

MINUTES OF MAY 28, 2018

6:30 PM PRE-MEETING

REGULAR MEETING

A regular meeting of Council was held May 28, 2018 at 7:00 PM with Mayor Keating presiding. Councillor Kitchen was absent. All other members of Council and the Clerk were present.

THE LORD'S PRAYER

APPROVAL OF AGENDA

It was moved by Councillor Best and seconded by Councillor McNeil that *'The Agenda be approved.'* MOTION CARRIED

CONFLICT OF INTEREST DECLARATION

Mayor Keating declared that he would be leaving Council Chambers when the topic of Erosion is discussed by Council.

APPROVAL OF PREVIOUS MINUTES - May 14, 2018

It was moved by Councillor Best and seconded by Councillor Wilson that the *'Minutes for the Council Meeting held on May 14th be approved.'* MOTION CARRIED

BILLS FOR THE MONTH OF MAY

It was moved by Councillor McNeil and seconded by Councillor Wilson to *'Pay the bills for the month of May.'* MOTION CARRIED

FUNDRAISER FOR ALBERT RIDING, PROGRESSIVE CONSERVATIVE ASSOCIATION - Shirley Morrissey/Mike Holland

Shirley Morrissey of the Albert PC Association was joined by their candidate for the 2018 New Brunswick Election, Mike Holland to announce details of a June 16th party/riding fundraising dinner in Alma for which tickets are \$100. He spoke of the importance of Salisbury to the riding since, geographically, all major routes in the riding go through Salisbury. He also referenced their bursary to JMA Armstrong High School and their donations to food banks in the riding.

Councillor Bartlett brought up two issues important to Village Council, being the state of local roads, in particular New Brunswick Routes 112 and 106, and Council's wish to attract a health-care professional to the Village.

Mayor Keating commented how poorly-maintained roads hurt tourism.

Expanding on the topic of geography, Councillor McNeil commented that Salisbury, which is the fourth largest village in New Brunswick and the second largest in this region, will continue to grow because of its geographical location, but stressed the need to keep leaning forward and taking leadership with regards to its infrastructure needs.

Mayor Keating thanked Shirley Morrissey and Mike Holland for their presentation. Mayor Keating also made it clear that presenters from any political party are welcome to come and address Council.

MANAGER OF WORKS REPORT

No report this meeting.

DIRECTOR OF PARKS & LEISURE REPORT

The Director of Parks & Leisure gave the following report:

Summer Programs - All of Parks & Leisure's Summer programs are moving forward, with reference made to soccer and baseball.

Park Signage and Wayfinding Signage Projects - Requests for Quotations for signage at Highland Park as well as direction signs to Highland Park were sent out to five businesses. Two quotes were received. It is the recommendation from Village Staff that the job go to Hansen Signs, whose bid of \$20,245.70 (taxes included) was the lower of the two. Lengthy discussion by councillors focussed on the cost of the signs, with consideration given to waiting on the signs at the park in order to save money. However, in the end it was decided that the park signs to identify the space are just as important as signage on how to find it.

Other Projects -

Information Boards for Highland park Wetland Trail - Still in progress.

Inclusive Swing Set for Highland Park - Still in progress.

Baseball Field Needs -

Fencing - Councillor McNeil, in his role as president of the local minor baseball association, was called upon by Director of Parks & Leisure to report on the poor and now-unsafe condition of ballfield fencing, for which the original posts were installed 27 years ago and have been lifting out of the ground. While not an uncommon occurrence given its age, this has resulted in significant gaps between the fencing and the ground, anywhere from eight to 12 inches of lift. With baseball games scheduled to begin on June 24th, he stated it is a problem that needs immediate attention from the Village with estimated funding of \$14,000 (taxes included) required.

Lights - There was brief mention by Councillor McNeil of the poor condition of the baseball field lighting, due to poles that have leaned over time causing light alignment to be off.

Bike Park - Director of Parks & Leisure explained that a community consultation event regarding the now-closed-for-safety-reasons Josh Damery Memorial Bike Park was held on May 24th with four park-users attending along with Viridid Design and Parks & Leisure staff. The goal is to reopen the park if it can be made safe for riders of all levels of ability. Viridis Design will create a proposal for a master plan for the bike park. The fee for drawing up this proposal, including future consultations, is \$3,500 plus tax, but there is hope that a grant could be secured to cover the cost. The concern is that the Village does not own the property that the bike park is on, putting into question the soundness of investing money in it. There is speculation that the land, owned by the Province, could be the site of a future school. Such a development, however, is not confirmed.

Wetland Lookout Deck - On May 22nd regarding deficiencies with the lookout deck, Director of Parks & Leisure met with representatives of JOMA Engineering, Viridis Design, and the Manager and Assistant Manager of Works. On May 23rd, a report on said deficiencies in the deck's anchors, also including suggested repairs, was received from JOMA. Director of Parks & Leisure plans to meet sometime in the first week of June with the deck contractor, Viridis, and Manager of Works to discuss possible solutions to the problem.

Grade 4 Day at Wetlands - A Grade 4 Day at the Wetlands was held on May 24th. Parks & Leisure staff, with help from the president of the Salisbury Naturalist Club and two home-schooled students planned a day for 60 students from Salisbury Elementary. It included a number of educational stations and games. Feedback from the school was very positive, saying it was the best visit they had ever had to a wetlands.

Coming up -

Plant Swap/Sale - Taking place on Sunday afternoon, June 3rd from 1:00 until 3:00 at the Parks & Leisure Office will be a Plant Swap and Sale of perennials. Proceeds will support the new inclusive swing-set planned for Highland Park.

Garden Days Canada - Parks & Leisure is registered on the Garden Days website with a Bees and Butterflies activity, during which the department's raised garden beds will be planted at Highland park to attract pollinators. Garden Days Canada is a national event promoting the vital role played by gardening.

Assistant Director of Parks & Leisure - Longtime Salisbury resident and volunteer Donna Hunwicks-Hopper was formally introduced and welcomed as the Assistant Director of Parks & Leisure.

Additional Questions and Comments -

Ballfield Lights - Following brief discussion about the immediate funding requests, being the Highland Park signs, wayfinding signs, and the ballfield fencing, Councillor Bartlett raised the matter of the electrical needs at the ballfields, suggesting they find funding for it either this year or, if not, next year. Councillor McNeil stated that the bare minimum, being replacement of the electrical building and the pole leaning into it, would cost \$75,000 to bring it all up to current code. Smaller fixes are not an option because of the necessity to meet code once any work commences.

Mayor Keating and Council thanked Director of Parks & Leisure for her report, and extended welcomes to Assistant Director of Parks & Leisure.

DEVELOPMENT REVIEW COMMITTEE REPORT

Nothing to report. Councillor Best asked if a Municipal Plan review would be starting soon. Clerk will address in her report.

BUSINESS ARISING FROM MINUTES

Erosion

Mayor Keating declared a conflict and left Council Chambers at this time. Deputy Mayor McNeil assumed the chair.

Councillor Wilson, after briefly providing some background on the matter of riverbank erosion impacting on Village infrastructure and private properties in the Village, spoke of how some members of Council recently met with Fort Folly Habitat Recovery, which takes an active interest in matters affecting the Petitcodiac River watershed and has worked on similar projects in the past in partnership with municipalities.

It was moved by Councillor Wilson and seconded by Councillor Best that *'The Village of Salisbury proceed with a partnership with Fort Folly Habitat Recovery to commence initial assessments of the Petitcodiac River erosion within the limits of the Village of Salisbury, not to exceed \$16,000.00.'* On the question of where the funds are coming from, it was pointed out that the money was budgeted for during 2018 budget deliberations. **MOTION CARRIED**

Councillor McNeil thanked Councillor Wilson for her work on this file, stressing the importance of the Village having a partner in the process. Councillor Best commented that she is

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glad they are moving forward and not waiting until next year, adding she was very impressed with the meeting with Fort Folly Habitat Recovery. Clerk was asked to reach out to Wendy Epworth at Fort Folly Habitat Recovery and Ron Jenkins of Matrix Solutions Inc.-Environment & Engineering to advise both of the Village's decision and to inquire as to what the next step is.

Mayor Keating returned to the meeting.

HR Services

Nothing new to report.

Asset Management

Work is ongoing. Nothing new to report.

Exercise Brunswick Alpha (EMO)

Regarding the Village of Salisbury's participation in the June 13th province-wide Emergency Measures Organization training event, called Exercise Brunswick Alpha, Councillor McNeil explained how Council and Staff will meet briefly at 4:00 on June 12th in preparation for the full-day activity that will begin the following morning. Meantime, he has one more meeting with the Lower Control Group for the exercise.

RCMP REPORT

Sgt. Chantal Ouellette of Southeast District RCMP appeared before Council and gave the following report on calls received from Salisbury during the month of May:

Pharmacy Break and Enter - Sgt. Ouellette urged anyone in the public with any information about the May 16th break, enter and theft from the pharmacy in Salisbury to please contact the RCMP at 387-2222, which is the detachment phone number, or Crime Stoppers. While two surveillance camera photos were publicized in the RCMP press release issued online on May 25th, Sgt. Ouellette noted that the individuals pictured had bags over their faces making identification extremely difficult, although they do know that the getaway vehicle was a small car. Two doors inside the pharmacy were significantly damaged during the break-in. Stolen items were mostly narcotics.

Other incidents - Sgt. Ouellette informed Council that most other reports out of the village in the past month were for thefts of gasoline and false alarms, as well as two noise complaints and one complaint regarding an all-terrain vehicle.

Raised by Council -

Municipal Fine Revenue Sharing Agreement - Councillor McNeil thanked Sgt. Ouellette for the information that she was able to gather on the now-defunct Municipal Fine Revenue Sharing Agreement, noting that they now understand why Salisbury did not ever receive fine revenue from the RCMP. It is because the Village is under a group contract with several smaller municipalities (known as the Provincial Policing Service Agreement) and was not eligible to receive fine revenue as it was factored into the contract. Such was not the case for the 45 municipalities that were part of the Municipal Fine Revenue Sharing Agreement, because each had either their own municipal police force or their own individual RCMP contract.

Mobile Speed Sign - Councillor McNeil informed Sgt. Ouellette that the Village has had its newly-acquired mobile speed sign in operation on Main Street on the Eastern approach where the

speed limit lowers from 80 km/h to 50km/h, where speeding is known to occur. The Village will eventually be able to forward collected data to police in hopes of identifying patterns of violations. Pollett River Run - The Pollett River Run went very well from a policing perspective. The number of participants in the mud bog were only about 20 per cent of numbers in previous years. Several vehicles were declared unsafe and were towed. Police had an estimated 18 members on hand to ensure public safety.

Exercise Brunswick Alpha - Sgt. Ouellette will be at the Regional Emergency Operations Centre in Dieppe during the province-wide training event, but will try to have a member of the detachment visit the Salisbury Emergency Operations Centre sometime between 9:00am and 3:00pm. It was suggested by Councillor McNeil that the attending officer be in Salisbury at 1:00pm for the Mayor's Update Brief in order to provide RCMP input.

Mayor Keating thanked Sgt. Ouellette for her report.

CORRESPONDENCE

The following items were discussed by accommodated and remaining correspondence placed on file

Rhonda Wilson Re: Alyssa Wilson/NB Basketball - Request for financial support

Council received a written request for financial support from the parents of Alyssa Wilson, who will be spending this summer travelling to basketball tournaments, including as far away as Montreal, as a member of Basketball New Brunswick's Team NB Under-16s. Training will also be taking place at various locations of the province each weekend.

It was moved by Councillor Wilson and seconded by Councillor McNeil that *'The Village of Salisbury donate \$100.00 to Alyssa Wilson in support of her recently being selected to play for Team NB-Under 16 through Basketball NB.'* MOTION CARRIED

NB/Transportation - Re: Submission to 2018 Municipal Designated Highway Program

Council discussed a letter received from the New Brunswick Department of Transportation and Infrastructure (NBDTI), dated May 10th, that explains that the Village's 2018 submission to have NBDTI resurface one or both sections of Route 112 within the Village Limits, being Fredericton Road and River Road, has been denied. Council was extremely disappointed with the decision given the fact that a meeting between the Village and NBDTI staff in late Fall 2017 offered much optimism. Councillor McNeil described the situation as unacceptable. Mayor Keating stated he would personally visit NBDTI District Engineer Charles Boudreau to discuss it. Councillor Bartlett suggested Council issue a public statement to advise Village residents of the decision made by NBDTI and to clarify that Routes 112 and 106, while located within the Village limits, are in fact Provincially Designated Highways, not municipal streets. It was agreed that a statement would be prepared and posted on the Village of Salisbury website and on social media via the Village of Salisbury Facebook Group Page.

Federation of Canadian Municipalities - Re: Special Advocacy Fund - Voluntary contribution

The Federation of Canadian Municipalities requested its members consider making a financial contribution to a new 2-year Special Advocacy Fund. The Fund will help fiscally support FCM's lobbying efforts in advance of the federal election in 2019. Council expressed no interest in making this voluntary contribution.

Tim Hortons Camp Day - Wed., June 6th - Invitation to participate & request for donation

Taking place on Wednesday, June 6th is Tim Hortons Camp Day, which raises money, through coffee sales that day, to send youth from low-income families for a summer camp experience. On Camp Day, volunteers in the community donate their time to help out at Tim Hortons locations, including here in Salisbury. Council received a written request for both a donation and volunteers. Council agreed to donate some Village-labeled items. As well, both Councillor Wilson and Councillor Best expressed an interest in volunteering that morning.

Magdelina Vienneau Re: International Air Cadet Exchange - Request for financial support

Council received a written request for financial sponsorship from Warrant Officer Second Class Magdelina Vienneau, Deputy Squadron Commander of 580 Air Marshal Hugh Campbell Air Cadet Squadron of Salisbury, who has been accepted into an International Air Cadet Exchange which, following a week in Ottawa for preparations, will take her to the United Kingdom for two weeks in July. She is one of 500 cadets chosen from 18 countries to participate in this exchange.

It was moved by Councillor Wilson and seconded by Councillor McNeil that *'The Village of Salisbury donate \$100.00 to Magdelina Vienneau to support her Air Cadet Exchange trip to the United Kingdom in July 2018.'* MOTION CARRIED

Haleigh Sears/Armstrong High Dragon Boat Team - Thank You card for donation

A Thank You card was received from Armstrong High School Dragon Boat Team Pledge Coordinator/Captain Haleigh Sears, thanking Council for its approval on March 26th of a \$100 donation to their cause. Funds raised by JMA Armstrong High School through this Dragon Boat event will support the Lions Sick Children's Fund, Salisbury Helping Hands Food Bank, and Safe Grad 2018 at JMA Armstrong High School. The Dragon Boat races are scheduled to take place on June 1, 2018 at Jones Lake in Moncton.

FIRE DEPARTMENT REPORT

No report this meeting.

MAYOR'S REPORT

Legion Supper - On May 18th, attended Legion Supper.

Lions Breakfast - On May 19th, attended Lions Club Breakfast.

Tourism - On May 24th, attended Southeast Regional Service Commission Sub-Committee Tourism Consultation.

Union of Municipalities of New Brunswick - On May 26th, attended UMNB Zone 2 meeting in Petitcodiac. Through a miscommunication, other members of Village Council were not aware of the meeting and were not in attendance. Robert Fawcett of JDI was in attendance and invited municipalities to tour JDI nursery in Sussex.

CN culvert - At the UMNB Zone 2 meeting, Sackville raised the issue of CN's small culverts under rail-beds, similar to Salisbury's issue with where the tracks cross MacNaughton Brook. This has, for several years, resulted in flooding during times of high water. Councillor Bartlett wondered aloud why no one has ever written anything about CN's culverts being the root of the flood problems over the years. Councillor Bartlett was urged by Council to approach CN at the coming weekend's FCM Conference in Halifax about this matter; that is, having the CN culvert replaced with a much larger culvert. Councillor McNeil stated that he would like to see someone

with CN, perhaps Executive Vice-President, Corporate Services and Chief Legal Officer Sean Finn, come to Salisbury to meet with Council to discuss this matter.

COUNCILLORS' REPORTS

Councillor Wilson

Resignation Announcement -

Mayor Keating, Members of Council, and Village of Salisbury:

The past 2 years as a member of Council for the Village of Salisbury has been a positive experience of developing new friendships, expanding my knowledge, and growing with my community. It is with great regret that I announce my resignation from Village Council, effective June 15th, 2018. There is nothing predictable about life and change is inevitable. Due to a very positive change, an extraordinary opportunity for our family, I will no longer be eligible to represent the Village of Salisbury as a member of Council. I'm very grateful to the members of this community for providing me with this exceptional opportunity. Serving this community in this role has been a highlight and a memory I will reflect upon for many years to come. In closing, I would like to thank Mayor Keating, my fellow councillors, Village staff, and the many volunteers for your support, patience, and guidance. It was an absolute pleasure working along side each one of you. The members of this Council are committed to serving and making decisions in the best interest of this community. I believe Salisbury will continue to prosper under your direction. Thank you for your dedication.

Sincerely, Carrie Wilson.

Resignation Reaction -

Councillor McNeil thanked Councillor Wilson for her professionalism, her volunteerism, and her service to her community.

Mayor Keating stated that Councillor Wilson will be missed by Council.

Councillor Wilson said she plans to remain an active volunteer in Salisbury as it will still be her family's home community, as they are only moving just outside the Village.

Councillor Bartlett

Grad Banquet - On May 27th, represented Council at the JMA Armstrong High School 2018 Grad Banquet and Baccalaureate Service. Council's attendance was appreciated by school administration. Also noted that two local students were recipients of Duke of Edinburgh Awards.

Federation of Canadian Municipalities - Will be attending the FCM Conference in Halifax from May 31st to June 3rd on behalf of Council.

Library - The Library's newly-created Visioning Committee, in effort to promote what the Library does, will look into developing a Library mascot to attend local events and generate interest in its programs. It was mentioned by Clerk that an old library mascot costume – a squirrel – may still be in storage at the Village Office.

Councillor Best

Councillor Wilson Resignation - Said she will miss Councillor Wilson, that it was a pleasure working with her, describing her as vocal, of strong opinions, and very positive.

Councillor McNeil

Lions Breakfast - On May 19th, attended Lions Club Breakfast.

Auxiliary Generator - On May 29th, will meet with Manager of Works to further discuss the

ongoing effort to acquire a facility-wide standby backup generator for the Village of Salisbury Municipal Building.

New Fire Truck - Reports are very positive concerning the manufacturing of a new fire engine to replace Salisbury Fire Rescue's pump-six tanker truck. It is expected that four personnel from the fire department will visit MAXIMETAL in Saint-Georges de Beauce, Quebec in mid-July for a progress inspection.

Dog tags - The Village has sold 228 dog tags so far this year, which is 20 off the 2017 total. The next step will be to issue letters to known dog-owners who have yet to purchase tags. Late fees have been in effect since March 31st.

Dog Bite - There was a recent incident of a dog bite in the community. The case will remain open, but it has stalled. This is because the dog in question is nowhere to be found.

Lions Volunteer Supper - It was pointed out that there will be no Lions Volunteer Supper this year, raising the question of when the Village will present its donation to the Lions Club. It was decided to do so by visiting the Club in the near future during a regular Club meeting or by inviting Club members to an upcoming meeting of Village Council.

CLERK'S REPORT

Municipal Plan Review - Council agreed that it is time to revisit a planned, but stalled, review of the Village's Municipal Plan with the aid of Southeast Regional Service Commission Planner Lori Bickford. It was agreed to have Clerk find two days later in the month, preferably one morning session and one evening session. That way, councillors with work-shift conflicts will be able to take part in at least one of the two sessions.

Municipal World Magazine - Following a trial period where free issues were received by mail, Council was asked if it wishes to subscribe for \$59.95/year. There was some discussion of the value in having one subscription, but no decision.

Christmas Decorations - There was discussion of having matching outdoor decorations or lighting for the Village Office and Parks & Leisure Department. Replacing the Village's large Angel decoration remains an option. Councillor McNeil suggested creating an annual budget for this.

Volunteer Barbecue - A gift or gifts for volunteers was discussed. Clerk will look into prices for the suggested items.

Baseball Field Fencing - It was moved by Councillor Wilson and seconded by Councillor McNeil that *'The Village of Salisbury proceed with hiring Eastern Fence to replace the fences located at the Salisbury ballfields, not to exceed a total of \$14,000.00.'* MOTION CARRIED

Wayfinding Signs - There was considerable debate over whether to follow through on purchasing plans, in particular for Highland Park signs and wayfinding signs, or to instead redirect the funds toward replacing the electrical building utility pole at the baseball fields. Councillor Best had concerns about safety if the pole, in poor condition and leaning on the building, were to break. At one point, Councillor Bartlett suggested the signs could wait another year. Councillor McNeil, on his point that the electrical work would cost \$75,000, questioned if it would be wise to invest that much money in infrastructure on property that the Village does not own. The baseball fields are located on land owned by the Province, and there is speculation that if a new school is ever approved for Salisbury, that property could be a location for it. Councillor Bartlett pressed on the possibility of only replacing the pole as a more affordable option. Councillor McNeil repeated that it is his understanding that if the pole were touched, the whole building would have to be replaced as well, since all of it would have to be brought up to code.

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It was moved by Councillor McNeil and seconded by Councillor Wilson that *'The Village of Salisbury purchase wayfinding and park signs not to exceed \$20,245.70 from Hansen Signs.'* MOTION CARRIED Councillor Bartlett and Councillor Best opposed the motion.

It was moved by Councillor Best and seconded by Councillor Wilson to *'Extend the meeting to 10:30.'* MOTION CARRIED Councillor Bartlett opposed the motion.

It was moved by Councillor Wilson and seconded by Councillor Best to *'Enter into a closed meeting.'* MOTION CARRIED

CLOSED MEETING - Legal

It was moved by Councillor McNeil and seconded by Councillor Bartlett to *'Return to the regular meeting.'* MOTION CARRIED

DATE OF NEXT MEETING - June 11, 2018

ADJOURN

It was moved by Councillor McNeil to *'Adjourn the meeting.'* MOTION CARRIED
(10:25 PM)