



VILLAGE OF SALISBURY

TENDER NO 2010-02

TRUCK - ONE TON CAB AND CHASSIS WITH DUMP BODY

Sealed tenders addressed to *Pamela Cochrane, Administrator/Clerk, Village of Salisbury, 56 Douglas Street, Salisbury, NB, E4J 3E3* and marked on the envelope:

“TENDER NO 2010-02 TRUCK – ONE TON CAB AND CHASSIS WITH DUMP BODY”

will be received until 2:30 pm, Wednesday, April 7, 2010, for the supply and delivery of one (1) only one ton truck cab and chassis with dump body as per terms and specifications.

Tenders will be opened publicly in the Council chambers, 56 Douglas Street, Municipal Office, immediately following the tender closing time.

The lowest of any tender not necessarily accepted.



INFORMATION FOR BIDDERS

TENDER NO 2010-02 TRUCK – ONE TON CAB AND CHASSIS WITH DUMP BODY VILLAGE OF SALISBURY, NB

TO: DEALERS BIDDING ON ENCLOSED SPECIFICATIONS

This letter is intended to clarify the intent of the Village of Salisbury with regards to the proposed purchases.

1. The term “standard” is defined as that equipment listed or shown as standard equipment at no extra cost in the manufacturer’s publications on the tendered vehicle(s).
2. All bids shall be on the “Proposal of Furnishing” form supplied by the Village of Salisbury and shall be in accordance with specifications listed herein.

SPECIFIC TERMS AND CONDITIONS

1. Each bid submitted for the complete truck (cab and chassis including dump body) on “Form of Tender” Page 1 of 2, is to be accompanied by a bid deposit in the form of a certified cheque, bank draft or money order, made payable to the Village of Salisbury and in the amount of **\$1,000.00**.

The Village, as a bid performance surety, will retain the deposit from the successful bidder.

Failure on the part of the vendor to supply the item(s) awarded to him in accordance with the terms, conditions, and specifications of the tender or by the date stated by him for delivery, may result in forfeiture in whole or in part of the performance surety as follows:

- a) Vendors who do not deliver as specified above, may have an amount of \$25.00 per calendar day past the stated delivery date it takes the vendor to comply with the tender terms, conditions or specifications, or for every calendar day beyond the stated delivery date that the item is late.
- b) Result of delays in compliance, or for late deliveries, the greater of \$25.00 per day or those direct costs, determined on a daily basis, will be deducted from the deposit.

Vendors who anticipate problems or delays are encouraged to communicate their concerns to the Purchasing Agent. This information will assist the Village in determining a course of action.

2. Terms of payment are net 45 days, unless a discount for early payment is offered
3. In case of tie low bids, the Village reserves the right to use the most expedient means available to arrive at an award.

4. **ALL QUESTIONS RELATED TO THIS TENDER ARE TO BE DIRECTED TO: JASON COYLE, CET VIA E-MAIL jasoncoyle@salisbury.nb.ca. QUESTIONS WILL BE ACCEPTED UNTIL WEDNESDAY, APRIL 7, 2010.**

5. **TENDERS RECEIVED BY FAX WILL NOT BE ACCEPTED.**

6. The Village of Salisbury does not limit itself to accepting the lowest or any tender. **In addition, the Village reserves the right not to award this bid should it be determined not to be in the Village's best interest to do so.**

7. **MOTOR VEHICLE INSPECTION:**

Current and valid Province of New Brunswick Motor Vehicle Registration with license plates, inspection certificate, and sticker where required by law.

8. **STANDARD EQUIPMENT:**

9. All items listed as Standard in the Manufacturer's Specifications to be included with the vehicle upon delivery.

10. **MANUFACTURER'S SPECIFICATIONS:**

Complete specifications and illustrated description shall be submitted with each bid. Insufficient description information shall be cause for rejection of the bid.

11. **DELIVERY:**

Vehicle(s) and/or attachment(s) are to be delivered as per instructions and in accordance with the requirements of the tender. Deliveries will be accepted by the Manager of Works and Maintenance (or his designate) at 56 Douglas Street, Salisbury, NB.

The successful bidder upon delivery must provide:

- Copy of NVIS card
- Service Manuals/Discs
- Keys
- Bill of Sale (Copy of Invoice)

12. **TIRE LEVY:**

Any and all tire levy charges must be included in the bid price.

13. **WARRANTY:**

The bidder must state specifically any and all warranties covering this/these vehicles. If manufacturer's extended warranties are available, please state extra cost, if any and provide details. Complete unit to be serviced in Moncton during the warranty period without additional charges incurred by the Village of Salisbury for travel, parts or labor.

STANDARD TERMS AND CONDITIONS

1. **Verbal Agreement**

No verbal agreement or conversation with any officer, agent or employee of the owner either before or after execution of the contract shall effect or modify any of the terms or obligations contained in any of the documents comprising the said contract.

2. **Acceptance, Revocation and Rejection of Tenders**

The tender constitutes an offer which shall remain open and irrevocable until 60 days after the date of the tender opening.

3. **Advisory/Addendum**

Periodically, the Village of Salisbury is required to issue notification of changes or corrections to a bid document. Normally these notifications will have direct bearing on the cost of a project and will influence the way you bid. Therefore, it is important that the Village have assurances that you in-fact received the notification.

In the case of an advisory notice, these are faxed to the vendor and are accompanied by a notification sheet. Vendors are instructed to sign the cover sheet and return it either by fax or in person, to the purchasing agent, prior to the tender closing.

Addendums are either faxed, mailed or hand delivered. Each addendum contains a notification which requires bidders to sign and include the addendum with their tender bid.

Failure to comply with the instructions on an advisory or addendum will result in rejection of your tender, regardless whether the changes noted in the advisory or addendum are included in the tender or not.

4. **Taxes**

The BID price shall be all taxes extra.

5. **Freight**

Please quote your net price on each of the commodity(s) and/or service(s), F.O.B. Salisbury, NB, Prepaid.

6. **Amendment or Withdrawal of Tenders**

BEFORE TENDER OPENING

Amendment or withdrawal of tenders already placed in the tender box will only be permitted where an amending letter in a sealed envelope is also placed in the tender box before the closing date and time, specifying the amendment or withdrawal of a tender, and signed by the person who signed the tender. The amending letter shall be in a sealed envelope which bears on its face the name of the tenderer as well as the correct contract number, title and closing date. Requests that are left off or sent by mail, by facsimile, electronically, or by other means will not be considered.

The amendment shall not disclose the amended total price but shall show the revision to the tender price to be amended, in the case of a unit price contract, and shall state the amount to be added to or subtracted from the tender price in the case of a lump sum contract.

AFTER TENDER OPENING

No tenderer is permitted to amend his tender or withdraw it after the tender opening. A tenderer who discovers an error in his tender after the tender opening may leave the tender as is or request from Council permission to withdraw his tender. A request to withdraw a tender after the closing date must be delivered, along with the reasons for the request, to the Clerk for consideration by Council.

Council will decide whether or not to grant the withdrawal request based on the information supplied by the tenderer and a recommendation from staff. Council will not necessarily allow the withdrawal and may require the tenderer to perform the contract or forfeit the tender (bid) deposit.

7. **Late Bids**

Bids received after the time and date as shown on the request for tender shall not be considered, and will be returned unopened to the bidder.

8. **Multiple Bids**

If more than one bid is offered by one individual or corporate body, or by any person or persons, associated with, in any manner, such individual or such corporate body, all such bids, including the original bid, shall be rejected.

**VILLAGE OF SALISBURY
 TRUCK - DUAL WHEEL, FOUR WHEEL DRIVE
 CAB AND CHASSIS**

MINIMUM SPECIFICATIONS:

SPECIFICATION	DEVIATIONS (Specify by √)		EXPLAIN DEVIATIONS
	Yes	No	
1. MODEL:			
a) New, not previously owned			
2. CAB:			
a) Four (4) full size doors			
3. TYPE:			
a) Four wheel drive			
b) GVW 15,000 lbs. (6,804 kgs)			
c) Dual rear wheels			
d) 160" (406cm) wheel base			
e) 84" (213cm) cab to axle			
f) 6,500 lb. (2948 kg) payload			
g) Heavy duty frame for snow plow operation			
4. ENGINE:			
a) Diesel 6.0L			
b) Heavy duty oil cooler			
c) Heavy duty radiator			
5. TRANSMISSION:			
a) Heavy duty fully automatic			
b) 4 speed forward, 1 reverse			
6. FRONT AXLE:			
a) Heavy duty			
b) Heavy duty springs, shocks and stabilizer			
7. REAR AXLE:			
a) Heavy duty with full floating axles			

SPECIFICATION	DEVIATIONS (Specify by √)		EXPLAIN DEVIATIONS
	Yes	No	
b) Heavy duty leaf spring with helpers			
c) Heavy duty shocks and stabilizer			
d) Ratio to be 4.00 to 1			
8. BATTERIES:			
a) Dual heavy duty maintenance free			
9. ALTERNATOR			
a) 135 amp. with electronic voltage regulator			
10. WHEELS:			
a) Steel painted wheels			
b) 19.5" x 6" (50cm x 15cm)			
c) One extra wheel and tire per vehicle			
11. TIRES:			
a) Seven (7) steel belted, all season, traction tread (mud & snow) radials (225-70R19.5)			
12. BRAKES:			
a) Power ABS			
13. STEERING:			
a) Power steering			
14. ACCESSORIES:			
a) Cloth/fabric split bench seat			
b) Full instrument gauges			
c) Heavy duty rubber/vinyl floor covering			
d) Intermittent wipers with washers			
e) Engine coolant block heater (120 V)			
f) Automatic back up alarm			
g) Heavy duty heater and defroster with air conditioning			
h) AM/FM radio with single CD player			

SPECIFICATION	DEVIATIONS (Specify by √)		EXPLAIN DEVIATIONS
	Yes	No	
i) Trailer towing mirrors			
j) Undercoated complete with “Rustcheck” or equivalent process			
k) Frame mounted Class III trailer hitch with removable pintle type 2 5/16” ball receiver.			
l) Electric trailer connector to be seven (7) pole CAR QUEST #70084 & #70086 or equivalent, to include electric brake controller.			
15. COLOR:			
a) Exterior to be manufacturer’s standard fleet color – White			
b) Interior color to be compatible with exterior, other than black			
16. MANUALS:			
a) Shop service, parts information, Technical Service Bulletins (TSB’s) to be provided by the authorized dealer.			

**VILLAGE OF SALISBURY
 ATTACHMENT – DUMP BODY FOR 1 TON TRUCK**

MINIMUM SPECIFICATIONS:

SPECIFICATION	DEVIATIONS (Specify by √)		EXPLAIN DEVIATIONS
	Yes	No	
1. MODEL:			
a) New, not previously owned			
2. TYPE:			
a) Heavy duty with drop down sides			
b) Length: 11' (3.35m)			
c) Width: 95" (239cm) overall			
d) Construction:			
1. 3" underbody structural cross members on 16" centers			
2. 5" structural long sills reinforced			
3. 12 GA. 12" drop down sides with greaseable hinges and plank extensions.			
4. 18" double acting tailgate c/w spreader chains.			
5. 10 GA. smooth floor plate			
6. 40" high headboard c/w two (2) shielded window cutouts and cab shield.			
7. Front mount telescopic hoist with c/w electric over hydraulic power pack and dash mounted controls.			
8. Manual crank-up mesh tarp system with cover.			
9. Back up alarm (97 decibels) wired to reverse lights			
3. COLOR:			
a) Epoxy primed and painted - Black			
4. MUD FLAPS:			
a) Two (2) sets of mud flaps c/w front anti-sail brackets.			
5. LIGHTING:			
a) Supply and install on headboard			

SPECIFICATION	DEVIATIONS (Specify by √)		EXPLAIN DEVIATIONS
	Yes	No	
Grote Model # 76983 low profile LED amber lightbar (c/w dash mounted controls) and Grote Model # 78473 LED amber safety director (c/w dash mounted controls).			
b) Supply and install corner lights and reflectors as per regulations.			
c) All wiring to be done in a neat and professional manner with all connections to be soldered and shrink tube and enclosed in securely fastened loom			
6. MANUALS:			
a) Shop service, parts information, Technical Service Bulletins (TSB's) to be provided by the authorized dealer.			



**PROPOSAL FOR FURNISHING
 PAGE 1 OF 1
 COMPLETE TRUCK**

TO: THE VILLAGE OF SALISBURY

The undersigned hereby agrees to furnish the equipment listed in accordance with the specifications which are attached hereto.

Mfg. Year: _____ Mfg. Make: _____

Mfg. Model: _____ Mfg. Stock Code: _____

Net purchase Price: Quantity (1) Complete Truck (Cab and Chassis including Dump Body)

ITEM #1 \$ _____ / Each
 Bid price to exclude tax (HST)

() Yes () No - Warranty information is enclosed as part of this proposal

() Yes () No - Descriptive literature of all equipment is enclosed as part of this proposal. Equipment is to be completely serviced by the dealer before units are delivered, subject to inspection and approval by the Village. No material deviation from the specifications will be permitted.

It is agreed that the unit(s) as bid will be **delivered complete within _____ weeks** (state number of weeks) from date of purchase order and that failure to deliver within such period will be cause for cancellation of the purchase order. Delivery is to be made to the Works and Maintenance Department, 56 Douglas Street, Salisbury, NB.

It is also agreed that, should the bidder fail to make delivery on or before the date specified in the bid and further, that if costs are incurred by the Village as a result of this late delivery there shall be deducted from his contract payment an amount being the greater of twenty-five dollars per vehicle per day or the actual daily costs incurred by the Village each calendar day that the vehicle(s) is/are late. This sum shall be considered as fixed, agreed and liquidated damages due the Village of Salisbury from the bidder, by reason of inconvenience to the Village and public from failure to complete the delivery within the stated time.

The tender price is to remain open for acceptance by the Village for a period of 30 days from the date of tender closing.

This shall in no way operate as a waiver on the Village of Salisbury or any of its rights under the contract.

It is understood by the undersigned that the right is reserved by the Village of Salisbury to reject any and all bids, and to accept any bid deemed to be in the Village's best interest.

COMPANY:	ADDRESS:
NAME:(print)	SIGNATURE:
TEL NO:	FAX NO:
DATE:	REMARKS: