

## MINUTES OF SEPTEMBER 25, 2018

### **8:30 AM PRE-MEETING**

#### REGULAR MEETING

A regular meeting of Council was held September 25, 2018 at 9:00 AM with Mayor Keating presiding. Councillor McNeil was absent. All other members of Council and Clerk were present.

#### THE LORD'S PRAYER

#### APPROVAL OF AGENDA

It was moved by Councillor Best and seconded by Councillor Bartlett that *'The Agenda be approved.'* MOTION CARRIED

#### CONFLICT OF INTEREST DECLARATION

No conflict declared.

#### APPROVAL OF PREVIOUS MINUTES

It was moved by Councillor Kitchen and seconded by Councillor Bartlett that the *'Minutes for the Council Meetings held on August 13<sup>th</sup> and August 27<sup>th</sup> be approved.'* MOTION CARRIED

#### BILLS FOR THE MONTH OF SEPTEMBER

It was moved by Councillor Best and seconded by Councillor Kitchen to *'Pay the bills for the month of September.'* MOTION CARRIED

#### ALBERT TRAIL CULVERT NO. 1 REPLACEMENT PROJECT # VOS 2018-03

Five tenders were received and evaluated by EXP Engineering. The lowest tender was submitted by 683962 NB Ltd. for the amount of \$262,113.75, including HST, which is lower than the engineer's project estimate of \$318,015.25.

It was moved by Councillor Kitchen and seconded by Councillor Best that *'the Village of Salisbury award the contract for Albert Trail Culvert No. 1 Replacement to the low bidder, 683962 NB Ltd., for the amount of \$262,113.75 (including HST).'* MOTION CARRIED

#### MANAGER OF WORKS REPORT

No report this meeting.

#### DIRECTOR OF PARKS & LEISURE REPORT

No report this meeting.

#### DEVELOPMENT REVIEW COMMITTEE REPORT

**Pool-Fence Violations** - With regards to two specific reports of swimming pools without the proper enclosures in place, bylaw violations that were raised by Councillor Best, action has been taken by Southeast Regional Service Commission in the form of advisory letters mailed to property owners.

**Livestock** - No word on reported zoning violation concerning livestock (cows). A letter has been sent by Southeast Regional Service Commission to the property owner in question.

**Other development** - Has been brief discussion with a developer who is working with Southeast Regional Service Commission.

**BUSINESS ARISING FROM MINUTES**

Erosion

Nothing to report.

HR Services

Nothing to report.

Asset Management

Work continues.

Auxiliary Generator

Work has begun. Pad for generator has been constructed.

Crosswalk Safety

Some of the ordered parts arrived this week. Still waiting on delivery of other equipment. Installation to follow.

Railway Trestle (Bridge)

Information to be discussed in Closed Meeting.

Southeast Regional Service Commission 2019 Budget

SERSC Budget includes costs for services, some of which Council can decide whether or not to opt in. Council will make decision at its meeting scheduled for Tuesday, October 9<sup>th</sup>.

**CORRESPONDENCE**

**The following items were discussed by accommodated and remaining correspondence placed on file**

Rural Rides - Letter requesting consideration to renew funding during 2019 budget process

Rural Rides, in a letter addressed to Mayor and Council, thanked the Village for its \$1,700 funding commitment in 2018, which subsidized rides for users of the service who are eligible for subsidized rates, ie. seniors, the disabled, and low-income families. Rural Rides asked Council to consider renewing its support in 2019. Council will discuss during budget deliberations.

Fundy Royal MP Alaina Lockhart - Letter Re: Call for Proposals under Climate Action Fund

The deadline to submit an application has passed. This item was originally on the agenda for the September 10<sup>th</sup> meeting of Village Council, which had to be cancelled due to lack of quorum.

Boys & Girls Clubs of Salisbury & Petiscodiac - Letter requesting financial support for Race for Kids, a fundraising event that took place on Saturday, September 15<sup>th</sup> in Salisbury

Race for Kids has already been held. Should Council consider a late contribution, Councillor Kitchen requested clarification if this would be considered an Inside Grant or an Outside Grant, since the event is jointly held by the Boys and Girls Clubs in Salisbury and

September 25, 2018

Petitcodiac. Also, clarification was requested by Council as to whether funds donated by the Village of Salisbury would be directed specifically to the Salisbury club.

Mike LeBlanc - Letter Re: Stepping down as Regional Emergency Management Coordinator

Because of health issues, Mike LeBlanc, Regional Emergency Management Coordinator/Region 7 Southeast for the New Brunswick Emergency Measures Organization, has announced that he is stepping down and that Roger Pitre will be his interim replacement. Council will respond to Mike LeBlanc by letter thanking him for his service and wishing him well, noting his good work.

Southeast Regional Service Commission - Stop-work orders - pools (2) without enclosures

The Village of Salisbury received notice from SERSC Manager of Subdivision Approval Jeffrey J. Boudreau that stop-work orders had been sent to two properties, PIDs 70215066 and 00817528, for pools without the proper enclosures.

**FIRE DEPARTMENT REPORT**

No report this meeting.

**RCMP REPORT**

Mayor Keating noted that Council's former liaison with the Riverview-based Southeast District RCMP, Sgt. Chantal Ouellette, has moved on to a new position within the RCMP. Council has yet to meet with replacement liaison.

**MAYOR'S REPORT**

Volunteer BBQ - On September 9<sup>th</sup>, attended Volunteer BBQ. Offered thanks once again to volunteers. Also, thanked councillors and staff for their work during barbecue. Very good turnout.

Jordan Lifecare Centre Fundraiser - On September 11<sup>th</sup>, took part in golf tournament fundraising event for Jordan Lifecare Centre. Also in Village of Salisbury foursome were Councillors Kitchen and McNeil and local volunteer Jim Lewis. Very enjoyable fundraiser.

Lions Breakfast - On September 15<sup>th</sup>, attended Lions Club Breakfast.

Municipal Plan Review - On September 17<sup>th</sup>, attended Municipal Plan Review working session.

**COUNCILLORS' REPORTS**

**Councillor Kitchen**

Volunteer BBQ - On September 9<sup>th</sup>, attended Volunteer BBQ.

Jordan Lifecare Centre Fundraiser - On September 11<sup>th</sup>, took part in golf fundraiser in Petitcodiac for Jordan Lifecare Centre.

Municipal Plan Review - On September 17<sup>th</sup>, attended Municipal Plan Review working session.

Tender Opening - On September 21<sup>st</sup>, attended tender opening for Albert Trail Culvert No. 1 Replacement Project.

**Councillor McNeil**

Absent.

September 25, 2018

**Councillor Bartlett**

Library - On September 19<sup>th</sup>, attended meeting of Library trustees. Noted that despite lack of response to grant application for funds for washroom accessibility improvements, Library will be proceeding with upgrades to side door for wheelchair access, as well as insulation and ventilation improvements. Also, board is considering unique design-style for new sign in hopes of creating an iconic image for the Library. And board has decided against using existing mascot costume that was in storage at Village Office. Will look elsewhere.

Tender Opening - On September 21<sup>st</sup>, attended tender opening for Albert Trail Culvert No. 1 Replacement Project.

**Councillor Best**

Volunteer BBQ - On September 9<sup>th</sup>, attended Volunteer BBQ. Well-attended event, despite competing barbecues locally. Thanks to Councillors McNeil and Kitchen for working the grill. Great day.

**CLERK'S REPORT**

Moncton Wildcats - Asked if Council wished to once again purchase Moncton Wildcats season tickets, noting that the hockey club's home-opening game is scheduled for Friday, September 28<sup>th</sup>. The price for a pair of season tickets has increased from \$1,007 to \$1,098. Council asked Clerk to first inquire about level of team's outreach in Salisbury in previous season. Also asked same concerning Moncton Magic basketball team, for which Salisbury also purchased a pair of season tickets in 2017-2018.

Beautification Committee - Tree-dedication Ceremony to be held on Sunday, October 14<sup>th</sup> at 1:00 at southeast corner of Main and Douglas Streets (location of Dan's Damages). Village Office/upstairs is the rain location. Councillor Best will attend on behalf of Council.

Home Hardware - Grand opening celebrations under new ownership from September 24-29 with an official ceremony to take place at 9:30 AM on Friday, September 28<sup>th</sup>. Councillors are unable to attend due to commitment to attend Union of Municipalities of New Brunswick annual conference in Fredericton.

Volunteer BBQ - It was agreed that leftover hamburgers, hot dogs, and buns be donated to Salisbury Fire Rescue for upcoming barbecues during controlled-burn events.

Union of Municipalities of New Brunswick - Clerk wished Council good luck at UMNb conference from September 28-30 in Fredericton. Noted that gift to be contributed by Village of Salisbury, a framed photo of Salisbury wetlands, will be ready in coming days.

It was moved by Councillor Bartlett and seconded by Councillor Best to '*Enter into a closed meeting.*' MOTION CARRIED

**CLOSED MEETING - Legal, Financial.**

It was moved by Councillor Best and seconded by Councillor Kitchen to '*Return to the regular meeting.*' MOTION CARRIED

**DATE OF NEXT MEETING - Tuesday, October 9, 2018**

**ADJOURN**

It was moved by Councillor Kitchen and seconded by Councillor Best to '*Adjourn the meeting.*' MOTION CARRIED (10:25 AM)