

MINUTES OF OCTOBER 9, 2018

6:30 PM PRE-MEETING

REGULAR MEETING

A regular meeting of Council was held October 9, 2018 at 7:00 PM with Mayor Keating presiding. Councillor Best was absent. All other members of Council and Clerk were present.

THE LORD'S PRAYER

APPROVAL OF AGENDA

It was moved by Councillor McNeil and seconded by Councillor Kitchen that '*The Agenda be approved.*' MOTION CARRIED

CONFLICT OF INTEREST DECLARATION

No conflict declared.

APPROVAL OF PREVIOUS MINUTES

It was moved by Councillor Kitchen and seconded by Councillor Bartlett that the '*Minutes for the Council Meeting held on September 25th be approved.*' MOTION CARRIED

CBDC WESTMORLAND ALBERT - Nathalie Gallant, Executive Director

Nathalie Gallant, Executive Director of the Community Business Development Corporation Westmorland Albert, appeared before Council to give a presentation on CBDC. The presentation touched on CBDC programs, including but not limited to the Community Futures Program. Funded by the Government of Canada, CBDC provides loans, training and consultation for rural-based start-up businesses. Types of loans available include those for Youth, First-Time Entrepreneurs, Innovation, and Clean Technology. Loans generally max out at \$150,000.

In total, there are 260 CBDC offices across Canada, including 41 in Atlantic Canada and 10 in New Brunswick. CBDC branches are governed by a Board of Directors. Salisbury's representative is Joyce MacDonald, who took over the position from David Kitchen this year.

Mayor Keating thanked Nathalie Gallant for her report.

MANAGER OF WORKS REPORT

Manager of Works was not available for the meeting, but Clerk raised the following points on his behalf.

Auxiliary Generator - The underground and concrete pad has been completed. Installation of electrical-distribution transfer switch took place on October 9th. Another 2-4 weeks before project is complete.

Clean Water Wastewater Fund Amendment - Documents finalized and submitted to New Brunswick Department of Environment and Local Government (NBDELG) on October 6th. Dialogue has been maintained with the NB Department of Transportation and Infrastructure. Awaiting confirmation on a few questions.

Albert Trail Culvert No. 1 project - Supply of concrete pipe scheduled for October 22nd. Extension-request submitted to NBDELG to allow in-stream work to proceed until November 16th.

Rectangular Rapid Flashing Beacons (RRFB) / River Road Pedestrian Crosswalk - Pre-cast concrete base for pole has been constructed for south-side installation at Main Street and River Road. Anchor bolt adaptor plate has been fabricated for north-side installation. Underground utility-locates have been completed. Poles have been delivered. Still waiting on some RRFB parts. Anticipated completion date is October 31st.

October 9, 2018

Manhole Repair/Replacement - Storm manhole at 3181 Main Street requires either extensive repairs or a replacement before Winter. Significant failure of manhole is due to either poor installation or construction methods. Work may be beyond Works Department's available resources. May require experienced municipal contractor.

Radar Speed Sign - Another piece has been purchased: a custom mounting bracket that is being further fabricated in-house to allow the solar panel supply to be more portable. The system will be installed at a new location on Fredericton Road.

DIRECTOR OF PARKS & LEISURE REPORT

Director of Parks & Leisure gave the following report:

Basketball - Approximately 55 players registered. Salisbury Minor Basketball Association has three provincial teams this season. SMBA to receive award for Minor Association of the Year at Basketball NB Awards Banquet.

Mental Health - Canadian Mental Health Association (CMHA) workshop in Salisbury on Depression drew no attendance, unfortunately.

Terry Fox Run - Despite many people in the community requesting it, Salisbury's first Terry Fox Run only had 10 participants, but there is optimism it will grow. Will be held again in 2019.

Local Experts Series Workshop - New event. Kombucha session was very popular with 15 participants and waiting-list. May do another.

Do the Loop! - Approximately 60-80 participants on October 6th.

Upcoming Events -

Salisbury Naturalist Club - Hosted Ducks Unlimited representative on October 9th to talk about Salisbury Wetlands. Mayor Keating mentioned having Ducks Unlimited come and remove excessive cattails from wetlands ponds. Clerk will ask Manager of Works to make arrangements.

Local Experts Series Workshop #2 - Scheduled for October 10th - Sauerkraut and its Health Benefits. Workshop #3, to be held in November, will be Healthy Eating and Nutrition with Claudette Steeves.

CMHA - Kids Have Stress Too workshop for parents/guardians to be offered by CMHA over three sessions in November.

Christmas Tree Lighting - To be held December 2nd at Highland Park. Will look into purchasing and planting a big tree.

Health & Wellness Expo - To be held January 19th.

Winter Carnival Week - To be held February 9th-16th.

General Information -

Wetland Trail Observation Deck - Received word from contractor that design specifications have been sent to post tech company. Company had indicated that if it made the mistake, it would be fixed.

Atlantic Outdoor Forum - Director of Parks & Leisure will attend from October 14th-17th in Moncton. Starts with a Mountain Bike Trail Training and Planning session offered by International Mountain Bike Association. Also includes Trail Planning session by Parks Canada.

Canada Parks and Recreation (CPRA) Youth Green Jobs Initiative - Approval was granted for hiring of Salisbury Parks & Leisure Winter Program and Facility Assistant for a 12.5-week period beginning January 2, 2019 for up to 15 hours/week at minimum wage. CPRA-sponsored hiring is intended for youth between ages 15-30. Village contribution to position funding will be \$1,159.23 from the 2019 Budget under Parks & Leisure.

Mayor Keating thanked Director of Parks & Leisure for her report.

DEVELOPMENT REVIEW COMMITTEE REPORT

No report this meeting.

BUSINESS ARISING FROM MINUTES

Erosion

Still waiting for response to prior request for a status update from Fort Folly Habitat Recovery and Matrix Solutions concerning their project aimed at finding a solution to riverbank erosion within the Village limits. Councillor McNeil will reach out to Ron Jenkins of Matrix for a report on the work done this past Summer, which included soil sampling.

HR Services

Nothing to report.

Asset Management

Work continues.

Auxiliary Generator

Covered in Works report.

Crosswalk Safety

Covered in Works report.

Railway Trestle (Bridge)

Village insurer to inspect structure by end of October/early November. It was clarified for the public record that recent deck improvements to the bridge, which is intended for use by all-terrain vehicle operators, were done by the Albert County Trail Blazers all-terrain vehicle group. The Trail Blazers had received tourism grant money for this bridge decking improvement project.

Southeast Regional Service Commission 2019 Budget

The 2019 SERSC Budget includes an opt-in for Emergency Measures services. Village Council decided against this emergency services opt-in because, as Councillor McNeil stated, it would be a waste of taxpayers' money to spend it on something that the Village has already accomplished. Councillor McNeil had previously said Salisbury is ahead of most communities when it comes to emergency preparedness and that the services being offered here by SERSC, such as flyers, can easily be taken care of in-house.

It was further noted that Salisbury saw an increase in its share of the SERSC budget because the Village's tax base increased, whereas most other communities in the region saw their tax bases decrease.

Salisbury had previously opted-in for Solid Waste, Regional Planning and RDMO services, and Council had no plans to change that.

As for continuing with a previous decision to opt-out regarding Unsightly Premises, Mayor Keating explained that the provincial legislation for dealing with unsightly premises had no teeth, which hand-cuffed municipalities' abilities to enforce unsightly premises orders once they reached the court stage. Therefore, beyond sending notices to violators, there was little that could be done. There was brief discussion about whether or not commissionaires could be hired to enforce municipal bylaws, or if commissionaires would even possess such authority.

October 9, 2018

It was moved by Councillor McNeil and seconded by Councillor Kitchen that ‘*The Village of Salisbury approve the proposed Southeast Regional Service Commission 2019 Budget for a total of \$115,224, opting out of EMO.*’ MOTION CARRIED

CORRESPONDENCE

The following items were discussed by accommodated and remaining correspondence placed on file

Elections NB - letter from Elections Coordinator Louise Grady Re: By-election

The next round of municipal by-elections in New Brunswick, originally scheduled for December 3rd, has been postponed until May 6th. Elections NB says it is because of the uncertainty following the recent provincial election and the possibility of another provincial election in the event that neither the Liberals nor Conservatives survive confidence votes in the Legislature. The Union of Municipalities of New Brunswick (UMNB) is fighting the decision to postpone the municipal by-elections, saying they are needed sooner than next May, noting that 15 communities have council vacancies to fill.

Southeast Regional Service Commission - September Development & Building Permit List

Received from Southeast Regional Service Commission was the September Development & Building Permit List. Eight permits were issued in Salisbury last month, including for demolitions, two new mini-homes, an accessory building, and renovations.

Salisbury Taekwondo, Debbie Bannister Memorial Tournament - Request for sponsorship

The Debbie Bannister Memorial Tournament, which alternates each year between Salisbury and Petitcodiac, will take place in Salisbury this year. It was noted that the Village donated \$100 to this event in 2016.

It was moved by Councillor Kitchen and seconded by Councillor McNeil that ‘*The Village of Salisbury donate \$150 to Salisbury Taekwondo for the Debbie Bannister Memorial Tournament.*’ MOTION CARRIED

FIRE DEPARTMENT REPORT

Update provided in Councillor McNeil’s report.

RCMP REPORT

No report this meeting.

MAYOR’S REPORT

Union of Municipalities of New Brunswick Conference - On September 28th, 29th and 30th, attended the annual UMNB Conference held in Fredericton. Well-attended and one of the better UMNB conferences in years.

Lions - Took a call regarding the Lions Club’s plan to have placemats printed with information on various businesses and organizations that support the Lions, to which Mayor Keating gave permission to include the Village of Salisbury on.

COUNCILLORS' REPORTS

Councillor McNeil

UMNB Conference - On September 28th, 29th and 30th, attended the annual UMNB Conference held in Fredericton. Attended session on Federal Green Funding, for which the second round is coming, and suggested Salisbury submit an application. Also spoke of NB Power's efforts to get more municipalities involved in the grid system, such as with wind or solar power. Suggested bringing in, to speak with Council, the same presenter whose session he attended at UMNB.

New Fire Engine - Regarding Salisbury Fire Rescue's new fire engine, for which Council had received a briefing and went for a ride on earlier that same evening, Councillor McNeil thanked the Fire Truck Committee, notably members Fire Chief Dave Bannister, Deputy Chief Wayne Kitchen, Assistant Deputy Chief Lee O'Brien, Lieutenant Roy Steeves, Firefighter Doug Hamer and Firefighter Loren Rutherford, for the excellent job delivering an unbelievable asset to the community. He also thanked Council for its leadership in putting funding forward for this acquisition by Salisbury Fire Rescue. Of the payment made to manufacturer MAXIMETAL, for the amount of \$457,608.69, it was noted that there is a 10 per cent hold-back for \$44,213.40 plus tax.

Auxiliary Generator - It was moved by Councillor McNeil and seconded by Councillor Kitchen that *'The Village of Salisbury pay payment certificate No. 1 for the sum of \$13,562.81 for the backup generator. This payment has been recommended by EXP for Belanger Electric.'* It was clarified for Council that this was the first payment toward the auxiliary generator project, for which the total bill is approximately \$102,000. MOTION CARRIED

Ambulance New Brunswick - Asked Clerk to contact Craig Pierre, Regional Manager-East for Medavie Health Services New Brunswick, and arrange for a meeting to further discuss information received from ANB concerning standard operating procedures.

Councillor Bartlett

UMNB Conference - On September 28th, 29th and 30th, attended the annual UMNB Conference held in Fredericton. Very well-run.

Councillor Best

Absent.

Councillor Kitchen

UMNB Conference - On September 28th, 29th and 30th, attended the annual UMNB Conference held in Fredericton. Noted Salisbury should seriously consider applying for available Infrastructure Canada funds that were discussed at the conference. Suggested the Village compile a detailed needs assessment. Mayor Keating agreed, adding that this infrastructure funding has been largely untapped by local governments, stressing that it is an opportunity that should not be missed.

CLERK'S REPORT

Race for Kids - Regarding a previous request from the Boys & Girls Clubs of Salisbury & Petitcodiac for financial support for Race for Kids, which was already held in September, Council discussed contributing to a future fundraiser, or just making a general donation as long as it stays with the Salisbury club.

October 9, 2018

It was moved by Councillor Bartlett and seconded by Councillor McNeil that ‘*The Village of Salisbury donate \$50 to the Boys & Girls Club of Salisbury for use in Salisbury.*’ MOTION CARRIED

Wildcats & Magic - Council discussed again purchasing a pair of season tickets for the Moncton Wildcats hockey club and a pair of season ticket for the Moncton Magic basketball club. Councillor Kitchen stated he would be happy to support both, adding it is his wish to see the teams have more of a presence in the community. Councillor McNeil suggested that in cases of higher profile games, the tickets could be given to local businesses or use social media as a means of giving them away. Councillor Bartlett believed the money could be better spent locally.

It was moved by Councillor Kitchen and seconded by Councillor McNeil that ‘*The Village of Salisbury purchase tickets for the season for the Moncton Wildcats and Moncton Magic.*’ MOTION CARRIED Councillor Bartlett opposed the motion.

Open Doors - An open house for Open Doors GED & Adult Learning is scheduled for October 11th from 9:00-noon upstairs at the Village Office.

Village Infrastructure - Department heads met to discuss various building needs. Further discussion needed.

Crosswalk Guard - It was recently brought to the Village’s attention that there is currently no crossing-guard during school times at the Main/Douglas crosswalk. Council discussed the Village hiring a person itself or continuing to staff the position through Walkers Investigation Bureau in Moncton. Clerk will look into what other communities do.

It was moved by Councillor Kitchen and seconded by Councillor McNeil to ‘*Enter into a closed meeting.*’ MOTION CARRIED

CLOSED MEETING - Legal

It was moved by Councillor McNeil and seconded by Councillor Kitchen to ‘*Return to the regular meeting.*’ MOTION CARRIED

DATE OF NEXT MEETING - October 22, 2018

ADJOURN

It was moved by Councillor Kitchen to ‘*Adjourn the meeting.*’ MOTION CARRIED (9:25 PM)