

## MINUTES OF JANUARY 8, 2018

### **6:30 PM PRE-MEETING**

#### REGULAR MEETING

A regular meeting of Council was held January 8, 2018 at 7:00 PM with Mayor Keating presiding. Councillor Wilson was absent. All other members of Council and the Clerk were present.

#### THE LORD'S PRAYER

#### APPROVAL OF AGENDA

It was moved by Councillor Best and seconded by Councillor McNeil that '*The Agenda be approved.*' MOTION CARRIED

#### CONFLICT OF INTEREST DECLARATION

No conflict declared.

#### APPROVAL OF PREVIOUS MINUTES - December 27, 2017

It was moved by Councillor Kitchen and seconded by Councillor McNeil that the '*Minutes for the Council Meeting held on December 27<sup>th</sup> be approved.*' MOTION CARRIED

#### NB RURAL & URBAN TRANSPORTATION ADVISORY COMMITTEE - Ross

##### Alexander

Ross Alexander appeared before Council to make a presentation on the recent report by the 12-member New Brunswick Rural & Urban Transportation Advisory Committee, of which he is a member. The Committee was formed by the NB Economic and Social Inclusion Corporation, which is dedicated to fighting poverty. Completing this report, which was published and put online just before Christmas, was a two-year process.

Ross Alexander explained that since the 1960s, which was the last time the Province put together a transportation strategy, much has changed. The previous strategy was all about roads and related infrastructure.

In New Brunswick, the public is very dependent on personal vehicles. In this province, 20 per cent of the average family income is spent on vehicles – the highest percentage in the country. While previous generations have lived their entire lives dependent on the automobile, the current reality is that many people; for example, those living in poverty, simply cannot afford a vehicle. Some younger people choose not to drive, whether it be because of their financial situation or an environmental choice. In the case of new Canadians/Immigrants, many come from countries where there may be different visions when it comes to transportation. They may have never owned a car or intend to own one. As for the older generations, some widows are facing transportation difficulties because they no longer drive, or perhaps never have. The disabled face similar challenges. This has given rise to dial-a-ride services such as Rural Rides, since rural regions of the province do not have access to municipal bus services.

This report, entitled "From Surfaces to Services," not only analyzes the previous 30 years, it also looks ahead 20 years. It touches on the transportation responsibilities of all levels of government, mostly provincial, and makes five main recommendations and 31 sub-recommendations. The report is intended to be a strategic document, as opposed to a how-to guide. The next step is for the Province to appoint an Implementation Committee.

Mayor Keating and Council thanked Ross Alexander for his report.

**MANAGER OF WORKS REPORT**

The Manager of Works was unavailable for the meeting.

**DIRECTOR OF PARKS & LEISURE REPORT**

The Director of Parks & Leisure was unavailable for the meeting, but left the Clerk a report to bring to Council.

**Wellness Expo** - The Salisbury Health & Wellness Expo 2018 is coming up on Saturday, January 13<sup>th</sup>. Forty businesses/organizations are confirmed – 17 businesses and 23 non-profits. The guest speaker is Yarmouth-based consultant Pamela Mood on the topic of healthy living, both physically and mentally. She will make two presentations. The Expo will take place from 10:00 AM until 3:00 PM on Saturday.

**Winter Carnival** - The annual Winter Carnival is scheduled for February 10-17, and will include the Pond Hockey Winter Classic tournament on February 10<sup>th</sup>, a wetland trail lantern walk on the 11<sup>th</sup>, movie night on the 13<sup>th</sup>, a spaghetti supper on the 15<sup>th</sup>, a family skating event on the 16<sup>th</sup>, and a Family Day at Highland Park on the 17<sup>th</sup>, including horse-drawn sleigh rides.

**Paint Night Fundraiser** - A Paint Night Fundraiser for Parks & Leisure will take place on February 27<sup>th</sup> at the Legion.

**DEVELOPMENT REVIEW COMMITTEE REPORT**

Nothing to report.

**BUSINESS ARISING FROM MINUTES**

Erosion

Nothing to report.

HR Services

Council will gather on the evening of January 24<sup>th</sup> to review and discuss, as a group, the draft of the Village's new Human Resources Policy.

Asset Management

The Village's application for funding through the Federation of Canadian Municipalities' Municipal Asset Management Program has been signed and returned to FCM. Clerk also stated that the agreement with Crandall Engineering has been finalized, allowing its work to begin. A municipal asset management program involves the collecting of all data concerning a municipality's infrastructure; that is, information on every asset owned by the municipality, and the storage and maintenance of that data moving forward. This will allow for informed decisions when it comes time to set priorities.

**CORRESPONDENCE**

**The following items were discussed by accommodated and remaining correspondence placed on file**

Royal Canadian Legion Br. 31 Christmas Party - Letter from Krista Ingraham-Cote

The Village received a letter of thanks from resident Krista Ingraham-Cote for its contribution toward the Legion's annual children's Christmas party. The Village donated \$300. The event was well-received and well-attended.

Union of Municipalities of New Brunswick - 2018 Membership Dues

**January 8, 2018**

The Village's 2018 Membership Dues in the Union of Municipalities of New Brunswick have already been budgeted for, but still required a motion. It was therefore moved by Councillor Kitchen and seconded by Councillor McNeil that *'The Village would pay its 2018 UMN B Membership Dues in the amount of \$2,500.'* MOTION CARRIED

NB Dept. of Transportation & Infrastructure - Municipal Summer/Winter Maintenance Rates

The provincial transportation department announced its municipal Summer and Winter maintenance rates. This was on the agenda only for information purposes, as these do not have an impact on the Village.

NB Dept. of Environment & Local Government - Dangerous/Unsanitary Premises

Concerning provincial draft regulations on the topic of dangerous and/or unsanitary premises, for which enforcement is planned to be consolidated under The Local Governance Act, Councillor McNeil stated his belief that the proposed legislation would still be unable to stand up to a court challenge, to which Mayor Keating agreed. Councillor Best, however, expressed optimism, citing success stories in Perth-Andover.

NB Dept. of Environment & Local Government - Provincial Water Strategy

In collaboration with stakeholders, the public, and First Nations, the provincial government announced in December the release of a water strategy, complete with goals and actions, aimed at resource protection and management. This was added to the Agenda for information purposes.

**FIRE DEPARTMENT REPORT**

Councillor McNeil stated that the tender for the new fire truck for Salisbury Fire Rescue has gone out and will close on February 2<sup>nd</sup>. So far, five tender packages have been issued by mail.

**RCMP REPORT**

Nothing to report.

**MAYOR'S REPORT**

2018 Budget Deliberations - On December 12<sup>th</sup>, attended budget meeting.

Lions Club Breakfast - On December 16<sup>th</sup>, attended Saturday morning Lions Breakfast.

2018 Budget Deliberations - On December 19<sup>th</sup>, attended budget meeting.

Christmas Deliveries - On December 20<sup>th</sup>, delivered Christmas flowers and chocolates.

Christmas Open House - On December 22<sup>th</sup>, attended Village Christmas Open House.

Council Meeting - On December 27<sup>th</sup>, attended Council Meeting for Approval of 2018 Budget.

Assistant Clerk - On January 4<sup>th</sup>, met with Assistant Clerk for six-month review.

**COUNCILLORS' REPORTS**

**Councillor Best**

2018 Budget Deliberations - On December 12<sup>th</sup>, attended budget meeting.

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Christmas Open House - On December 22<sup>th</sup>, attended Village Christmas Open House.

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**Councillor Kitchen**

January 8, 2018

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Thank You to Volunteers - Expressed his thanks to Village staff and volunteers for all of their hard work and commitment to the community in 2017.

### **Councillor McNeil**

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2018 Budget Deliberations - On December 19<sup>th</sup>, attended budget meeting.

Christmas Open House - On December 22<sup>th</sup>, attended Village Christmas Open House.

Boys & Girls Club - On December 27<sup>th</sup>, did Boys & Girls Club fundraiser draw in Petitcodiac.

Council Meeting - On December 27<sup>th</sup>, attended Council Meeting for Approval of 2018 Budget.

Auxiliary Power - On January 6<sup>th</sup>, met with Ken Allen of Salisbury Baptist Church with regards to the Village's auxiliary power generator.

### **Councillor Bartlett**

Assistant Clerk - On January 4<sup>th</sup>, met with Assistant Clerk for six-month review.

It was moved by Councillor Bartlett and seconded by Councillor Best that '*Council offer the full-time position of Assistant Clerk to Scott Landry.*' MOTION CARRIED

Assistant Clerk was in attendance and verbally accepted the offer.

Summer students - Had some questions concerning new regulations for the hiring of Summer students and if there was any impact locally. Was reassured that no statements from Council are required with regards to this.

### **CLERK'S REPORT**

Fire truck tender - The tender for the new fire truck for Salisbury Fire Rescue has gone out and will close on February 2<sup>nd</sup>. So far, five tender packages have been issued by mail.

2018 Sewer Bills - Started working on. The hope is they will be mailed by the end of the week, but still waiting on a few details for the information mailer. There was also discussion about the disconnect letter, which is earmarked for a later mail-out following legal review. Council will also have to meet to further clarify the process.

### **ADJOURN**

It was moved by Councillor Kitchen and seconded by Councillor Best to '*Adjourn the meeting.*' MOTION CARRIED (7:40 PM)