

MINUTES OF AUGUST 13, 2018

6:30 PM PRE-MEETING

REGULAR MEETING

A regular meeting of Council was held August 13, 2018 at 7:00 PM with Mayor Keating presiding. All members of Council and Clerk were present.

THE LORD'S PRAYER

APPROVAL OF AGENDA

It was moved by Councillor Best and seconded by Councillor Bartlett that '*The Agenda be approved.*' MOTION CARRIED

CONFLICT OF INTEREST DECLARATION

No conflict declared.

APPROVAL OF PREVIOUS MINUTES - July 23, 2018

It was moved by Councillor McNeil and seconded by Councillor Bartlett that the '*Minutes for the Council Meeting held on July 23rd be approved.*' MOTION CARRIED

CANADIAN MENTAL HEALTH ASSOCIATION - Denise Miller, Community Education Coordinator

Denise Miller, Community Education Coordinator with the Canadian Mental Health Association, made a presentation to council on the topic of the "Let's Talk" Series, which encourages people to get together and discuss mental health and depression, changing the approach from preaching to conversations – have the participants in sessions guide the discussion, rather than have them be presented to. This September, she will launch a three-year strategy on the topic of mental health in the Salisbury region, particularly but not exclusively in schools, where she travels around for seminars, workshops, and self-help groups. Her goal is to create a core group locally to lead these sessions. She also wants to expand the focus on young people to also include small children, to help them learn to become more resilient and more self-regulated. Regarding costs, it was pointed out that 95 per cent of the services she provides in each community are of no charge, funded by the New Brunswick government. However, in some rare cases a minimal charge is necessary to cover the cost of supplies. Mayor and Council praised her for providing this service to Salisbury, and was very receptive to the request that it be open to considering some funding assistance for this mental health initiative.

It was moved by Councillor Bartlett and seconded by Councillor Kitchen that '*\$200 be set aside as seed/starter money for CMHA NB.*' It was clarified that rather than cutting one cheque, Council will respond to her financial requests as-needed. MOTION CARRIED

Mayor Keating and Council thanked Denise Miller for her presentation.

MANAGER OF WORKS REPORT

No report this meeting.

DIRECTOR OF PARKS & LEISURE REPORT

The Director of Parks & Leisure gave the following report:

Baseball Field Lights - A bank of 5 lights that had gone out, reported to Council in July, has been fixed. The cause was worn wire insulation.

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Minor Baseball - Three teams from Salisbury will compete in provincial championship tournaments: Mosquito A under-12s, Pee Wee AA under-14s, and Bantam A under-16s.

Upcoming Events -

Race for Kids - Boys and Girls Club fundraising event Race for Kids will take place at Highland Park/Wetland Trail on September 15th. After being held in the past in Petitcodiac, this will be its first time being held in Salisbury.

Terry Fox Run - Salisbury's Highland Park/Wetland Trail will host an Official Terry Fox Run on September 16th.

Abandoned Cat Rescue - It was asked that Highland Park be the site of Abandoned Cat Rescue's "Remember Me" Memorial Event on September 27th.

Minor Basketball - MKBA minor basketball begins soon.

Ongoing Projects -

Inclusive Swing Set - Installation expected to soon be complete.

Natural Playground - Mulch has been added to surface.

Wayfinding Signs - Process is continuing with Manager of Works working in conjunction with Hansen Signs.

Interpretive Signs/Panels - Interpretive signage panels have arrived in the mail. Still have to have graphics put on them by Goggin Signs and Graphics.

Wetland Trail Observation Deck - Work remains to be done to bring deck standards up to original project specifications. Unsure of completion timeline for that, noting that it is the busy season.

Wellness Expo - Planning continues for 2019 event to be held again at JMA Armstrong High School.

Mayor Keating and Council thanked Director of Parks & Leisure for her report.

DEVELOPMENT REVIEW COMMITTEE REPORT

Councillor Best had not received a response from Southeast Regional Service Commission to her inquiry about a pool being used without a fence, seeking clarification that the proper building permit was acquired. Councillor Best to send the information to the Clerk, and Clerk will inquire.

BUSINESS ARISING FROM MINUTES

Erosion

Clerk will reach out to Fort Folly Habitat Recovery for a status update on efforts to find a resolution to the issue of riverbank erosion within the Village limits.

HR Services

Nothing new to report.

Asset Management

Crandall Engineering has forwarded a first draft of Salisbury's Capital Asset Management Plan. There is still information to be collected.

Crosswalk Safety

Purchasing process has begun concerning Rectangular Rapid Flashing Beacons to be installed by Manager of Works at the crosswalk located at Main Street and River Road.

Railway Trestle

Village's insurance provider will be sending an inspector for an assessment of the railway bridge's safety. Meantime, the Works Department has begun constructing barricades to eventually be installed at the trestle land-approaches.

CORRESPONDENCE

The following items were discussed by accommodated and remaining correspondence placed on file

Salisbury Baptist Church - Request for Village to be funding partner on Hallowe'en project

Church has plans to host a community pre-Hallowe'en event on the weekend prior. Goal is to create a large indoor environment where children can trick-or-treat. Council has agreed to have the Village partner on this event and help with promotion and marketing.

It was moved by Councillor McNeil and seconded by Councillor Kitchen that *'the Village of Salisbury contribute \$1,000.00 to partner with the Salisbury Baptist Church for its Hallowe'en Party over two days from Friday, October 25th to Saturday, October 26th.'* MOTION CARRIED

Southeast Regional Service Commission - July Development & Building Permit List

Received from Southeast Regional Service Commission was the July Development & Building Permit List. Two permits were issued in Salisbury last month. One permit was for a mini home. The other was for an accessory building.

Southeast Regional Service Commission - Local Planning Revenues for January-June

SERSC provided half-year totals of permits issued, fees collected, and reimbursement to Village.

Ray Steeves - Email requesting ATV trail-access at guardrail off Briarcroft Street

Resident is asking that a guardrail opening be widened to allow all-terrain vehicles to access off Lam Street to the former railbed trail that runs between Main Street and Fredericton Road. Council has concerns that doing so would condone ATV-use on streets in order to access this location. It was also questioned if that particular stretch of trail was ever intended for motorized vehicle traffic. Council will have Clerk contact RCMP for advise.

Councillor Best excused herself from the meeting at this point.

RCMP REPORT

Councillor McNeil reported that radar speed sign data has revealed that, in a two-and-a-half month span, out of 116,573 radar shots, which works out to be about 26,000 vehicles travelling westbound on Route 106 during that time, 104,000 of these radar shots were speed limit violations, meaning only about 3,000 of these 26,000 vehicles were obeying the speed limit. Data also revealed that speeding is more prevalent in the evenings with 120+ km/h the highest-recorded speed. Consideration was given to launching a social media campaign to draw awareness to the problem of speeding within the Village limits. Radar speed sign data has been forwarded to RCMP.

FIRE DEPARTMENT REPORT

Regarding Salisbury Fire Rescue's new fire engine, Councillor McNeil reported that the manufacturing process has gone really well with the frame complete, body installation next, and delivery of the truck expected by mid-September.

MAYOR'S REPORT

Photo Op with MP - On August 7th, took part in photo opportunity with Fundy Royal Member of Parliament Alaina Lockhart at the site of the Village's MacWilliam Road project. Used the opportunity to ask about the neighbouring CN culvert, which because of its small size has caused water bottlenecks, resulting in flooding over the years. Asked if MP can help convince CN to replace culvert.

Municipal Plan Review - On August 7th, attended working session for Municipal Plan Review.

Union of Municipalities of New Brunswick - On August 10th and 11th, attended UMNB meeting in Woodstock. Discussion included Raymond Murphy and Louise Breau awards and long-term service awards, as well as insurance coverage for fire-fighters, a potential 3% hotel room levy that could act as a form of tourism tax, and asset management.

Infrastructure Meeting - On August 14th, will take part in a meeting in Sussex with mayors from the region and the federal minister responsible for Infrastructure, François-Philippe Champagne. Says replacement of the CN culvert in Salisbury tops his wish list. Will also use the opportunity to thank MP Lockhart for all she has already done for the community. Councillor McNeil brought up the need for improved washroom facilities at Highland Park; as well as an improved municipal building, noting that an elevator would be a welcome addition for seniors who use the facility, as well as additional office and storage space for Village staff.

COUNCILLORS' REPORTS

Councillor Bartlett

Municipal Plan Review - On August 7th, attended working session for Municipal Plan Review.

Railway Trestle - Pleased to see Manager of Works going ahead and working on safety improvements in the form of side-barricades for land-approaches to bridge. Had very strong concern for safety there, and is thrilled with the response from Council and Staff.

Councillor Best

No report from Councillor Best as she was no longer at the meeting due to work commitments.

Councillor Kitchen

Municipal Plan Review - On August 7th, attended working session for Municipal Plan Review.

Land - Had discussions with Clerk, Manager of Works, and a lot owner. Nature of content required any further discussion to be held in Closed Meeting.

Councillor McNeil

Dog Incident - Reported an incident on Horsman Street involving two dogs. Deemed accidental, no further action will be taken. Concerned that the Animal Control Officer was not treated with respect, it was requested that a letter be drafted to the owner of the dog that was the aggressor, and that the letter outline the responsibilities and duties of the Animal Control Officer in cases such as this, also attaching a copy of By-Law No. 41: a By-Law Relating to Establishing Control of Animals in the Village of Salisbury.

CLERK'S REPORT

Union of Municipalities of New Brunswick - Registration for the annual UMNb conference, scheduled for September 28-30 in Fredericton, is due August 16th. There was also brief discussion of names to put forward for awards, including for long-term service. Regarding a donated item for the UMNb auction during the conference, it was decided to submit a framed photo of an image from the wetland.

Southeast Regional Service Commission Municipalities Meeting - In SERSC's proposed budget for 2019, residential waste collection rate will be lowered to the same rate as it was in 2012. Meantime, SERSC is planning for an Emergency Measures Organization project that will look after helping communities with publications; for example, 72-Hour Preparedness pamphlets. Councillor McNeil noted that Salisbury is far ahead of most communities in New Brunswick with regards to EMO preparation.

Request for Support - Council denied a funding request from the Metro Mudcats junior baseball club, noting that the Village had donated for consecutive seasons already, providing \$500 in 2016 and \$100 in 2017.

Salisbury Community Days - Pointed out that the week ahead would be very busy for the Community Days volunteer organizing committee and Village staff.

It was moved by Councillor Kitchen and seconded by Councillor Bartlett to '*Enter into a closed meeting.*' MOTION CARRIED

CLOSED MEETING - Land

It was moved by Councillor McNeil and seconded by Councillor Kitchen to '*Return to the regular meeting.*' MOTION CARRIED

Federation of Canadian Municipalities - Councillor Bartlett commented that the 2019 FCM conference would be held in Quebec City (May 30-June 2) and recommended that a member of Council attend. Mayor Keating suggested that it be revisited during 2019 budget deliberations to be held in December. Councillor McNeil stated that he is still looking forward to receiving a full report from the 2018 conference.

DATE OF NEXT MEETING - August 27, 2018

ADJOURN

It was moved by Councillor Kitchen to '*Adjourn the meeting.*' MOTION CARRIED (9:18 PM)