

MINUTES OF FEBRUARY 26, 2018

6:30 PM PRE-MEETING

REGULAR MEETING

A regular meeting of Council was held February 26, 2018 at 7:00 PM with Mayor Keating presiding. Councillor McNeil was absent. All other members of Council and the Clerk were present.

THE LORD'S PRAYER

APPROVAL OF AGENDA

It was moved by Councillor Best and seconded by Councillor Bartlett that *'The Agenda be approved.'* MOTION CARRIED

CONFLICT OF INTEREST DECLARATION

Mayor Keating stated that he will leave the meeting if there is any discussion on the topic of riverbank erosion.

APPROVAL OF PREVIOUS MINUTES - February 12, 2018

It was moved by Councillor Kitchen and seconded by Councillor Wilson that the *'Minutes for the Council Meeting held on February 12th be approved.'* MOTION CARRIED

BILLS FOR THE MONTH OF FEBRUARY

It was moved by Councillor Wilson and seconded by Councillor Best to *'Pay the bills for the month of February.'* MOTION CARRIED

SALISBURY HELPING HANDS FOOD BANK - Tammy Constantine

Tammy Constantine of the Salisbury Helping Hands Food Bank appeared before Council to make a presentation about the not-for-profit organization that has been in its current location for close to four years. She noted that they are volunteer-driven with no paid employees. They meet each month on the second Monday at 7:00. Their open hours are Tuesday and Wednesday from 10:00 until 4:00 year-round. Their coverage area is the same as for the schools in Salisbury.

Tammy Constantine explained how the food bank currently serves 100 registered families, and that during 2017 they served the equivalent of 21,000 meals. At Christmastime, 97 Christmas boxes were prepared, also providing Winter clothes, boots and gifts. These boxes reached 235 people, including 111 children.

Tammy Constantine, in praising the strong support of the community for Helping Hands, pointed out that they do not have to solicit, because the agencies and businesses approach them to help.

At the close of her presentation, she took some questions from the councillors.

Councillor Wilson asked how early Helping Hands can collect Christmas gift donations, to which the reply was that they will accept gifts any time of the year, thanks to extra storage space provided off-site. That said, the Christmas collection program really ramps up in the Fall, especially during November.

Asked what food items are most needed, the answer was school snacks, as well as fresh fruit and vegetables.

Councillor Bartlett asked if the facility is meeting their needs, to which Tammy Constantine answered that it is excellent, adding they recently purchased a new fridge. She said they have a long-term goal to make some modifications and create more of a kitchen space in

there, but that is a discussion for down the road.

Prior to leaving the meeting, she signed the new lease for the food bank. This is a yearly lease.

Mayor Keating and Council thanked Tammy Constantine for her presentation. Mayor Keating further commented that the food bank volunteers deserve many thanks for their work, adding the community always steps up.

MANAGER OF WORKS REPORT

No report this meeting.

DIRECTOR OF PARKS & LEISURE REPORT

The Director of Parks & Leisure gave the following report:

Recent events -

Winter Carnival - The Director of Parks & Leisure provided an overview of Winter Carnival 2018:

- Three teams/40 people took part in the pond hockey tournament.
- Approximately 70 enjoyed the Wetland Trail Firelight Walk, which is growing in popularity each year. Once again, Ronnie and Dale Steeves cut, split and donated all of the cedar logs.
- Thirty people attended the Bats of New Brunswick presentation by NB Museum Curator Dr. Don MacAlpine, hosted by the Naturalist Club.
- Approximately 120 people were served meals at the Spaghetti Supper, held at the Lions Club.
- Over 200 people attended Family Day at Highland Park, which was one of five official New Brunswick Family Day celebrations in the province's southeastern region. We had wagon rides, snow art, maple candy, Beavertails, sliding, snowshoeing, and the annual Turkey Poker Race.
- About 35 people, ranging in age from babies to seniors, enjoyed the Family Skating Party at the outdoor rink. Because of the weather, that event had to be moved from Friday to Saturday. As well, the sledges (special skating sleds) that were borrowed proved to be very popular with the special-needs children. This will become an annual event.

All of those events added up to an overall Winter Carnival attendance of 495 people, which is very good for a community of our size.

Coming up -

Seniors technology course - The latest seniors tech course, a five-week course, will begin March 14th and will take place each Wednesday from 10:30 until noon with Dwight Mann instructing. Seniors can learn on iPads or Android tablets, using their own devices or borrowing one from Parks & Leisure, or they can learn on their laptops or smart phones.

Basketball - Spring League Basketball starts the week of March 19th and runs through April 28th, which will be the Day of Champions.

Paint Nite - Parks & Leisure's Paint Nite Fundraiser is scheduled for Tuesday, February 27th at the Legion. The event is being led by local artist Sarah Irving. Funds raised will support the Wetland Trail Interpretive Signage Project and the Accessible Swing-Set Project.

Other -

Co-op student - Parks & Leisure is taking on a Grade 12 co-op student from JMA Armstrong High School. The student will start on Tuesday.

Wayfinding signs - After last November's Request For Proposals for Highland Park Wayfinding Signs yielded only one response, and a high one at that at \$17,000, a new RFQ will be issued around March 14th, Council-approval pending. The hope is lower bids are submitted this time, being a more favourable time of year for sign-installation.

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Accessibility Grant - Parks & Leisure received an \$8,252 Enabling Accessibility Employment and Social Development Grant to put toward a proper special-needs accessible swing structure at Highland Park. Of the three available options, her recommendation is for the one-bay combo structure with one accessible swing and one belt swing that is projected to cost around \$15,600. It would be constructed close to the trail, which would make for improved accessibility, and close to the existing play structure in order to reduce segregation. Another grant through Recreation New Brunswick will also be applied for. Beyond the grants, fundraising will cover the remaining balance.

Mayor Keating and Council thanked the Director of Parks & Leisure for her report, and for her and her volunteer team's hard work to make the Winter Carnival a success. Council also passed along best wishes to deliver to Councillor McNeil, who was at home recovering from surgery.

RCMP REPORT

Cpl. Valerie Cyr of Southeast District RCMP reported to Council that there were 27 calls for service from Salisbury so far this month, including false alarms, false 911 calls, and some petty crimes. As for property crimes, there were three reports of theft – one was unfounded, one was a gas drive-off, and one was a wallet stolen from a vehicle that had been broken into. Cpl. Cyr suggested residents be reminded to lock their vehicles and not leave valuables inside in plain sight. There were also two reports of attempted phone fraud. As well, a stolen vehicle was recovered. Otherwise, it has been quiet.

Councillor Bartlett remarked that he had noticed an increased RCMP presence in the Village.

Mayor Keating and Council thanked Cpl. Cyr for her report.

DEVELOPMENT REVIEW COMMITTEE REPORT

Nothing to report. Councillor Best mentioned that they are open to suggestions for members of the public, preferably from the development community, who could be named to their committee.

BUSINESS ARISING FROM MINUTES

Erosion

Mayor Keating left the meeting at this time.

Councillor Wilson is in the process of drafting a letter to invite officials from Fort Folly First Nation, who have experience in the area of erosion, to come speak with Salisbury Village Council. This is in reference to the riverbank erosion that has been experienced in Salisbury in recent years. Councillor Wilson pointed out that the Fort Folly officials, through their studies and projects involving the river, may have a vested interest in what is happening here. Councillor Wilson asked Council to please read her draft and offer feedback before she writes a final draft to send.

Mayor Keating returned to the meeting.

HR Services

Nothing to report.

Asset Management

Clerk informed Council that the first billing has been received from Crandall Engineering, which is compiling information for Village Asset Management.

CORRESPONDENCE

The following items were discussed by accommodated and remaining correspondence placed on file

Ducks Unlimited Canada - donation renewal notice

It was moved by Councillor Wilson and seconded by Councillor Kitchen that '*The Village of Salisbury renew its membership with Ducks Unlimited Canada for \$35.*' MOTION CARRIED

Public Health - letter from Claudette Bernard-La France, Re: Nutrition Month declaration

Village Council does not generally make declarations or proclamations.

Epilepsy Association of NS - Recognition of Purple Day and Epilepsy Awareness Month

Again, Village Council does not generally make declarations or proclamations.

FIRE DEPARTMENT REPORT

No report this meeting.

MAYOR'S REPORT

Winter Carnival Supper - On February 15th, attended Winter Carnival Spaghetti Supper.

Legion Supper - On February 16th, attended Royal Canadian Legion Br.31 Supper.

Lions Breakfast - On February 17th, attended Lions Club Breakfast.

Winter Carnival Family Day - On February 17th, attended Family Day at Highland Park.

HR Meeting - On February 20th, attended Human Resources policy meeting.

Health Meeting - On February 21st, attended meeting with Horizon Health CEO Karen McGrath.

UMNB - On February 23rd & 24th, attended Union of Municipalities of New Brunswick meetings.

Letter - Commented on a recent Letter to the Editor written to the Times & Transcript by local resident Shelley Jones. Her letter took issue with the Newspaper's implication that a local development matter involving a driving range is a "zoning issue." The author of the letter wrote that since a rezoning had not been applied for in this case, there is no zoning issue, thus making the headline for the previous day's story misleading. Mayor Keating said it was a great letter.

COUNCILLORS' REPORTS

Councillor Wilson

Winter Carnival Supper - On February 15th, attended Winter Carnival Spaghetti Supper.

Winter Carnival Family Day - On February 17th, attended Family Day at Highland Park.

Winter Carnival Skating Party - On February 17th, attended Family Skating Party.

HR Meeting - On February 20th, attended Human Resources policy meeting.

Rural Rides - It was moved by Councillor Wilson and seconded by Councillor Best that '*The Village of Salisbury donate \$1,700 to Rural Rides.*' MOTION CARRIED

Councillor Bartlett

HR Meeting - On February 20th, attended Human Resources policy meeting.

Health Meeting - On February 21st, attended meeting with Horizon Health CEO Karen McGrath regarding the provision of health services to the Village. Councillor Bartlett commended Councillor McNeil for his excellent, well-prepared and very professional presentation at that meeting, and added that it has been his hope that, one day, the Village will be able to provide health services locally, but the process is slow.

Winter Carnival - Regrets not having been able to attend any of the Winter Carnival festivities due to his assistant coaching commitments to the Crandall University men's basketball team.

Councillor Best

Nothing to report because of work commitments.

Councillor Kitchen

HR Meeting - On February 20th, attended Human Resources policy meeting.

CLERK'S REPORT

Hilltop property - future street - The deed for the property, earmarked as a future street in Hilltop Subdivision Phase 3, has been finalized and the deed received.

Storm Financial Assistance - Storm assistance will be available. The Village will submit a claim for damage caused by the January 13th rainstorm.

Ambulance NB - For their information and approval, Councillors were given copies of a letter that was previously mailed by Councillor McNeil to ANB. Councillor McNeil was recently asked about it by a reporter and plans to forward this letter to that reporter, but first wanted Council's approval. Council will contact Councillor McNeil.

CLOSED MEETING - No closed meeting held as there was nothing to discuss.

ADJOURN

It was moved by Councillor Kitchen to '*Adjourn the meeting.*' MOTION CARRIED (7:55 PM)