

## MINUTES OF AUGUST 12, 2019

### **6:30 PM PRE-MEETING**

#### REGULAR MEETING

A regular meeting of Council was held August 12, 2019 at 7:00 PM with Mayor Keating presiding. All members of Council and Clerk were present.

#### THE LORD'S PRAYER

#### APPROVAL OF AGENDA

It was moved by Councillor Campbell and seconded by Councillor McNeil that '*The Agenda be approved.*' MOTION CARRIED

#### CONFLICT OF INTEREST DECLARATION

No conflict declared.

#### APPROVAL OF PREVIOUS MINUTES

It was moved by Councillor Kitchen and seconded by Councillor McNeil that '*The Minutes for the Council Meeting held on July 22<sup>nd</sup> and the Minutes for the Special Meeting of Council held on July 31<sup>st</sup> be approved.*' MOTION CARRIED

#### MANAGER OF WORKS REPORT

**Larsen Lane Culvert Replacement Project** - In reference to the completed project, it was noted that its initial contract value was \$412,171.50, and as of progress claim certificate No. 1 the actual project value is \$337,119.81. Outstanding pay items include guiderail and trees. Regarding the latter, it was noted that one affected landowner wants nine lost trees relocated to a different location, and is also requesting financial information in the project contract that is normally not disclosed publically. In this case, the landowner is requesting information on the full value of the project's tree allowance.

It was moved by Councillor Bartlett and seconded by Councillor Kitchen to '*Enter into a closed meeting.*' MOTION CARRIED

#### CLOSED MEETING - Financial, Legal

It was moved by Councillor Kitchen and seconded by Councillor Bartlett to '*Return to the regular meeting.*' MOTION CARRIED

**Larsen Lane Culvert Replacement Project (continued)** - Via consulting engineer at Exp., requested financial information will be disclosed to affected property owner who will have lost trees replaced.

**Public Library ADA Compliant Restroom Project** - Call for Tenders closes on August 21<sup>st</sup>. Bids will be summarized in time for the next regular meeting of Council, scheduled for August 26<sup>th</sup>. November 30<sup>th</sup> was the initial anticipated completion-date for the project.

**Highland Park Proposed Restroom Facility** - An initial conceptual design has been provided by engineering consultants at Exp. with the next step being a detailed design whenever the project is ready to proceed. The opinion of probable cost from the consultant is \$166,318. Meantime, regarding existing water supply issues on the site, which have impacted the splash pad on occasion, there was discussion about having a well driller return in the Fall possibly to try again on two previously-drilled wells on the property.

**Questions -**

Caterpillars - Councillor Bartlett asked if Manager of Works knows anything about little black caterpillars that he says are destroying some bushes/trees in the Larsen Lane and Parkin Street area. Asked where a sample would be sent. Manager of Works said if a picture is provided, he would find out which Provincial government department to forward it to.

Mayor Keating thanked Manager of Works for his report.

**DIRECTOR OF PARKS & LEISURE REPORT**

No report this meeting.

**BUSINESS ARISING FROM MINUTES**

Erosion

Councillor McNeil has signed letters to be sent out to request a meeting of key provincial and federal government personnel, as well as local partners, regarding a Salisbury riverbank erosion solution.

HR Services

Nothing new to report.

Railway Trestle (Bridge)

Manager of Works has been trying to acquire estimates from suppliers and contractors, with regards to fencing and railings, since April.

EMO Exercise Brunswick Bravo

Province-wide emergency measures training event Exercise Brunswick Bravo will take place in the Fall with a final planning conference in September and the actual exercise in October. Councillor McNeil might not be available, but will prepare a detailed plan for the exercise to ensure maximum training value.

Gas Tax Funding

To be addressed in Correspondence.

Subdivision By-Law

Not ready yet.

Public Library Accessible Restroom Upgrades Project

The Call for Tenders closes at 3:00 PM on August 21<sup>st</sup>.

Route 112 Curb & Gutter and Sidewalk Extension Project

Village contractor finished first stage of the project on August 5<sup>th</sup>. The New Brunswick Department of Transportation and Infrastructure will begin its Route 112 resurfacing project on August 19<sup>th</sup>.

Horsman Street Reconstruction Project

Nothing to report at this point.

**CORRESPONDENCE**

**The following items were discussed by accommodated and remaining correspondence placed on file:**

Southeast Regional Service Commission - July Development & Building Permit List

The monthly Development & Building Permit List for July was received from Southeast Regional Service Commission.

Southeast Regional Service Commission, Planning Review & Adjustment Committee - Decision Re: Variance application for 42 Hunwicks

SERSC PRAC has approved a variance application from 42 Hunwicks.

NB Environment/Local Government - Federal Gas Tax Fund (GTF) - 2019 Allocation

NB Environment/Local Government - Federal GTF - 2019-2023 Capital Investment Plan

Regarding the Village of Salisbury's recently approved and submitted Gas Tax Funding Capital Investment Plans, the municipality has received confirmation from the New Brunswick Department of Environment and Local Government of the first two payments and the top-up payment.

NB Environment/Local Government - Community Planning Act - Subdivision Plans

Tentative subdivision plan must be forwarded to the development officer for review.

Salisbury Beautification Committee - Tree Dedication Event, Sept. 8<sup>th</sup>, Village Office

The plan is to hold the event outdoors, but should it rain it will be relocated to upstairsinside the Village Office building.

Taylor Fredericks - Request for sponsorship for participation on Soccer NB U15 team

It was moved by Councillor Campbell and seconded by Councillor McNeil that *'The Village of Salisbury donate \$100 to Taylor Fredericks regarding her request for sponsorship for her participation on Soccer NB's Under-15 Team.'* Council also wished her and her team the best of luck, and extended an invitation for her to return to Council and talk about the experience.

MOTION CARRIED

Anglophone East School District Superintendent Gregg Ingersoll - Response to letter sent by Council in support of JMA Armstrong High School/Salisbury Middle School Parking Proposal

A letter was received from Superintendent Ingersoll acknowledging the letter sent by Council in support of parking improvements at the schools. Council agreed to forward a copy of its original letter to Superintendent Ingersoll to Principal Tammy Constantine. It will also be copied to Albert MLA Mike Holland.

**Canadian National Culvert** - Council agreed to invite a representative from CN to visit Council and discuss the CN culvert that Council has long been lobbying to have upgraded to a larger size to improve water flow along McNaughton Brook.

**FIRE DEPARTMENT REPORT**

Councillor McNeil indicated that there will be a report and presentation by Salisbury Fire Rescue at a future meeting of Council, possibly in September but more likely in October, regarding infrastructure for the fire department.

**RCMP REPORT**

No report this meeting.

**MAYOR'S REPORT**

Horsman Street Reconstruction Project - On July 31<sup>st</sup>, attended information session regarding the Horsman Street project.

Harassment - On August 4<sup>th</sup>, took part in discussions concerning harassment.

Staff Meeting - On August 12<sup>th</sup>, met with staff department heads.

**COUNCILLORS' REPORTS**

**Councillor Bartlett**

Beautification Committee Garden Tours - Event was fabulous.

Horsman Street Reconstruction Project - On July 31<sup>st</sup>, attended information session regarding the Horsman Street project.

**Councillor Campbell**

Horsman Street Reconstruction Project - On July 31<sup>st</sup>, attended information session regarding the Horsman Street project.

Parks & Leisure - On August 1<sup>st</sup>, met with Department of Parks & Leisure staff.

**Councillor Kitchen**

Erosion - On July 23<sup>rd</sup> with Councillor McNeil, met with consultant regarding the riverbank erosion issue in Salisbury. On the same topic, joined same consultant at a meeting with Manager of Works and Assistant Manager of Works at sewer treatment polishing pond.

Horsman Street Reconstruction Project - On July 31<sup>st</sup>, attended information session regarding the Horsman Street project.

**Councillor McNeil**

Erosion - On July 23<sup>rd</sup> with Councillor Kitchen, met with consultant regarding riverbank erosion.

Beautification Committee Garden Tours - Took place on July 27<sup>th</sup>. Event was well-attended by local residents, even a visitor from Fredericton. Already looking forward to next year.

Harassment - On August 4<sup>th</sup>, took part in discussions concerning harassment.

**CLERK'S REPORT**

Union of the Municipalities of New Brunswick Annual Conference - Rooms are booked for Council in Fredericton for the October 4<sup>th</sup>-6<sup>th</sup> conference. Deadline for councillors to register online is August 23<sup>rd</sup>. Also discussed was a potential contribution to the UMNB silent auction and possible nominations for awards.

Salisbury Beautification Committee Tree Dedication Event - Scheduled for Sunday, Sept. 8<sup>th</sup>, at Village Office.

Andrew Scheer - Council was informed by a local Conservative organizer that the leader of the federal Conservatives will be at the Salisbury Tim Hortons on the afternoon of August 15<sup>th</sup> to meet with local residents.

Workplace Harassment and Workplace Violence Code of Practice - Draft document to be presented to Council to read.

Federal Gas Tax Fund - Already discussed.

**August 12, 2019**

Salisbury Community Days 2019 - Annual Summer festival is scheduled for the coming week, August 15th-18<sup>th</sup>.

Municipal Plan Review - Another workshop is required with the planner from SERSC.

It was moved by Councillor Kitchen and seconded by Councillor Bartlett to *'Enter into a closed meeting.'* MOTION CARRIED

**CLOSED MEETING - Financial, Legal, Personnel**

It was moved by Councillor McNeil and seconded by Councillor Bartlett to *'Return to the regular meeting.'* MOTION CARRIED

**DATE OF NEXT MEETING - August 26, 2019**

**ADJOURN**

It was moved by Councillor Kitchen to *'Adjourn the meeting.'* MOTION CARRIED  
(9:37 PM)