

MINUTES OF JUNE 11, 2018

6:30 PM PRE-MEETING

REGULAR MEETING

A regular meeting of Council was held June 11, 2018 at 7:00 PM with Mayor Keating presiding. Councillors Best and McNeil were absent. All others members of Council and the Clerk were present.

THE LORD'S PRAYER

APPROVAL OF AGENDA

It was moved by Councillor Kitchen and seconded by Councillor Wilson that '*The Agenda be approved.*' Councillor Bartlett requested that the topic of Crosswalk Safety be added to the agenda for the next Meeting of Council. MOTION CARRIED

CONFLICT OF INTEREST DECLARATION

No conflict declared.

APPROVAL OF PREVIOUS MINUTES - May 28, 2018

It was moved by Councillor Wilson and seconded by Councillor Bartlett that the '*Minutes for the Council Meeting held on May 28th be approved.*' On the Question, Councillor Bartlett said he thought that the situation with the baseball field electrical building pole; that is, the pole's very poor condition, was described by Councillor McNeil as a more grave situation than what is reflected in the Minutes. However, Councillor Bartlett said he was unsure of the exact wording, and Councillor McNeil was not available to elaborate. Other than that, as the seconder on the motion, Councillor Bartlett said he was fine with the Minutes. MOTION CARRIED

MANAGER OF WORKS REPORT

No report this meeting.

DEVELOPMENT REVIEW COMMITTEE REPORT

Nothing to report.

BUSINESS ARISING FROM MINUTES

Erosion

Clerk reported that Fort Folly Habitat Recovery was pleased to learn of Council's decision to partner on a study of the ongoing riverbank erosion in Salisbury.

HR Services

Nothing new to report.

Asset Management

Nothing new to report.

Exercise Brunswick Alpha (EMO)

Clerk reminded Council of the importance of the following day's late afternoon meeting of Council, which would require a quorum of Council in order to activate the Village's Emergency Operations Center. This is part of the New Brunswick Emergency Measures Organization's Exercise Brunswick Alpha emergency training exercise planned for June 13th. For the purpose of

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this training exercise, a full response to a mock disaster -- in this case, a hurricane code-named Alpha -- was planned for the entire province with Salisbury just one of the many participating municipalities and agencies.

EXERCISE EXERCISE EXERCISE Clerk advised Council that due to the forecast approaching hurricane, Councillors should be prepared to meet the following day in case they need to make a motion to proceed with full activation of the Village's Emergency Operations Center and give the Emergency Measures Coordinator the authority to respond with any necessary emergency expenditures. EXERCISE EXERCISE EXERCISE

Councillor Wilson Resignation

It was moved by Councillor Kitchen and seconded by Councillor Bartlett that *'With great regret, Council accept the resignation of Carrie Wilson as Councillor for the Village of Salisbury, effective June 15th, 2018.'* MOTION CARRIED

CORRESPONDENCE

The following items were discussed by accommodated and remaining correspondence placed on file

Fundy Royal MP Alaina Lockhart - Letter Re: Call for Proposals for funding under the New Horizons for Seniors Program

Information on New Horizons for Seniors grants was immediately forwarded to Director of Parks & Leisure for her consideration.

NB Health Minister Benoit Bourque - Letter in response to April 24, 2018 letter from Village of Salisbury

Clerk quoted from Health Minister Benoit Bourque's letter, how the Minister wrote that he was pleased that Horizon Health Network has offered assistance in recruiting a physician or nurse practitioner for the community, and looks forward to learning more about the health needs of the Village at the completion of the 2020 Community Health Needs Assessment. Councillor Bartlett expressed disappointment that the mentioned health review was so far off and that the Village would have to wait that much longer for a health provider.

NB Environment & Local Government Minister Andrew Harvey - Letter Re: 2018 Gas Tax Allocation for Salisbury

The 2018 Federal Gas Tax Fund allocation for Salisbury is \$162,826, available for the Village to invest in municipal infrastructure or capacity building projects from the Village's 2014-2018 Capital Investment Plan. Council will need to identify a project to put its gas tax rebate toward.

Southeast Regional Service Commission - May Development & Building Permit List

Building and development permit values in Salisbury in the month of May carried a total value of \$317,400.00. The individual permits were for a house and garage, a basement conversion, and a mini-home.

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A&W - Letter requesting donation from Village of Salisbury for A&W Burgers to Beat MS campaign

Salisbury A&W will be raising money through special events in the coming months as part of the chain's August campaign for MS. While Council stated it did not want to get in the habit of making financial donations to private campaigns, it did agree to donate a gift item(s).

Pine Hill Cemetery - Thank You letter for annual grant from Village of Salisbury

On behalf of the Board of Directors of Pine Hill Cemetery, Treasurer Carol Wortman thanked Council for the annual grant from the Village.

Ducks Unlimited Canada - Mailed request for donation

At the time of this request, Council had already made its regular donation to Ducks Unlimited. There was no interest expressed in making a second donation.

Union of Municipalities of NB - Emailed photo of UMNb members at FCM Conference

A group photo was provided of the members of UMNb, including Councillor Bartlett, who attended the Federation of Canadian Municipalities Conference in Halifax from May 31st to June 3rd.

Employment & Social Dev. Canada - Canada's Volunteer Awards - nominations due June 15

Canada's Volunteer Awards recognizes businesses, not-for-profit organizations, individuals, and groups of volunteers. The deadline for nominations is Friday, June 15th.

Tourism NB - Invitation to Grand Opening of Phase II of Fundy Trail Parkway, June 24

As part of the ribbon-cutting ceremony for Phase II of the Fundy trail Parkway, admission to the Trail will be free on Sunday, June 24th between 10:00am and 5:00pm. Councillors interested in attending are asked to RSVP by June 20th.

FIRE DEPARTMENT REPORT

No report this meeting.

RCMP REPORT

No report this meeting.

MAYOR'S REPORT

Southeast Regional Service Commission - On May 28th, attended SERSC meeting.

Legion Supper - On June 1st, attended Legion Supper.

Southeast Regional Service Commission - On June 6th, attended SERSC Strategic Plan Review.

Lions Club - Because of a meeting he has to attend for work, Mayor stated he is now unavailable to make a presentation of a \$15,000 cheque to the Lions Club on the evening of June 14th as originally planned, and asked for a volunteer to take his place. Councillor McNeil was suggested, and Councillor Wilson agreed to be his alternate. Councillor Bartlett offered to step in if neither could make it.

Graduation - Graduation Ceremony at JMA Armstrong High School is scheduled for Wednesday, June 20th. Mayor Keating cannot attend because of a commitment in Fredericton, and asked for a volunteer to take his place. Councillor Bartlett agreed to attend on the Mayor's behalf.

COUNCILLORS' REPORTS

Councillor Bartlett

Federation of Canadian Municipalities - From May 31st to June 3rd, attended the FCM national conference in Halifax. Saved money, three nights for the price of one, by staying on campus at King's College instead of a hotel. Connected immediately with a senior manager of engineering at Canadian National and brought him up to speed on the MacWilliam Road-CN culvert file; that is, how the small culvert results in water bottlenecking and resulting in flooding. The CN official was unaware of the situation and will be put into contact with Manager of Works. Meantime, a CN safety presenter has expressed interest in coming to Salisbury to address Council. Councillor Bartlett, whose council portfolio includes the Village library, also greatly enjoyed a library tour while in Halifax, noting its iconic look and attractiveness as a destination for area residents is something they would like to emulate in Salisbury. Councillor Bartlett also came away impressed with the FCM elections and the quality individuals who were elected. The next national conference of FCM will be in 2019 in Quebec City.

Councillor Best

Councillor Best was absent.

Councillor Kitchen

Parking on Municipal Streets - Received an email from a citizen regarding the permissibility of streetside parking on municipal streets in Salisbury. Will speak with Manager of Works for clarification and a technical response.

Councillor McNeil

Councillor McNeil was absent.

Councillor Wilson

Beautification Committee - Members will be working at the greenspace at the corner of Main Street and River Road where the Village of Salisbury sign is located, putting in some flowers.
Tim Hortons Camp Day - Went up to Tims and helped out for an hour and a half. It was a great event, very well-received, that Tims staff put a great deal of work into.

CLERK'S REPORT

Municipal World Magazine - Having had a subscription in the past (from 1996 to 2006, and from 2011 to 2014), Council decided to purchase one subscription for 12 months at \$59.95. It will be available at the Village Office for all to read.

JDI Nursery Tour - Council decided against an offered time of the morning of Saturday, June 23rd. Other times will be considered.

CBDC Meeting - The 31st CBDC Annual General Meeting is scheduled for the evening of Wednesday, June 20th. Councillor Kitchen expressed an interest in attending.

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Canada Day - The Village Canada Day Celebration will be held at Highland Park this year. It is expected that the flyers will be mailed out next week detailing the plans to hold the Village event from 11:00 that morning until 2:00 in the afternoon. Mayor Keating will MC. The Zack Lane Trio will provide musical entertainment.

AMANB Conference - Clerk recently attended the annual Association of Municipal Administrators of New Brunswick conference held in Bathurst. Seminars and presentations were valuable experiences.

Municipal Plan Review - Meetings with Southeast Regional Service Commission planner Lori Bickford are planned for 9:00-noon on Wednesday, June 27th and from 6:00-9:00 on Thursday, June 28th.

Councillor Wilson Resignation - On behalf of Council and the Village, Mayor Keating thanked Councillor Wilson for serving her community, saying she did a great job, will be missed, and that they are sad to see her go. Councillor Wilson replied that she very much enjoyed her time on Council, that it was eye-opening and a great experience, adding she will continue to volunteer in Salisbury since she and her family are only moving just outside the village.

DIRECTOR OF PARKS & LEISURE REPORT

The Director of Parks & Leisure gave the following report:

Professional Development - Director of Parks & Leisure recently attended a conference in Prince Edward Island, which was a good networking opportunity, adding she learned a lot from the experience.

Baseball Field Fence Repairs - Most of the repairs to the fencing have been completed, the job taking four days until Friday, June 8th. There was an 80' portion of the outfield fence that was warped beyond repair and requires replacement. The initial price tag for that replacement was \$1,020 plus tax, but that was negotiated down to half that amount. The money for that will come from the minor baseball budget.

Pickleball - It was decided to dismiss a plan to apply for a grant to help with construction of pickleball courts, because of the high expense of such a project. Construction would have cost \$200,000. Instead, lines for two pickleball courts will simply be painted on the outdoor basketball courts for this Summer.

Mayor Keating thanked Director of Parks & Leisure for her report.

DATE OF NEXT MEETING - June 25, 2018

ADJOURN

It was moved by Councillor Bartlett to '*Adjourn the meeting.*' MOTION CARRIED (7:53 PM)