

MINUTES OF JULY 9, 2018

6:30 PM PRE-MEETING

REGULAR MEETING

A regular meeting of Council was held July 9, 2018 at 7:00 PM with Mayor Keating presiding. Councillor Best and Clerk were absent. All others members of Council and Assistant Clerk were present.

THE LORD'S PRAYER

APPROVAL OF AGENDA

It was moved by Councillor McNeil and seconded by Councillor Kitchen that *'The Agenda be approved'* with one addition. Councillor Bartlett requested that the topic Railway Trestle be added to Business Arising. MOTION CARRIED

CONFLICT OF INTEREST DECLARATION

No conflict declared.

APPROVAL OF PREVIOUS MINUTES - June 25, 2018

It was moved by Councillor McNeil and seconded by Councillor Bartlett that the *'Minutes for the Council Meeting held on June 25th be approved.'* On the Question, Councillor Bartlett requested two small changes to the Minutes, specifically to the wording under the topic Crosswalk Safety. MOTION CARRIED

MANAGER OF WORKS REPORT

No report this meeting.

DIRECTOR OF PARKS & LEISURE REPORT

The Director of Parks & Leisure gave the following report:

Summer Sports - Baseball and soccer are in full swing with many of the Village's Summer students helping coach.

Wetland Learning Days - Three classes from Salisbury Elementary School and one from Salisbury Middle School enjoyed Wetland Learning Days at Highland Park with help from Naturalist Club members and Parks & Leisure Department.

Race for Kids - Boys and Girls Club fundraising event Race for Kids will take place at Highland Park/Wetland Trail on September 15th. After being held in the past in Petitcodiac, this will be its first time being held in Salisbury.

Wetland Outlook Deck - Regarding the Wetland observation deck, a site-review was conducted on May 9th by Viridis Design, and a structural review conducted on May 22nd by JOMA Engineering Group. This determined that there are structural deficiencies. Contractor is expected to fix noted deficiencies, as discussed in a meeting between Director of Parks & Leisure, Viridis Design, and the contractor. These include helical anchors that were not completed to plan-specifications. Contractor has since been in touch with the company that installed the anchors and posts, but no word back yet.

Inclusive Swing-Set - In June, Manager of Works had Mountain Movers do some excavating for the location of the inclusive swing-set at Highland Park. Manager of Works will complete site-prep up to the surface, Cobequid Consulting will supply and install a Zeager wood-fibre carpet, and Eastern Fence will install the inclusive swing-set. The hope is that it will be completed by the end of July.

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Park Signage and Wayfinding Signs - Hansen Signs is working on Highland Park signage and wayfinding signs in consultation with Manager of Works. The hope is that they will all be installed in mid-August, although there is no confirmed date.

Local Youth Recognized - A young person from Salisbury has been named the Canadian Red Cross New Brunswick Youth Humanitarian for 2018. The award will be presented in November at a fundraising dinner in Saint John. Council will send its congratulations.

Questions from Council -

Pickleball Courts - Councillor Bartlett asked how things were going with the newly-painted pickleball courts across the street from the Parks & Leisure Department. Director of Parks & Leisure replied that it has been too hot and humid in recent days for much use but, going forward, the planned night for pickleball at the outdoor courts will be Monday. It has been asked by a local tennis instructor what it would cost to have a proper poured surface atop the asphalt for tennis and pickleball. Director of Parks & Leisure will inquire, also noting that the surface is currently uneven and would need to be levelled.

Mayor Keating thanked Director of Parks & Leisure for her report.

DEVELOPMENT REVIEW COMMITTEE REPORT

Nothing to report.

BUSINESS ARISING FROM MINUTES

Erosion

This is concerning the problem of riverbank erosion within the Village limits. Clerk was advised that Fort Folly Habitat Recovery has been cleared for federal funding by Habitat Stewardship Program (HSP, run by Environment Canada) for the project here in Salisbury. Fort Folly Habitat Recovery will be in touch with Matrix Solutions Environment & Engineering in the coming week to iron out a plan for what work would be carried out by Fort Folly Habitat Recovery or by Matrix Solutions or a team effort of the two, and to set that plan in motion. The goal initially was to begin with some assessment work in the village sometime in July. A contact with Fort Folly Habitat Recovery said they will forward the work plan to the Village once it is ready.

HR Services

Nothing new to report.

Asset Management

Nothing new to report.

Crosswalk Safety

Nothing from Clerk's Office.

Railway Trestle

Councillor Bartlett asked if the Village should have someone conduct a structural review of the rail bridge so preventative measures can be taken to maintain it. Suggested asking Manager of Works if doing so would be a viable option, and to proceed from there.

CORRESPONDENCE

The following items were discussed by accommodated and remaining correspondence placed on file

Fundy Royal MP Alaina Lockhart - Re: Call for Proposals, National Housing Strategy

Municipalities received letters from Fundy Royal MP Alaina Lockhart that detail a call for proposals for funding under the National Housing Strategy in support of any affordable or community housing projects. Council directed the Clerk's Office to forward the information to Lions Club and NB Housing, as well as post on Village social media, specifically its Facebook Group Page.

Fundy Royal MP Alaina Lockhart - Re: Call for Proposals, Harm Reduction Fund

Municipalities received letters from Fundy Royal MP Alaina Lockhart concerning a call for proposals under the Harm Reduction Fund, which aims to reduce the transmission of sexually-transmitted and blood-borne infections, including HIV and hepatitis C. The fund referred to by the MP invests money in community initiatives that address the risk of infection among people who share drug paraphernalia.

Minister of Transportation & Infrastructure - Letter Re: 2019 Municipal Designated Highway Program & request for updated 5-Year Plan including Priorities for 2019

New Brunswick Transportation and Infrastructure Minister Bill Fraser has written to each municipality with the standard request for its 5-year plan, including 2019 priorities, for submission under the Designated Highway Program. It has been copied for the Village's Manager of Works, who will prepare the information for Council's submission. Councillor Kitchen suggested keeping their listed 5-year priorities the same as in the previous year's submission. Further to that, Councillor McNeil recommended a similar post-submission followup as last year; that is, the Mayor and Manager of Works visit the DTI decision-makers in person to make the case for the Village submission. Councillor McNeil also asked that Village staff contact DTI and ask again for information on planned Designated Highway maintenance for the current year in light of the department's decision to deny the Village's request for full resurfacing of Route 112 this year.

Fundy Royal MP Alaina Lockhart - Re: Call for Proposals, Enabling Accessibility Fund

A letter sent by Fundy Royal MP Alaina Lockhart to municipalities calls for proposals under the Enabling Accessibility Fund under two sections: Small Projects, for which the deadline to submit is July 26th, and Youth Innovation, for which the deadline is September 21st. It was confirmed for Councillor McNeil that the information has been copied for the Director of Parks & Leisure, should she consider making a submission. It was also confirmed for Councillor Bartlett that the Library has received this same information.

WA Transpo - Invitation to Official Launch on July 18th - RSVP by July 13th

The Village received an invitation to the official launch of WA Transpo (the WA stands for Westmorland Albert). It is a new organization that will serve as an umbrella-type organization for Rural Rides, Rural Rides Tantramar, Tele-Drive Albert County and the Volunteer Centre of Southeastern New Brunswick, which is based in Moncton. In the name of efficiency, these

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services are going to share certain resources; that is, common dispatching, financing and fundraising people. That said, each of the organizations will remain independent; for example, any contribution by Salisbury to Rural Rides for this region will remain in this specific region, as has been the case in the past. More information can be found online at www.watranspo.org. The official launch of WA Transpo is scheduled for Wednesday, July 18th in Moncton at the Community Peace Centre on Church Street. Councillors were informed that the RSVP deadline is Friday, July 13th.

Union of Municipalities of New Brunswick - Re: Enabling Accessibility Fund

Forwarded to the Village by the Union of Municipalities of New Brunswick was information regarding the Enabling Accessibility Fund, similar to what was mailed out by Fundy Royal MP Alaina Lockhart.

Port Elgin Mayor Judy Scott - Re: Invite to Port Elgin Fire Dept. Open House, July 21st

An invite was sent out by Port Elgin Mayor Judy Scott to Southeast Regional Service Commission board members and their alternates to attend the Port Elgin Fire Department Open House taking place on July 21st from 11:00 AM until 3:00 PM.

Southeast Regional Service Commission - June Development & Building Permit List

Received from Southeast Regional Service Commission was the June Development & Building Permit List. Two permits were issued in Salisbury last month carrying a total value of \$3,160. One was for a fence. The other was for a storage shed.

Royal Can. Legion Br. 31 - Thank You card for support of Diamond Ring Dinner

Council received a Thank You card from the Royal Canadian Legion Branch 31. It was in response to the Village-donated item for their Diamond Ring Dinner.

RCMP REPORT

No report this meeting.

FIRE DEPARTMENT REPORT

Offering an update on the Village's new fire engine, Councillor McNeil reported that four members of Salisbury Fire Rescue were in Saint-Georges, Quebec at the site of manufacturer MAXIMETAL for a progress inspection. All indications are that reaction has been positive. It is expected that delivery of the new vehicle will be on time.

MAYOR'S REPORT

Southeast Regional Service Commission - On June 26th, attended SERSC meeting.

Municipal Plan Review - On June 27th, attended working session for Municipal Plan Review.

Municipal Plan Review - On June 28th, attended working session for Municipal Plan Review.

Canada Day - On July 1st, attended Canada Day Celebration at Highland Park. Offered his thanks to staff and volunteers, adding that he believes it was the best-attended Canada Day event yet for the Village, thanks in part to the favourable weather.

Tree Nursery - On July 5th, toured the Sussex Tree Nursery, which he highly recommends as it was very informative.

COUNCILLORS' REPORTS

Councillor Kitchen

Municipal Plan Review - On June 27th, attended Municipal Plan Review information session.

Municipal Plan Review - On June 28th, attended Municipal Plan Review information session.

Councillor McNeil

Southeast Regional Service Commission - On June 26th, attended SERSC meeting. Noted that there were two presentations. The first was regarding the New Brunswick Cultural Coast, the focus being on how tourism initiatives in the region are working together. SERSC was also addressed by a representative of the Southeastern Racquetball Association.

Municipal Plan Review - On June 27th, attended working session for Municipal Plan Review.

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Canada Day - On July 1st, attended Canada Day Celebration at Highland Park.

Auxiliary Generator - Regarding the need for backup emergency power for the Village municipal building, the tender for the generator went out on June 26th and closes on July 18th at 10:00 AM.

Councillor Bartlett

Municipal Plan Review - On June 27th, attended Municipal Plan Review information session.

Municipal Plan Review - On June 28th, attended Municipal Plan Review information session.

Canada Day - On July 1st, attended Canada Day Celebration at Highland Park and very much enjoyed the experience. Agreed that the location worked well. Suggested a large tent could be a way to keep the celebration at Highland Park even in the event of rain in the future, rather than opting for the municipal building in times of inclement weather.

Councillor Best

Councillor Best was absent.

CLERK'S REPORT

Canada Day - Village held its annual Canada Day Celebration at Highland Park for the first time. Reaction to the change in location has been positive with no complaints. Attendance increased during the course of the event, peaking at an estimated 400 people. Live music provided by Zack Lane Trio was very well-received. Many thanks to all of the volunteers who helped with the event, notably the Lions Club, who did the barbecuing, and the Legion for the Marching of the Colours; but also thanks to anyone else who helped, including Village Summer students. The intention is to return to Highland Park for Canada Day next year.

Community Days - Salisbury Community Days will take place from August 16th to the 19th for which the Village Office Summer student has been hard at work helping plan. The full schedule is currently being prepared and will be available in August.

Nurse Practitioner - As requested, regarding the Village's goal to eventually secure health services locally, Clerk's Office reached out to Horizon Health Authority asking if efforts have begun to recruit a nurse practitioner for Salisbury. Health Minister Benoit Bourque, in a recent letter to the Village, had commented that he was pleased that Horizon was offering assistance with this. Horizon Vice President/Community replied to the Village that the posting process is just getting started for the nurse practitioner, and can offer no new information at this time.

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Canadian National - Council was informed in June by Canadian National of its approaching Summer right-of-way vegetation control program. As requested, Clerk's Office informed CN that Council is opposed to any spraying within the Village Limits due to residents' dependence on private water systems (wells). CN responded that their vegetation control efforts here in the Village would not take place until mid-to-late Fall. Also, CN would not commit to any alternative methods of vegetation control, explaining that its method of application is not a spray, but rather a brushing of the tracks with the solution that they use, which was compared to a product one would use on sidewalks. The CN official said this brushing technique is most effective for keeping the product on the rocks on the rail line, keeping it contained.

Municipal Plan Review - More working sessions are needed between Council and the Planner from Southeast Regional Service Commission as part of the Municipal Plan Review process. To clarify for the public, these are preliminary working sessions for Council and the planner only, not to be confused with public meetings. There is a public consultation phase during the Municipal Plan Review, but that comes later in the process after a draft plan can be prepared by the planner. It is that draft plan that will be put to the public for scrutiny and, if necessary, amendment. As for now, during these early stages of the Municipal Plan Review, more working sessions are needed in preparation for that draft plan. Dates available for consideration are Tuesday, August 7th in the evening and Monday, August 20th or Tuesday, August 21st, both also in the evening. Councillor McNeil advised that there is a possibility that he will be unavailable in August.

CLOSED MEETING - No closed meeting held as there was nothing to discuss.

DATE OF NEXT MEETING - **July 23, 2018**

ADJOURN

It was moved by Councillor McNeil to '*Adjourn the meeting.*' MOTION CARRIED (7:37 PM)