

MINUTES OF AUGUST 27, 2018

6:30 PM PRE-MEETING

REGULAR MEETING

A regular meeting of Council was held August 27, 2018 at 7:00 PM with Mayor Keating presiding. All members of Council and Clerk were present.

THE LORD'S PRAYER

APPROVAL OF AGENDA

It was moved by Councillor Best and seconded by Councillor Bartlett that '*The Agenda be approved.*' MOTION CARRIED

CONFLICT OF INTEREST DECLARATION

No conflict declared.

APPROVAL OF PREVIOUS MINUTES

Minutes not available for approval.

BILLS FOR THE MONTH OF AUGUST

It was moved by Councillor McNeil and seconded by Councillor Best to '*Pay the bills for the month of August.*' MOTION CARRIED

MANAGER OF WORKS REPORT

The Manager of Works was on vacation, but submitted information presented by Clerk on his behalf.

Albert Trail Culvert No. 2 Replacement Project - Surplus Funding - With regards to surplus funds from this 2017 project, two Clean Water and Wastewater Fund-eligible options have been suggested by Manager of Works: one option being a culvert replacement on Reeder Road; the other being the replacement of the culvert where Route 106 crosses MacNaughton Brook. The second project, for which the Village of Salisbury under the terms of the CWWF funding would cover 25 per cent of the total project costs, would make use of almost all of the surplus funds that are available. It was noted that if this option is selected by Council, it would leave only the CN and Bleakney Road culverts remaining to be replaced along MacNaughton Brook. Council requested a meeting with Manager of Works for further information, specifically with regards to project pricing, before deciding on an option.

Facility-Wide Backup Generator - Project startup meeting is scheduled for September 6th.

Municipal Office Roof Replacement - Roof replacement project is near completion.

Former CN Albert Line Train Bridge - Abutment Railings - Works Department-manufactured safety railings for land-approaches to bridge are completed. Installation is waiting on the delivery of manufactured railing posts by Eastern Fence.

Main Street/River Road Pedestrian Crosswalk Improvements - The components for the pedestrian-activated Rectangular Rapid Flashing Beacons have been ordered.

Highland Park and Wayfinding Signs - All of the sign-foundations have been put in place.

DIRECTOR OF PARKS & LEISURE REPORT

The Director of Parks & Leisure was unavailable to give a report.

DEVELOPMENT REVIEW COMMITTEE REPORT

Municipal Plan Review - The next working session for Council's Municipal Plan Review is scheduled for September 17th. Councillor Best stated she would be unable to attend because of work commitments, noting she is available on September 20th.

Pool-Fence Violations - With regards to specific cases of swimming pools without the proper fencing in place, Councillor Best will be in contact again with Southeast Regional Service Commission.

BUSINESS ARISING FROM MINUTES

Erosion

Waiting for response to prior request for a status update from Fort Folly Habitat Recovery and Matrix Solutions concerning their project aimed at finding a solution to riverbank erosion within the Village limits.

HR Services

Nothing new to report.

Asset Management

Information continues to be collected for the Village of Salisbury Capital Asset Management Plan. Non-compliance notification received by Village, one of several municipalities to receive such. There is a projected date for submission of a final Asset Management plan of October 22nd. A great deal of historical data still to be collected.

Auxiliary Generator

As stated in Manager of Works report, project startup for installation of facility-wide backup generator is scheduled for September 6th. Councillor McNeil pointed out there are already savings of \$3,500.00 due to relocation of automatic transfer switch.

Crosswalk Safety

Covered in Manager of Works report.

Railway Trestle (Bridge)

Covered in Manager of Works report.

CORRESPONDENCE

No Correspondence to Copy for Council

FIRE DEPARTMENT REPORT

As reported by Councillor McNeil, delivery of new fire engine to be delayed slightly, but still expected before October. Requested an update be provided to Local Service Advisor.

RCMP REPORT

No report this meeting.

MAYOR'S REPORT

Infrastructure Meeting - On August 14th, met with Fundy Royal MP Alaina Lockhart in Sussex along with mayors from the region and the federal minister responsible for Infrastructure, François-Philippe Champagne. Received very positive information concerning infrastructure project funding, noting that changes will see Village only committed to covering seven per cent of funding on approved projects.

Minister for Seniors - On August 16th, welcomed MP Lockhart and federal minister for Seniors, Filomena Tassi, joined them in sitting in on a Parks & Leisure Department iPad class for Seniors, met with Rural Rides provider, toured Highland Park, and took part in Salisbury Community Days Seniors Day event held at the Legion.

Community Days - On August 16th-19th, attended Salisbury Community Days SPAYghetti Supper hosted by Abandoned Cat Rescue at Lions Club, attended Lions Breakfast, took part in Parade, attended Parks & Leisure Lobster Roll Supper fundraiser, and attended BBQ Picnic at Highland Park. Thanked Clerk and Community Days Committee for great job.

Municipal Plan Review - On August 21st, attended working session for Municipal Plan Review.

Department Heads - On August 22nd, attended working supper with Village department heads.

Union of Municipalities of New Brunswick Awards - Noted that nominations for long-term service awards have been forwarded to UMNb in advance of the annual conference.

COUNCILLORS' REPORTS

Councillor Best

Community Days - Attended as many events as possible, also volunteering at Lobster Supper. Noted that Sunday's event at the Park was very good as always. Complimented Clerk and Committee on a job well done.

Councillor Kitchen

Community Days - Attended Lobster Roll Supper.

Municipal Plan Review - On August 21st, attended working session for Municipal Plan Review.

Councillor McNeil

Community Days - Volunteered at Lobster Roll Supper, noting that over 225 tickets were sold, making it a very successful fundraiser. Also attended many other Community Days events. To Village staff and volunteers, well done.

Ambulance New Brunswick - Received previously-requested information from ANB concerning standard operating procedures. Looking forward to followup meeting with Mayor Keating and Craig Pierre, Regional Manager-East for Medavie Health Services New Brunswick.

Animal Control - Item to be discussed in Closed Meeting.

Councillor Bartlett

Community Days - Attended as many events as possible, notably Lions Breakfast, Parade, and Lobster Roll Supper.

Municipal Plan Review - On August 21st, attended working session for Municipal Plan Review.

Student Survey - On August 27th, took part in meeting at JMA Armstrong High School focusing on results from provincial student survey on wide range of topics, including but not limited to mental health. Information gathered from survey will help school access much-needed resources. Survey results specific to Salisbury will be forwarded by Principal. Was very impressed and

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suggested inviting New Brunswick Health Council presenter Michelina Mancuso to meet with Village Council with a goal of even greater community involvement on the various issues touched on. Council discussed and decided to wait for information from school principal before proceeding. Councillor McNeil noted that the presentation by Michelina Mancuso, who also previously presented at a Salisbury Health & Wellness Expo, is on file. Mayor Keating requested copies of that presentation be made for members of Village Council.

CLERK'S REPORT

Nurse Practitioner - In effort to secure nurse practitioner services in some form for Salisbury, Village has been provided with a new contact at Horizon Health Network, who has indicated a willingness to sit down some afternoon in the coming weeks with Mayor and Council, and aims to have position filled in September.

Neighbourhood Watch - Request received for remainder-of-year funding, noting that \$325 was provided to Neighbourhood Watch in May. Amount requested is higher than what was requested in 2017. This is because donations from local businesses to Neighbourhood Watch are down this year. Councillor McNeil called this a great opportunity to support the people who provide this service for the community.

It was moved by Councillor McNeil and seconded by Councillor Best that *'the Village of Salisbury provide \$650 to Neighbourhood Watch for the months of September and October.'*

MOTION CARRIED

Volunteer BBQ - Will take place on Sunday, September 9th, from 1:00-3:00 PM.

Friends of the Jordan Lifecare Centre Foundation Inc. Fundraising Golf Tournament - Will take place on afternoon of September 11th. Councillor Bartlett is now unavailable.

Zoning Infraction Complaint - A complaint of zoning non-compliance has been forwarded to Southeast Regional Service Commission. Letter to be sent to property owner.

RCMP - It has been learned that Council's most recent liaison with the Riverview-based Southeast District RCMP, Sgt. Chantal Ouellette, is being transferred to a new position within the RCMP and will no longer be at the detachment as of early September. Taking over for her will be Sgt. Patrick Tardif.

Association of Municipal Administrators of New Brunswick - For councillors to consider, AMANB will be putting on a training session just before the upcoming UMNB conference on Right to Information, Conflict of Interest, Code of Ethics, and How to Stay Out of Trouble.

It was moved by Councillor Kitchen and seconded by Councillor McNeil to *'Hold a five-minute Recess.'* **MOTION CARRIED**

RECESS

It was moved by Councillor McNeil and seconded by Councillor Kitchen to *'Return to the regular meeting.'* **MOTION CARRIED**

It was moved by Councillor Bartlett and seconded by Councillor Best to *'Enter into a closed meeting.'* **MOTION CARRIED**

CLOSED MEETING - Personnel, Land, Legal.

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It was moved by Councillor Kitchen and seconded by Councillor McNeil to ‘*Return to the regular meeting.*’ MOTION CARRIED

Community Days - Clerk forgot to thank Salisbury Community Days Committee and Village staff for their hard work on another successful year.

Salisbury Fire Rescue - Councillor McNeil presented a cheque from Salisbury Fire Rescue, issued through its Association, explaining that the fire department has come through with its portion of the payment for its hydraulic ram. Cheque submitted to Village of Salisbury is for \$12,459.35.

DATE OF NEXT MEETING - September 10, 2018

ADJOURN

It was moved by Councillor Kitchen to ‘*Adjourn the meeting.*’ MOTION CARRIED (8:45 PM)