcome. Councillor Campbell also took exception to media reports that Councillors would not or were not permitted to speak to reporters, saying he was never even contacted for comment and has never been, in his words, gagged.

**August 26, 2019**

**Fireworks** - Councillor Bartlett asked who should be called regarding fireworks in the Village. Mayor Keating advised that the RCMP should be contacted with complaints about fireworks.

It was moved by Councillor Bartlett and seconded by Councillor Kitchen to *'Enter into a closed meeting.'* MOTION CARRIED

**CLOSED MEETING - Land, Financial**

It was moved by Councillor Bartlett and seconded by Councillor Kitchen to *'Return to the regular meeting.'* MOTION CARRIED

**DATE OF NEXT MEETING - September 9, 2019**

**ADJOURN**

It was moved by Councillor McNeil and seconded by Councillor Kitchen to *'Adjourn the meeting.'* MOTION CARRIED (8:19 PM)